

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting
Tuesday, January 10, 2012, 6:30 p.m.
Hathaway Elementary School

PRESENT: Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Ron Dinius, Board Director; Terrie Hutchins, Board Director; Karen Rubino, Board Director; Dawn Tarzian, Superintendent and Secretary to the Board.

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Blaine Peterson called the meeting to order at 6:30 p.m. and Elaine Pfeifer led the pledge of allegiance.

2. AGENDA REVISIONS

None

3. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS

Prior to the meeting Laura Bolt and student counsel members greeted the board and gave them a tour of Hathaway Elementary School, pointing out items of interest.

Terrie Hutchins reported that she had no new news, but that she had enjoyed touring the school very much. Karen Rubino said that she concurred and really liked what has been done with the break room. Ron Dinius thanked the students for the tour and told them that they had done a good job. Ron reported that the Legislature started yesterday for a 60-day tour. Schools won an appeal for public funding of schools. Elaine Pfeifer said she too had enjoyed the tour and all of the displays throughout the building. Blaine Peterson thanked students for greeting the board and noted how respectful and welcoming they had been. Blaine shared articles from the newspaper featuring school activities. He emphasized how important it is to support and encourage students who participate in activities by going to watch their efforts and achievements. Blaine read from the Turf Fund Raising letter of support, which the board had agreed to previously. He then passed the letter to the other board members for their signatures.

4. SUPERINTENDENT'S UPDATE

Greg Kimsey, Clark County Auditor expressed his apologies to Dawn and to the board multiple times in the last month, as well as sending a personal letter to each of our board members who he was to have sworn in. He hopes that we will give him the opportunity to participate in the swearing in of new board members in the future.

Turf Bids began coming in today. Shaw Sportex and A-Turf have submitted so far, and Doug is anticipating additional bids. I will be communicating these to Rick Thomas so that the committee can firm up a target for fund-raising.

Turf vandalism that occurred last month was reported to the Washougal Police Department. Follow up investigation revealed that a shed had been broken into on the field and spray paint taken from the shed was used to do the vandalism. Our crew has worked to remove the letters that were sprayed on the field but they may remain slightly visible for some time.

The State Auditor's Office will be auditing the District earlier this year. They are scheduled to arrive on January 31 and to be here through February 17. Rosann and her staff are actually appreciative that they will be here a little earlier though we know that the process introduces time and work for the staff.

Dawn said that she would like to express her appreciation to Chuck Carpenter and the Washougal Lions Club for a successful Festival of Trees event. The club raised \$3,254.00 that will be donated

to our schools. Thank you to staff, parents and students all over the district for making this event possible and it is deeply appreciated.

The District is close to receiving new Xerox Copy machines as our former contract expires and we have worked to determine what contract would meet the needs of the district and be most efficient. Dawn is appreciative of the research done by Les Brown and Rosann to find the best deal for the district. The last two years or so there has been discussion and growing concern about the costs associated with maintaining the hundreds of desk top printers that also exist in the district. The cost of cartridge ink jets has become a very real burden to our operating costs. In the recent study of the large, efficient Xerox copy annual contract costs a principal expressed the concern that the school was spending more district funds on replacing ink cartridges than on an annual contract for a new Xerox machine. In our efforts to contain or reduce costs without having to substantially impact the work of our employees the decision has been made that with the implementation of these new machines at the end of the month, no district funds will be spent on purchasing ink cartridges or staff time on repairing them. We will not remove them until the staff is done using them and will allow staff to purchase ink cartridges personally, if they wish to have the convenience of desktop printing.

The bi-annual district wide inventory is well underway. The central office, warehouse and Gause Elementary are now completed. Work is underway at Hathaway.

WSD Tech Support Specialists Sean Elkinton and Anthony Collver are busy on a project to shorten our district e-mail addresses. We will be switching to a Google based e-mail system, which will use the formula first.last@washougal.k12.wa.us instead of the older Washougal.k12.wa.us. This transition will occur between 1/25 and 2/1.

The first community visioning process meeting was held at Canyon Creek MS with the staff. Three questions drove the feedback received:

- a. What do we want students to know and be able to do when they graduate?
- b. What learning experiences do we want for them to have while they are in school?
- c. What is our district culture like now and what does it need to be in the future?

A total of approximately 14 meetings will be held including staff and parents at each school site, community leaders, patrons at large, one or two under-represented groups and possibly student groups. The goal is to bring the board a recommendation for a Washougal School District Strategic Vision at the June 12 board meeting.

5. COMMENTS – CITIZENS

Jennifer McDaniel, City Counsel representative, shared that she had listened to a panel discussing hot topics of the Legislature and one topic was Levy Equalization to fully fund public education.

6. CONSENT AGENDA

Board members received and reviewed the following documents in advance of the meeting:

A. Meeting Minutes (December 13, 2011)

B. Payroll (December 2011)

Warrant numbers 184798 – 184863 in the amount of \$1,794,446.52 (Pay date: December 30, 2011)

C. Accounts Payable (December 2011)

General Fund

Warrant numbers 184710 – 184797 in the amount of \$201,261.93 (Pay date: December 22, 2011)

ASB Fund

Warrant numbers 19010 – 19025 in the amount of \$7,368.85 (Pay date: December 22, 2011)

Capital Projects Fund

Warrant numbers 3782 – 3785 in the amount of \$15,299.74 (Pay date: December 22, 2011)

ACH

ACH numbers 111200159 – 111200177 in the amount of \$13,880.29 (Pay date: December 22, 2011)

D. Accounts Payable (January 2012)

General Fund

Warrant numbers 184864 – 184915 in the amount of \$90,284.64 (Pay date: January 13, 2012)

ASB Fund

Warrant numbers 19026 – 19037 in the amount of \$6,332.62 (Pay date: January 13, 2012)

ACH

ACH numbers 111200178 – 111200183 in the amount of \$6,278.58 (Pay date: January 13, 2012)

E. Budget Status (November 2011)

F. Personnel Report

G. Contracts

H. Executive Responsibilities 9 – Facilities

I. Policy 2030 – Service Animals in Schools

J. Travel

K. Field Trips

L. Donations- 6000 feet of drainpipe has been donated for the baseball fields. Elaine asked how soon this would be put into place. This has not been decided at this time.

Ron Dinius moved, seconded by Karen Rubino, to approve the consent agenda as submitted. The motion carried unanimously.

7. PRESENTATIONS

A. Hathaway SIP presentation

Laura Bolt, Principal, welcomed the Board, visitors and staff to Hathaway's SIP presentation. She introduced her staff present: Erin Hayes, Philicia Weaver, Deborah Mazour, Sue Conway, Christi Cox, Sarah Anderton, Marja Yingling, Ronda Schelvan, Cathy Burrows, Margie Shoemaker, Nichol Yung, Debbie Kramer, Andy Schlauch, Amy Switzer, Chera Thompson, Kathy Evans, Amanda Klackner, Peggy Denny, Lisa Kaaihue, Marsha Hershaw.

Staff presented data and reviewed the areas of Reading, Math, Science and Writing for the benefit of the board and explained how their expertise was used in the classroom with students. Cathy Burrows passed out handouts to the board with information.

Elaine Pfeifer said that she appreciated the commitment of the staff and was impressed with the self-graphing. Blaine complimented the staff and said that he loved the idea of staff working with students and letting the students show their own progress.

Superintendent Tarzian thanked Laura Bolt and her staff for the great presentation and said that they make it look easy, in spite of the fact that this school is impacted by much and the challenges are many. She stated, "I get re-inspired when I walk into this school."

• Staff Feedback Forum

Reading staff thanked Laura for giving them 90 minutes of uninterrupted reading time. They feel that this is very important and beneficial for students.

Staff appreciated David Tudor for his added information provided to them.

A concern was brought about the air conditioning in the gym. Dawn Tarzian replied that this is being looked into at this time. Another concern was for the acoustics in the gym.

• Volunteer Feedback Forum

Nancy Kutchera, a volunteer for many years at Hathaway, said she is most impressed with the community and that staff at Hathaway want the kids to succeed. She feels that the staff is open to the idea of having volunteers in the classroom and welcomes them.

8. INFORMATION ITEMS

A. Policy 6970 – Naming Facilities

Dawn Tarzian reviewed the proposed policy with the board. A discussion ensued regarding the meaning of the current policy and prior practice of the district. The board asked that the policy

confirm that the board has the final say regarding naming of facilities. Dawn will edit the proposed policy and this will then be placed on the consent agenda at the next regular board meeting.

B. Student Representation at School Board Meetings

The board discussed student participation on the board. It was felt that it would be hard to ask students for a year commitment with all of the other things that students are required to do. Questions were raised as to whether students are interested in doing this. The student would be asked to bring information from the school and share with the board, as well as taking information from the board meetings to share with the school. It was discussed that possibly Career and Technical students would be interested in this and it should be looked into to see if ½ credit could be given for this participation. If not a credit, the opportunity to sit with the school board at regular meetings could be of value on the student's transcript. The board agreed to move ahead with this proposal and will be contacting Aaron Hansen at the high school.

C. Snow Routes

Teresa Thompson, Transportation Supervisor shared a map with the Board that outlined current Snow Routes. The question has been posed "Is there anyway we can lessen the number of snow days due the inclement weather." We will be looking at different options and meeting with parents of the areas most effected by this, to develop a plan and/or policy and procedures covering this matter. Superintendent Tarzian said that she would like to see this in place for the 2012-13 SY.

9. POLICY GOVERNANCE

A. Executive Responsibilities 7 – Budget Planning

Superintendent Tarzian spoke to item #6 and stated that we are spending more than we are taking in which is a deviation of responsibility the way it is currently written.

ER 7 topic #12 was discussed last year. At that time, Elaine Pfeifer had asked whether or not we needed to set aside funds for curriculum and textbook purchases. Dawn is proposing in the ER that the District dedicate 0.5% of each year's revenue to be used to purchase curriculum and the training needed to implement the newly purchased curriculum. David Tudor was asked if there would be a textbook adoption coming up soon. Ron Dinius asked if the new graduation requirements would have an impact on whether we would be needing additional texts and materials. Superintendent Tarzian said that she does not believe that .5% is enough to purchase the needed curriculum, but that it represents a good start at dedicating District revenue to this essential need.

Blaine Peterson collected monitoring report response forms from each board member, noting that the approval of ER 7 will be on the consent agenda at the next regular meeting.

10. FUTURE AGENDA ITEMS

Budget priority items will be discussed at the next meeting.

11. BOARD EVALUATION

Blaine Peterson collected the board's self-evaluation form from each board member present. The results are attached.

12. ADJOURN

Elaine Pfeifer moved to adjourn, seconded by Karen Rubino, at 9:00 p.m. The motion carried unanimously.

Dated this 24th day of January 2012

President

Secretary to the Board

Board Self Evaluation Results											
January 10, 2012											
					board member:	1	2	3	4	5	Average
1.	The board followed its agenda and did not allow itself to get sidetracked.					4	4	5	4	4	4.2
2.	The agenda was well planned to focus on the real work of the board.					5	4	5	5	4	4.6
3.	The meeting started on time and proceeded in a timely manner.					4	5	4	5	4	4.4
4.	The meeting proceeded without interruptions or distractions.					5	5	5	5	4	4.8
5.	The board's deliberations and decision-making processes were public.					5	4	5	5	5	4.8
6.	Participation was balanced; all participated; no one dominated.					5	4	5	4	5	4.6
7.	Members listened attentively, avoiding side conversations.					5	4	5	5	4	4.6
8.	Work was conducted in an atmosphere of trust and openness.					5	5	5	5	5	5.0
9.	Meeting participants treated each other with respect and courtesy.					5	5	5	4	5	4.8
Point scoring system:											
1	Failed										
2	Unacceptable										
3	Acceptable										
4	Commendable										
5	Met Best Expectations										