

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting
Tuesday, December 13, 2011, 6:30 p.m.

PRESENT: Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Ron Dinius, Board Director; Jim Gadberry, Board Director; Dawn Tarzian, Superintendent and Secretary to the Board. Terrie Hutchins, Board Director was absent.

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Blaine Peterson called the meeting to order at 6:31 p.m. and Jim Gadberry led the pledge of allegiance.

2. AGENDA REVISIONS

Agenda item 8.E. regarding a review of the transportation snow routes was postponed until the January 10, 2012 meeting.

3. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS

Ron Dinius recently met with councilman Rod Morris and thanked him for his support of Washougal schools. Ron participated in a phone conference with legislators last week. The state legislature supports maintaining funding for LEA. Elaine Pfeifer thanked district staff for all their efforts during the lockdown last week. She shared a message from a parent who felt her daughter was very safe throughout the lockdown day. Blaine Peterson also thanked the administration and staff for their handling of the situation surrounding the lockdown. All comments he has received from patrons related to the issue have been positive. Tremendous kudos to the staff in the school buildings for keeping the students calm. Stuff the Bus finished Friday night. 61,600 pounds of food was collected by the community. The Festival of Trees last Friday and Saturday raised funds for Washougal schools. Blaine expressed his appreciation to the Lions Club and the local community for their support of this great event.

4. SUPERINTENDENT'S UPDATE

Dawn Tarzian echoed appreciation to district staff for their handling of the lockdown. Staff is debriefing this week, learning from the experience. The district has asked for parent and patron feedback on the website. Dawn expressed her appreciation to the Washougal Schools Foundation for the Trail Band concert event. The foundation took in more than \$7,000 in ticket sales and provided a wonderful community arts event. Special thanks to Kyle and Stephanie Eakins, Roger Daniels, and all members of the foundation board. Dawn shared November enrollment counts, and is pleased that enrollment is holding this year. District Office staff participated in a business process review conducted by ESD 112 staff yesterday. ESD staff will work with our fiscal and HR departments looking into the implementation of our new WESpac system. Dawn announced that teacher Penny Andrews recently wrote an article that was published in the November/December 2011 edition of the Oregon Mathematics Teacher periodical. Dawn provided background information regarding the Cape Horn-Skye charitable donation program and how it relates to the Stuff the Bus event. Two teachers have recently been awarded National Board Certification: Lucie Willeman from Cape Horn-Skye and Marcia Hershaw from Hathaway. Congratulations to both employees. Dawn shared a letter she recently received from a locomotive engineer with the BNSF Railway. The letter praised bus driver Cheyrl VanZitteren for her extraordinary attention to safety. Although Cheyrl was unable to attend, Dawn expressed her deep appreciation and publicly recognized her for her attention to student safety. Dawn closed by sharing photos of 127 students at the bus garage during the lockdown as well as one of a holiday event at Cape Horn-Skye.

5. COMMENTS – CITIZENS

Jennifer McDaniel expressed her appreciation to district staff and especially the bus drivers for taking care of the situation on Wednesday. Jennifer's daughter was one of the students transported to the bus garage on the day of the lockdown, and she was well taken care of. Jennifer thanked public agencies for working together so well on such a stressful day for the community. She noted her appreciation for the automated calls during the lockdown.

Amanda Klackner shared that the WHS choir performed for Hathaway students today. The performance was great and it is good for the younger kids to know what to look forward to.

6. CONSENT AGENDA

Board members received and reviewed the following documents in advance of the meeting:

A. Meeting Minutes (November 22, 2011)

B. Payroll (November 2011)

Warrant numbers 184511 – 184588 in the amount of \$1,819,197.82 (Pay date: November 30, 2011)

C. Payroll Pre-Authorization (December 2011)

D. Accounts Payable

General Fund

Warrant number 184589 in the amount of \$2,917.83 (Pay date: November 30, 2011)

Warrant numbers 184590 – 184709 in the amount of \$201,307.46 (Pay date: December 16, 2011)

ASB Fund

Warrant numbers 18971 – 19009 in the amount of \$20,115.00 (Pay date: December 16, 2011)

ACH

ACH numbers 111200134 – 111200155 in the amount of \$12,140.42 (Pay date: December 16, 2011)

E. Accounts Payable Pre-Authorization (December 30, 2011 pay date)

F. Budget Status (October 2011)

G. Personnel Report

H. Contracts

I. WAA Collective Bargaining Agreement, 9/1/11 – 8/31/13

J. Travel

K. Field Trips

L. Donations

Blaine Peterson asked that the Mahorney field trip request be pulled from the consent agenda and resubmitted at the next regular meeting. Elaine Pfeifer moved, seconded by Ron Dinius, to approve the consent agenda with the above revision. The motion carried unanimously.

7. INFORMATION ITEM

A. Policy 2030 – Service Animals in Schools, second reading

The board agreed by consensus to move Policy 2030 regarding service animals in schools to the consent agenda for approval at the next regular meeting.

8. PRESENTATIONS

A. Board Endorsement of WHS Turf Campaign

Blaine Peterson asked the board to consider the issue of naming a new field in honor of a large donor. The board will discuss this further at the next meeting. Dawn recommended that the board expand its policy related to the naming of facilities. She will bring a draft of this revised policy to the board in January. The board agreed by consensus to publicly endorse the Turf Campaign Committee and its work, asking Dawn to draft a letter showing that support for their signatures at the next meeting.

B. Middle School/High School Fall Sports Report

Doug Cox presented information regarding the WHS fall sports, including participation, budgeting process, incomes and expenditures. WHS anticipated a slight drop in participation due to the

economy. The expense of shoes and other athletic equipment could be a deterrent to some families. Some funds from outside resources are available for these expenses. Doug thanked Rosann for her work in tracking athletic revenues and expenses. He shared Academic Team achievements, noting that 11 of 16 teams received WIAA recognition. Sandi Christensen and Missy Cole presented middle school athletic data. The board thanked the athletic directors for this information.

C. Summer Maintenance Projects Summary

Doug Bright presented a chart of projects budgeted to be completed during the summer of 2011. He shared estimated costs for projects not yet completed, and actual costs for projects completed. Doug shared the 10-year plan for facilities work at each individual building, highlighting those projects scheduled for completion during the summer of 2012. Doug asked that the board continue to work this spring to help prioritize the list of projects for summer 2012 completion.

D. Retrofit Work/Energy Use Update

Geert Aerts shared energy savings this year due to energy conservation retrofit work. He estimates total savings in the first year at \$175,000 and noted that staff and students are much more comfortable at WHS and Cape/Canyon than in previous years. Hathaway elementary will be the next school for retrofit work. Geert explained how district staff is being trained to manage the equipment and scheduling of heating and cooling systems. Dawn thanked Geert for his incredible commitment to Washougal schools through these projects.

E. Transportation Snow Route Review

This review will be presented at the January 10, 2012 regular meeting.

9. PROPOSALS FOR ACTION

A. Resolution 2011-12-05: School Improvement Plans

Elaine Pfeifer moved to approve Resolution 2011-12-05 regarding school improvement plans. Jim Gadberry seconded and the motion carried unanimously.

B. Turf Field Budget Allocation

Rosann Lassman explained the funds in reserve allocated to turf replacement, as well as the reserve funds available for other facilities maintenance projects. The board agreed by consensus to support the turf replacement at \$200,000. Dawn will include this amount in the letter of endorsement she will prepare on the board's behalf.

10. POLICY GOVERNANCE

A. Executive Responsibilities 9 – Facilities

Dawn Tarzian highlighted revisions to Executive Responsibilities (ER) 9 regarding district facilities. Blaine Peterson collected monitoring report response forms from board members noting that the approval of ER 9 will be on the consent agenda at the next regular meeting.

11. OATH OF OFFICE

A. Newly Elected/Re-elected School Directors

Dawn Tarzian thanked Jim Gadberry for his service as a board member. She especially appreciated his familiarity with work in Oregon schools and deeply valued his support. Ron Dinius added that Jim brought much expertise, which was always appreciated. Elaine Pfeifer expressed her appreciation for Jim's balancing of educational experience with board responsibilities. Blaine Peterson thanked Jim for his valuable service.

Dawn Tarzian read the oath of office for Elaine Pfeifer and Karen Rubino to repeat. The board congratulated these two directors on their re-election/election. Terrie Hutchins was not in attendance and Dawn will schedule a time before the next meeting to facilitate Terrie's completion of the Oath of Office.

12. ANNUAL BOARD ORGANIZATIONAL MEETING

A. Call for nominations for President, 2012

Elaine Pfeifer nominated Blaine Peterson for board president. Ron Dinius seconded. No other nominations were received, so nominations were closed.

B. Election of President, 2012

Blaine Peterson was elected as board president for 2012 unanimously.

C. Call for nominations for Vice-President, 2012

Blaine Peterson nominated Elaine Pfeifer for vice president. Ron Dinius seconded. No other nominations were received, and nominations were closed.

D. Election of Vice-President, 2012

Elaine Pfeifer was elected as vice president for 2012 unanimously.

13. FUTURE AGENDA ITEMS

The board would like to discuss student fees and fines at a future meeting. Dawn shared that a discussion of fees and fines has been placed on the January 24, 2012 meeting agenda.

14. BOARD EVALUATION

Blaine Peterson collected the board's self-evaluation form from each board member present. The results are attached.

15. RECESS TO EXECUTIVE SESSION

Elaine Pfeifer moved to recess to executive session for approximately ten minutes, returning for action, at 9:25 p.m. Ron Dinius seconded and the motion carried unanimously.

RCW 42.30.110 (1)(g), RCW 42.30.140(4)(a) – Negotiations

RETURN FROM EXECUTIVE SESSION FOR ACTION OR ADJOURNMENT

The board returned from executive session at 9:35 p.m. Elaine Pfeifer moved to adopt the WAE negotiated agreement. Karen Rubino seconded and the motion carried unanimously.

Karen Rubino moved to adjourn, seconded by Ron Dinius, at 9:37 p.m. The motion carried unanimously.

Dated this 10th day of January 2012

President

Secretary to the Board

Board Self Evaluation Results												
December 13, 2011						board member:	1	2	3	4	5	Average
1. The board followed its agenda and did not allow itself to get sidetracked.							4	5	5	5	5	4.8
2. The agenda was well planned to focus on the real work of the board.							5	5	5	5	4	4.8
3. The meeting started on time and proceeded in a timely manner.							5	4	5	3	4	4.2
4. The meeting proceeded without interruptions or distractions.							4	5	5	5	5	4.8
5. The board's deliberations and decision-making processes were public.							5	5	5	5	5	5.0
6. Participation was balanced; all participated; no one dominated.							5	5	5	5	4	4.8
7. Members listened attentively, avoiding side conversations.							5	5	5	5	5	5.0
8. Work was conducted in an atmosphere of trust and openness.							5	5	5	5	5	5.0
9. Meeting participants treated each other with respect and courtesy.							5	5	5	5	5	5.0
Point scoring system:												
1 Failed												
2 Unacceptable												
3 Acceptable												
4 Commendable												
5 Met Best Expectations												