Student Fees, Fines, or Charges

The district will provide an educational program for the students as free of costs as possible.

The superintendent may approve the use of supplementary supplies or materials for which a charge is made to the student so long as the charge does not exceed the cost of the supplies or materials. A proper accounting, following normal district processes, is to be made of all moneys received for supplies and materials. Students are free to purchase the supplies or materials elsewhere, or provide reasonable alternatives.

The board delegates authority to the superintendent to establish appropriate fees and procedures governing the collection of fees and to provide the business manager with a copy of the fees to be assessed by any class or department including a copy of the curriculum or course guide that describes the fee and the process for obtaining a waiver or fee reduction. Arrangements will be made for the waiver or reduction of fees for students whose families, by reason of their low income, would have difficulty paying the full fee. The USDA Child Nutrition Program guidelines will be used to determine qualification for the reduction or waiver.

A student will be responsible for the cost of replacing materials or property which are lost or damaged due to negligence. A fine will be assessed for the loss.

In the situation when district property is lost or damaged due to the gross negligence or deliberate action by the student, the student will be charged an amount equivalent to the loss and is subject to discipline. The student and his/her parents or guardians will be notified regarding the nature of the violation or damage, how restitution may be made, and how an appeal may be instituted. In the event of a discipline decision that involves suspension, the district’s policy on short or long term suspensions shall apply.

When the damages do not exceed $200, the student or his/her parents or guardians will have the right to a conference with the principal. The principal’s decision will be final.

When the damage charges exceed $200 but are less than $1000, the principal’s decision may be appealed in writing to the superintendent within 10 school business days of the principal’s decision. The superintendent’s decision will be final.

Amounts greater than $1000 may be appealed in writing to the Board of Directors within 10 school business days of the superintendent’s decision. A student’s grades, transcripts or diploma may be withheld until payment is made, or in the case of gross negligence, the restitution either is paid or the equivalency through voluntary work agreed upon by the superintendent.

If a student has transferred to another district that has requested the student’s records, but the student has an outstanding fee, fine or charge, only records pertaining to the student’s academic performance, special placement, immunization history, attendance, history of violent behavior, violent offenses, sex offenses, inhaling toxic fumes, drug offenses, liquor violations, assault, kidnapping, harassment, stalking or arson, and discipline actions will be sent to the enrolling school. The content of those records will be communicated to the enrolling school within the time specified in RCW 28A.225.330. The official transcript will not be sent until the outstanding fee, fine or charge is discharged. The enrolling school will be notified that the official transcript is being withheld due to an unpaid fee, fine or charge.
Cross References: Policy 2020

Curriculum Development and Adoption of Instructional Materials
3241
Classroom Management, Corrective Actions or Punishment

Legal References: RCW 28A.220.040
Fiscal support — Reimbursement to school districts — Enrollment fees — Deposit

28A.225.330
Enrolling students from other districts — Requests for information and permanent records — withhold transcripts — Immunity for liability — Notification to teachers and security personnel — Rules

28A.320.230(f)
Instructional materials — Instructional materials committee

28A.330.100
28A.635.060
Additional powers of board
Defacing or injuring school property — Liability of pupil, parent or guardian — Withholding grades, diplomas or transcripts — suspension and restitution — voluntary work program as alternative — Rights protected

AGO 1965-66,#113
Fees — Tuition—Supplies — Authority of school districts to charge tuition fees or textbook fees

AGO 1973, No. 11
Tuition & Fees — Authority of school districts to charge various fees

Management Resources:

Policy News, June 1999
School Safety Bills Impact Policy

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