

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting
Tuesday, October 8, 2013, 6:30 p.m.
District Office Board Room

PRESENT: Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Ron Dinius, Board Director; Karen Rubino, Board Director; and Dawn Tarzian, Superintendent and Secretary to the Board.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Blaine Peterson called the meeting to order at 6:30 p.m. and Karen Rubino led the pledge of allegiance.

2. AGENDA REVISIONS

None.

3. COMMENTS – BOARD OF DIRECTORS

Karen Rubino expressed her appreciation for Terrie Hutchins's service to the board. Terrie added a great dimension to the board and she will be missed.

Ron Dinius reminded board members that the OSPI board member ballots are due on October 16. There is also a WSSDA survey regarding the annual Legislative Assembly, which he asked board members to participate in.

Blaine Peterson reminded the board and audience of the upcoming Blue Note Café at Washougal High School (WHS). He spoke about the community's sadness at the loss of the Camas City Administrator. Blaine highlighted coverage in the most recent addition of the Post-Record, including recent vandalism at Gause Elementary School, athletics, the Sport-a-thon at Cape Horn-Skye Elementary School (CH-S) and the \$7,000 donation to WHS from Daimler Trucking for Science, Technology, Engineering and Math (STEM) education. A lot of great things are going on in the district, and Blaine is appreciative that they are making the news. At football games, Blaine continues to be impressed with the sportsmanship of Washougal students. At the recent Rotary new Teacher Appreciation dinner, there were many positive comments about how the Interact students sorted through a large donation of school supplies to figure out which supplies could be best used by each school in the district.

Elaine Pfeifer attended the Unite! Community Prevention Coalition meeting last week. This coalition has great representation from community members and great educational programming, including the "Guiding Good Choices" and "Parenting Wisely" courses for parents. Elaine highlighted some of the group's future plans, including working with the schools on discipline issues related to drugs and alcohol. Elaine closed by noting the importance of making policy language clear and measurable, giving the McCleary case as an example.

Blaine announced that it was his great pleasure to introduce Brooke Croeni, the new student representative to the board. He asked Brooke to give a little information about herself. Brooke stated that she is glad to be able to participate as the student representative. She is currently the WHS ASB president and is very active in athletics and community service. She added that passing time between classes and the locking of school doors are issues of importance to WHS students.

4. SUPERINTENDENT'S UPDATE

Dawn Tarzian shared that the WHS principal recently received an email from a teacher expressing that the early release Wednesday PLC times are much more productive than the half-day format of last year. The teacher appreciates having a more normal class schedule on those days and time to

work with the other teachers weekly. Dawn recognized the efforts of Hathaway teacher Andy Schlauch, who has started a before-school math group Monday-Friday from 8:00-8:30 a.m. Andy also went “above and beyond” in finding a creative solution to the transportation needs of the students attending, who can now catch the early bus that transports band students each morning. Not only is he providing the extra instructional time, but he has figured out how to help parents with transportation needs. Thank you, Andy. A WHS parent recently shared appreciation for the recent math training. The parent appreciates the online textbook, practice quizzes and other resources available to families at home and expressed gratitude to the math department, in particular Mr. Jenkins and Mr. Anderson for giving up an evening in order to equip families with these great resources. The Gause Booster parents recently donated \$1000 toward the field drainage project as an expression of their support and appreciation for the work on this project. Dawn thanked Kirby Richards, Director of Skamania County Mental Health and the Skamania County Commissioners for their support of a partnership with the Washougal School District. CH-S Elementary and Canyon Creek Middle (CCMS) schools will now benefit from the support of mental health therapist Annie Johns thanks to the recent agreement which will help support families and students to connect with the counseling and mental health services needed, using the school sites to meet. The district has similar agreements with Catholic community Services, The Children’s Center, Children’s Home Society and Sea Mar Mental Health Services in our Clark County schools. It will be great to bring the same type of support to our Skamania County schools. Dawn gave special thanks to Walmart for the recent Stuff the Bus supplies as well as the twenty \$50 gift certificates provided to Jemtegaard Middle School (JMS) teachers to assist with classroom supplies. Also thanks to Rene’ Carroll and the Rotary Interact Club students for sorting and delivering the supplies to district schools. The first and only home middle school cross country meet of the year occurred last Thursday at William Clark Park. CCMS and JMS come together to make a combined Washougal team and have been practicing together five days a week at WHS. Congratulations to Kyle Cooper and Gabirel Dinnel, who also placed at the recent Nike Pre-National Meet. Dawn asked that board members respond about their availability to attend a joint meeting with the Camas and Hockinson School Districts’ board members. December 5 is the preferred date, and December 3 the alternate. This year, Hockinson will host the meeting, which is scheduled to begin at 6:00. Topics to be discussed include Career and Technical Education (CTE) programs in our districts, programs available to students through the Skills Center, and how new high school graduation requirements might impact the flexibility in students’ schedules that currently allows for two years at the Skills Center and/or other elective programs. Local legislators will also be invited to the meeting. Dawn shared her notice of the Washougal School District Community Education flyer at a local business highlighting exercise classes, yoga, dancing, Spanish language, First Aid/CPR and more. She expressed her appreciation that the local community has access to these kinds of classes for all ages right here in Washougal. Friday, October 11 is a state inservice day. Teachers Heather Kassel and Jay Bennett have organized a staff development symposium centered around technology for district teachers. These sessions will meet the requirement for the four hours of staff development training needed each year. About half of the district’s teachers have signed up for the classes, which include eVAL: Creating and Uploading Evidence, Musical Technologies, and Asistive Technologies with iPads. Challenge Day will be held on November 7 at WHS. This is a day-long interactive workshop where teens, teachers and community members work together to break down the walls of separation and isolation and build new levels of respect and communication. Trained Challenge Day leaders expertly create a program environment for safety, trust and full expression. Mrs. Mackey-Greene is recruiting adult volunteers to assist with the event. Red Ribbon Substance Abuse Prevention Week is October 21-25 for Washougal School District.

Blaine Peterson announced that District 1 Board Director Terrie Hutchins has formally resigned from the board. The board must accept Terrie’s resignation by a formal action. Ron Dinius moved,

seconded by Karen Rubino, to accept Terrie's resignation. The motion carried unanimously. Board members commented about Terrie's many contributions to the board, and expressed their disappointment that she needed to resign due to her relocation outside of her director district. One resume, which was provided for the board, has been received from someone interested in the position. The board will accept resumes until the next meeting, at which time they will vote on an appointment.

5. COMMENTS - CITIZENS

Rhea Bohlin, Unite! Coalition member, announced that the group's kick-off event last Tuesday was very well-attended. A great number of comments about "what is great in Washougal" were received and many of them referenced positive things about the schools. Rhea handed out wristbands and brochures to board and audience members.

6. CONSENT AGENDA

Board members received and reviewed the following documents in advance of the meeting:

A. Meeting Minutes (September 24, 2013)

B. Accounts Payable

General Fund

Warrant numbers 202012 – 202013 totaling \$4,197.71 (Pay date: Sept. 27, 2013)

Warrant numbers 202014 – 202015 totaling \$4,772.58 (Pay date: Sept. 27, 2013)

Warrant numbers 202044 – 202060 totaling \$28,410.94 (Pay date: Oct. 11, 2013)

Warrant numbers 202061 – 202154 totaling \$193,559.15 (Pay date: Oct. 11, 2013)

ASB Fund

Warrant number 19805 – 19824 totaling \$6,856.01 (Pay date: Oct. 11, 2013)

Capital Projects Fund

Warrant number 3849 totaling \$10,625.25 (Pay date: Sept. 27, 2013)

Warrant number 3850 totaling \$647.00 (Pay date: Oct. 11, 2013)

Warrant number 3851 totaling \$1,038.83 (Pay date: Oct. 11, 2013)

ACH

ACH numbers 131400582 – 131400595 totaling \$13,209.97 (Pay date: Oct. 11, 2013)

C. Payroll (September 2013)

Warrant numbers 201974 – 202011, 202016 – 202043 totaling \$1,997,540.03 (Pay date: Sept. 30, 2013)

D. Personnel Report

Certificated Appointments: Mandi Brown, Kindergarten Teacher, Wednesday only (GES); Scott Hoisington, Social Studies Teacher (JMS).

Classified Appointments: Sarah Shannon, Server II (HES); Pam Spanenberg, Server II (GES).

E. Contracts

F. Travel

G. Field Trips

H. Donations

Karen Rubino moved, seconded by Elaine Pfeifer, to approve the consent agenda as presented. The motion carried unanimously.

7. INFORMATIONAL PRESENTATIONS

A. Professional Growth Evaluation System (PGES) Implementation Update

David Tudor and Les Brown had previously presented information about the implementation of the Teacher/Principal Evaluation Pilot (TPEP). David wanted to follow up with information specific to

the timeline for PGES this current school year. The first “stage 2” training will be held in Longview, WA tomorrow. District Office and some building administrators will be attending five of these day-long sessions throughout the year. A team of teachers, with representation from each school, is working to provide further evaluation trainings to all district teachers. Every teacher has already received 4 hours of required eVAL training through the district. On August 28, during the back to school training time, randomly mixed groups of teachers rotated through six sessions of criterion trainings taught by district and building administrators. The following day, teachers were given time to begin their self-assessments and goal setting for the year. The district has set aside \$45,000 for principals to use for support for staff as these new processes are learned. David has received good feedback about the process so far and has heard comments expressing energy and excitement about the potential for this program.

B. District 1 Director Open Seat & Timeline

Blaine Peterson noted that this agenda item was handled under the comments section of the meeting. He added that the board is looking at dates to hold an appreciation event for Terrie Hutchins. Dawn added that as Terrie resigned, she expressed deep appreciation for the opportunity to serve the district and how much it meant to her to be a part of this team. Terrie had said that she learned a great deal from the experience.

C. McKinstry Jobs Now Act Grant Report & Next Grant Cycle

Joe Steinbrenner introduced Christina Skellenger, Gabe Johnson and Joe Fuetch, from McKinstry. Christina is the new account executive replacing Gabe, who is moving out of the area. Christina presented a project update as well as information regarding the next grant cycle. She highlighted incentives that might be available to the district and shared the grant opportunity timeline, which would require board action to move forward at the November 5 meeting. Joe Steinbrenner spoke about the district’s need to upgrade exterior lights to LED, which would help not only with energy efficiency, but also maintenance and safety in reduced need to replace bulbs. The board agreed by consensus to ask McKinstry to proceed with an Energy Service Proposal as related to the next grant cycle. A formal board decision will be made at the November 5 meeting. Gabe closed by saying that it was a pleasure to work with the Washougal School District. This is one of the only districts that he has worked with that has proactively saved toward reinvestment in facilities. He applauded the board and district administration for this approach.

D. Fall 2013 Class Size Report

Marian Young shared information about class sizes throughout the district, and measures taken to address overload situations. She shared the timeline of steps taken. Kindergarten, first and second grades at CH-S all had overloaded classrooms at the start of the year. 1.5 FTE teaching staff was added to create another kindergarten section and a first/second grade split classroom. The moving of students to their new classrooms took place September 17 and was handled very efficiently, for a positive student experience. Educational priorities, contractual obligations and financial considerations were all taken into account in the review of overload numbers. A meeting was held with Washougal Association of Educators (WAE) leadership on September 23 to provide this information. Schools have done an impressive job of balancing class size within each building. The board thanked Marian for the information.

8. BOARD POLICY

A. Policy 3207 – Prohibition of Harassment, Intimidation and Bullying, first reading

Dawn Tarzian explained that the revision is due to the adoption of the Civility policy, which addresses similar issues applied to adults. Policy 3207 will address student to student and staff to student behavior, and will be brought back to the next regular meeting for a second reading.

9. POLICY GOVERNANCE

A. Executive Responsibilities 3 – Treatment of Parents, Students and the Public

Blaine Peterson collected the monitoring report response forms from all board members present, noting that Executive Responsibilities (ER) 3 was approved.

10. FUTURE AGENDA ITEMS

The approval of the McKinstry agreement will be on the November 5 agenda. The board would also like an update on CH-S property. Dawn reminded the board that the next regular board meeting will be held at Cape Horn-Skye Elementary.

11. BOARD EVALUATION

Blaine Peterson collected the board's self-evaluation forms. The results are attached.

12. ADJOURN

Elaine Pfeifer moved to adjourn the meeting at 8:18 p.m. Karen Rubino seconded and the motion carried unanimously.

Dated this 22nd day of October 2013

President

Secretary to the Board

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: **October 8, 2013**

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

	<u>S</u>	<u>I</u>	<u>U</u>
1. I was prepared for the meeting.	3		
	YES	NO	
2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals)	4		
3. Meeting Elements:			
a. The Board President facilitated management of the meeting time and agenda	4		
b. Ample time was given to discuss agenda topics	4		
c. Each board member was given the opportunity to speak	4		
d. Directors, presenters and the public were treated in a dignified and respectful manner	4		
e. Adherence to policy leadership vs administrative detail	4		
4. The board demonstrated a sense of responsibility for excellence in governing the district.	4		

Comments (If you answered “no” to any of the above, please provide comments):