

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting
Tuesday, January 14, 2014
4:30 p.m. Executive Session; 6:00 p.m. Work Session; 6:30 p.m. Regular Meeting
Washougal School District Office

PRESENT: Ron Dinius, Board Director; Jocelyn Lindsay, Board Director; Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Karen Rubino, Board Director; and Dawn Tarzian, Superintendent and Secretary to the Board.

EXECUTIVE SESSION and WORK SESSION

Blaine Peterson called the meeting to order at 4:30 p.m. and immediately recessed to executive session to allow for the board to hear a grievance appeal, per RCW 42.30.140(4)(a). At 6:00, Blaine resumed the regular meeting for a work session, at which the board received technology training from Les Brown. The board had a short recess prior to the regular meeting.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Blaine Peterson called the regular meeting back to order at 6:33 p.m. and led the pledge of allegiance.

2. AGENDA REVISIONS (none)

3. OATH OF OFFICE

Dawn administered the oath of office to Ron Dinius and Blaine Peterson. Blaine stated he would leave the meeting early due to illness.

4. ANNUAL BOARD ORGANIZATIONAL MEETING

A. Call for Nominations for President, 2014

Karen Rubino nominated Blaine Peterson, seconded by Elaine Pfeifer.

B. Election of President, 2014

All in favor, 0 opposed. Congratulations to Blaine.

C. Call for Nominations for Vice-President, 2014

Elaine Pfeifer nominated Ron Dinius, seconded by Karen Rubino.

D. Election of Vice-President, 2014

All in favor, 0 opposed.

E. Call for Nominations for Legislative Chair

Board members had a brief discussion regarding the legislative chair and whether to change or shorten the term for a year. They agreed to shorten from two years to one for this term only. This would open up for Ron to be Vice-President. Ron Dinius nominated Karen Rubino, seconded by Elaine Pfeifer.

F. Election of Legislative Chair

All in favor, 0 opposed. Blaine left due to illness, Ron took over as President.

5. COMMENTS – BOARD OF DIRECTORS

Elaine Pfeifer loved the new wall artwork, and stated it was good to be back. Jocelyn Lindsay shared she is looking forward to a good 2014. Karen Rubino hopes have a good year, and it is good to be back. Ron Dinius spoke of the new legislative year being open on Monday for a short session. Spoke of the top priority being fully funding education, and what the legislature is up to this session. Next weekend, January 26-27 is the legislative conference in Olympia. Gov. Inslee is slated to be there, as well as the Superintendent of schools, Randy Dorn. Thursday is long-range facilities committee meeting.

6. SUPERINTENDENT'S UPDATE

A. Clark Public Utilities District Incentive Check presentation

Colleen Peterson from Clark Public Utilities presented three incentive checks related to the district's energy efficiency work to Dawn Tarzian and Joe Steinbrenner. Washougal High School's incentive was \$11,120, Hathaway Elementary's \$8,656, and Gause Elementary's \$6,423. Colleen thanked Dawn, Joe, and the Board for being such great partners.

Dawn shared copies of the sample ballot sent for our review and the District informational brochure that will be mailed out this week. She encouraged anyone who had not checked out the District website this week please do so. Information for patrons is available regarding the levy election.

As a part of our Long Range Facility Plan work, LSW has been hired by the District to complete the State required Study and Survey process. This process is required every six years by the state and Washougal must complete this step by the end of the 2014 – 2015 school year. The information gathered through this process will be helpful to our current Long Range planning work and so the District is completing this process this year and will receive reimbursement from the State in the coming year. Meetings have been scheduled at each building to include LSW, Joe, and the principal of each school to solicit input into the buildings needs. These meetings are scheduled to occur 1/13–1/16.

WHS students from Be the Change, the club that originated from our first Challenge Day two years ago), applied for and won a county grant to fund another Challenge Day this year. They did such a great job on the application, they we've actually been awarded TWO days, with 200 students participating. Monday, 2/10/14 and Tuesday, 2/11/14.

The Washougal School District has been invited by the Southwest Workforce Development Council to partner with six neighboring school districts, including the Camas School District, in applying for a Department of Labor Career Connect Grant. If funded, the grant would provide the 1.5 million dollars for the Districts to share, and would require a 25% match from each of the participating Districts which could be as much as \$50-\$60,000 for Washougal. Jeanne Bennett, Executive Director of the Southwest Workforce Development Council is the grant writer. She is working with her board members to recruit local business that are required partners in the grant and they are being asked to cover the 25% match requirement for each of the participating districts so that the school district contribution would minimal. The grant is designed to strengthen students' college and career readiness by redesigning, expanding and enhancing the high school experience. The focus of the grant is to provide students with challenging, relevant learning opportunities that help them develop the required skills for jobs now and in the future while enabling schools to develop new partnerships with colleges and employers to support instruction. The grant is due by January 27 and funding for the approved applicants will begin in April of this year.

Dawn wanted to briefly acknowledge the seven third, fourth and fifth grade Washougal students who received a 1st, 2nd, 3rd, or honorable mention in the Veteran's Essay Contest and the 12 middle school students who accomplished the same. These results stand as a testament to the writing instruction going on in the District and the value placed on learning about and celebrating the respect due our veterans and those who serve their country as active and reserve military.

There will be a new teachers' meeting on 1/27 focusing on classroom management, and the teachers will receive clock hours. On 1/6 Laura hosted Representative Liz Pike in her building. Laura said they walked around the school and talked with kindergarten teachers. The teachers let her know how far ahead kindergarten is due to longer day. Ms. Pike saw Laura do an observation, and she loved what she saw. She was very appreciative to visit schools. Laura is also working with Ann Rivers for a visit. Dawn shared about the videos for community vision. Please view, they are on

website. Mark Jasper is working on the Future Chefs competition. The goal of the program is to have kids work on healthy eating habits. The theme is “Favorite Sandwich”.

7. COMMENTS – CITIZENS

Rhea Bohlin extended her appreciation to the board for the countless hours, time and effort put in for the district. She is thankful for their direction and leadership. She wanted to say, “officially, thank you.”

8. CONSENT AGENDA

Board members received and reviewed the following documents in advance of the meeting:

A. Meeting Minutes (December 10, 2013)

B. Accounts Payable

General Fund

Warrant numbers 202614 – 202686 totaling \$149,776.07 (Pay date: Dec. 20, 2013)

Warrant numbers 202687 – 202689 totaling \$18,767.23 (Pay date: Dec. 20, 2013)

Warrant number 202743 totaling \$36.04 (Pay date: Jan. 3, 2014)

Warrant numbers 202744 – 202808 totaling \$258,173.22 (Pay date: Jan. 17, 2014)

ASB Fund

Warrant numbers 19923 – 19938 totaling \$7,211.31 (Pay date: Dec. 19, 2013)

Warrant number 19939 totaling \$17,467.90 (Pay date: Dec. 20, 2013)

Warrant numbers 19940 – 19956 totaling \$25,652.32 (Pay date: Jan. 17, 2014)

Capital Projects Fund

Warrant number 3857 totaling \$2,888.86 (Pay date: Dec. 20, 2013)

Warrant number 3858 totaling \$87,643.08 (Pay date: Jan. 17, 2014)

ACH

ACH numbers 131400738 – 131400761 totaling \$11,247.41 (Pay date: Dec. 20, 2014)

ACH numbers 131400763 – 131400793 totaling \$55,679.28 (Pay date: Jan. 17, 2014)

C. Budget Status Report (October 2013)

D. Payroll (December 2013)

Warrant numbers 202690 – 202742 totaling \$1,937,504.35 (Pay date: Dec. 31, 2013)

E. Personnel Report

Winter Sports Appointments: John McLaughlin, Boys’ Basketball and Equipment (JMS); Eric Johnson, Boys’ Basketball (JMS); Nathan Kellar, Boys’ Basketball (JMS); Rebeca Johnson, Boys’ Basketball (JMS); Daniel Davenport, Boys’ Basketball and Equipment (CCMS); Todd Watts, Boys’ Basketball (CCMS); Erik Johnson, Boys’ Basketball (CCMS); Michael Rupe, Boys’ Basketball (CCMS).

Classified Appointments: Maria Tillman, Bus Driver (Transp.); Kori Kelly, District Office Administrative Support (DO).

Classified Resignations: Rebecca Mullinix, Bus Driver/Playground Asst. (Transp./CH-S); Dung Kenneth Mai, Technology Support Asst.; Sally Mueller, Food Service Server II (GES).

Certificated Resignation: Louis Peterson, Special Education Teacher (JMS).

F. Contracts

G. Travel

H. Field Trips

I. Donations

Elaine Pfeifer moved to approve the consent agenda as presented. Jocelyn Lindsay seconded, and the motion carried unanimously.

9. INFORMATIONAL PRESENTATIONS

A. PGES Implementation

David Tudor introduced Laura Bolt and Sandi Christensen for the presentation. The District is implementing a new growth and evaluation system called PGES. Sandi Christensen shared that the change of name helps. In her 12 years, this year is the most involved she has felt. She shared that she has enjoyed the work this year, and went on to describe the process. The criteria used to be subjective, the new criteria are much more relevant, and lend themselves to more useful feedback. Teachers are more willing to try new things. Finding time and making sure teachers aren't overwhelmed has been supported by the district with some sub time. PLC time is now a focus, and that time has been powerful. It is good work for them, and good for their evaluations.

Dawn Tarzian added that the new approach requires regular engagement. Scheduling has been key, until something not planned comes up. Laura Bolt presented the GoObserve app. Showed example from the iPad refresher earlier in the night. Laura said the process has been interesting and exciting to her. Her lack of fear in the process has calmed the teachers. She explained how an evaluation works. Laura stated the evidence provided by the teachers is overwhelming. She told her staff she will let them know when she is short on evidence. The teachers are excited, and no one is complaining. Laura's enthusiasm is helping them not to be fearful. David Tudor stated they are working on paring down some of the workload.

B. Demographics Study, final report

Paul Dennis was introduced by Dawn to share his enrollment forecast. Paul gave an overview of the purpose of the study and factors that are impacting enrollment. He shared residential development trends and enrollment projections. Factors include: economic conditions, land use policies, residential development trends, quality of life, family age population, birth rates, and alternative education programs. Ron Dinius asked if the projections took into account Clark County. Paul said they did. Most growth has happened closer to downtown, and most room to grow is in the north. Karen Rubino asked about the map. Elaine asked about alternative education programs. Paul stated all day kindergarten is an attractor. Paul stated his baseline tends to be conservative.

C. Debrief WSSDA Annual Conference

Ron Dinius shared that the state convention for 2013-14 was in Bellevue. The National teacher of the year was presented. There were some great workshops, including Comprehensive School Lockdown, and Legislative Boot Camp. Karen Rubino made a plea due to her appointment as legislative chair to have discussions with staff to take back to the committee. Jocelyn Lindsay and Dawn Tarzian attended the Boot Camp, Dawn stated Jocelyn dedicated herself 100%.

10. POLICY REVISIONS, first reading

A. Policy 3207 – Prohibition of Harassment, Intimidation and Bullying

B. Policy 3210 – Nondiscrimination

C. Policy 3211 – Transgender Students

D. Policy 3226 – Interviews and Interrogations of Students on School Premises

E. Policy 3231 – Student Records

F. Policy 3246 – Use of Reasonable Force

G. Policy 3247 – Isolation and Restraint of Students with IEPs and Section 504 Plans

6000 Series Policy Revision, continued (Policies 6213, 6215, 6216, 6220, 6250, 6500, 6511, 6530, 6570, 6600, 6608, 6620, 6625, 6630)

Dawn recognized that there were a large chunk of policies. 3000s are a result of new legislation, 6000s are a review of all policies. There are some very large policies that Allan is making sure we are compliant with. Allan addressed the use of reasonable force and parental notification. There was discussion about why transgender student policy 3211 had a policy separate from nondiscrimination policy 3210.

11. POLICY GOVERNANCE

A. Executive Responsibilities 7 – Budget Planning

Dawn shared that Brian was unable to attend due to family reasons, so she would be happy to take the board's questions. This ER lays the groundwork for the planning for the board meeting on the 28th. Discussion tabled until the meeting on the 28th when Brian is back.

10. FUTURE AGENDA ITEMS

Karen Rubino requested time with staff for her position as Legislative Chair.

12. BOARD EVALUATION

Ron Dinius collected the board's self-evaluation forms. The results are attached.

13. ADJOURN

Elaine Pfeifer moved to adjourn the meeting at 8:35 p.m. Karen Rubino seconded and the motion carried unanimously.

Dated this 28th day of January 2014

President

Secretary to the Board

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: **January 14, 2014**

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

S I U

- | | |
|---|------------------------------------|
| 1. I was prepared for the meeting. | 4 |
| | <u>YES</u> <u>NO</u> |
| 2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals) | 4 |
| 3. Meeting Elements: | |
| a. The Board President facilitated management of the meeting time and agenda | 4 |
| b. Ample time was given to discuss agenda topics | 4 |
| c. Each board member was given the opportunity to speak | 4 |
| d. Directors, presenters and the public were treated in a dignified and respectful manner | 4 |
| e. Adherence to policy leadership vs administrative detail | 4 |
| 4. The board demonstrated a sense of responsibility for excellence in governing the district. | 4 |

Comments (If you answered “no” to any of the above, please provide comments):