

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting Minutes
Tuesday, December 13, 2016
Work Session, 5:00 p.m.; Regular Meeting, 6:30 p.m.
Washougal School District Office

PRESENT: Ron Dinius, Board Director; Elaine Pfeifer, Board Director; Teresa Lees, Board Director; Jaron Barney, Board Director; Cory Chase, Board Director; and Mike Stromme, Superintendent and Secretary to the Board.

1. WORK SESSION

A. Middle School Improvement Plans

Principals and staff members from Canyon Creek and Jemtegaard Middle Schools shared school improvement plan (SIP) information with board members and district administrators. Board members rotated through small group work sessions with each school's staff.

2. CALL TO ORDER, REGULAR MEETING—PLEDGE OF ALLEGIANCE

Ron Dinius called the regular meeting to order at 6:32 p.m. and led the pledge of allegiance.

3. AGENDA REVISIONS

Mike Stromme asked to remove agenda item 10.C. (2015-16 Year Close Presentation) due to the unplanned absence of the district's business manager. Larry Mayfield had to be out of the district due to a family emergency.

4. COMMENTS—BOARD OF DIRECTORS AND ADMINISTRATORS

Jaron Barney wished students, families and staff very happy holidays. Elaine Pfeifer added that the Festival of Trees was a very well done, wonderful event. Teresa Lees echoed the previous comments. Ron Dinius shared his appreciation for the great decorating for the Festival trees.

5. SUPERINTENDENT'S UPDATE

Mike Stromme shared that the Festival of Trees raised significant funds for district schools. Final totals are not yet in, but proceeds exceeded \$17,500. Mike thanked Chuck and Barb Carpenter and the Festival Committee for their very hard work to make this event such a success. Students were very involved in Stuff the Bus this year, gathering many pounds of food for the local food bank. Mike shared information from a recent ESD Legislative Forum. He noted that the district is keeping an eye on the weather, and that students have missed two days this year so far due to unsafe travel conditions. Mike closed by providing recently obtained information related to the governor's draft budget.

6. STUDENT REPRESENTATIVE REPORT

Zach Kettleson shared a report with the board about how technology is used at school. The board expressed great appreciation for the student perspective related to this topic.

7. COMMENTS—CITIZENS

Bridgette McCarthy, Sydney Mederos, and Scott Anderson, students at Washougal High School (WHS), thanked the board and district for the partnership with the Unite! Coalition. The students will

be attending an upcoming national conference in Washington D.C. and are looking forward to gaining information and learning of additional opportunities for their group. Board members congratulated the students and wished them well in their travels.

Rhea Bohlin, also a Unite! Coalition member, voiced her pride for these students and their work. She encouraged the board and broader community to take part in an upcoming survey, since the group's efforts are driven, in part, by the data obtained.

8. CONSENT AGENDA

Board members received and reviewed these documents in advance of the meeting.

A. Minutes (November 22, 2016)

B. Accounts Payable (Approval of current runs; Pre-Authorization of later December runs)

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

ASB Fund

Warrant Numbers 21110 – 21111, totaling \$4,431.60 (Pay date: 12/6/2016)

Capital Projects Fund

Warrant Numbers 4169 – 4171, totaling \$3,465,160.23 (Pay date: 12/16/2016)

General Fund

Warrant Numbers 210212 – 210219, totaling \$26,556.99 (Pay date: 12/6/2016)

Warrant Numbers 210220 – 210226, totaling \$10,423.03 (Pay date: 12/6/2016)

Warrant Numbers 210227 – 210268, totaling \$53,302.15 (Pay date: 12/16/2016)

C. Payroll (November 2016 Approval; December 2016 Pre-Authorization)

November 2016 – General Fund (\$2,387,573.36)

Warrant Numbers 1000040 – 1000050, totaling \$6,154.67 (Pay date: November 30, 2016)

Warrant Numbers 210181 – 210211, totaling \$544,992.72 (Pay date: November 30, 2016)

ACH Numbers 161700116 – 161700118, totaling \$210,004.43 (Pay date: November 30, 2016)

Non-Warrants, totaling \$1,626,421.54 (Pay date: November 30, 2016)

D. Personnel Report

Appointments:

- Lewis, Gregory, Boys Basketball & Equip, CCMS, effective 1/3/17 - 2/28/17
- Vaughan, James, Boys Basketball, CCMS, effective 1/3/17 - 2/28/17
- Blaylock, David, Boys Basketball, CCMS, effective 1/3/17 – 2/28/17
- Johnson, Eric, Boys Basketball & Equip, JMS, effective 1/3/17 - 2/28/17
- Futter, Jameson, Boys Basketball, JMS, effective 1/3/17 - 2/28/17
- Rhodes, Glenn, Boys Basketball, JMS, effective 1/3/17 - 2/28/17
- Persons, Cindie, Human Resources Assistant, District Office, effective 12/13/16
- Anderson, Vicki, Librarian II, GES, effective 12/1/16
- Fowler, Jennifer, Para, JMS, effective 12/14/16

Leaves of Absence:

- Cranford, Sheri, Cashier, CCMS, effective 11/23/16 - 1/3/17

- Eaton, Erin, Kindergarten Teacher, Cape Horn-Skye, effective 11/30/16 - 1/3/17
- Chamberlain, Krystal, Special Education Teacher, Gause, effective 1/3/17 - 6/20/17
- Hein, Ellen, Para (Special Education), Gause, effective 1/11/17 - 6/20/17
- Morgan, Carla, Para, HES, effective 11/11/2016-12/2/16
- Morris, Dana, Bus Driver, TRANS, effective 11/18/16 - TBD
- Spangenberg, Laura, Cashier, WHS, effective 11/30/16-12/13/16
- Merryfield, Jennifer, Bus Driver/Courier, TRANSP/DO, effective 12/5/16 - 12/16/16
- Dodge, Misti, 2nd Grade Teacher, Cape Horn-Skye, effective 11/21/16 - 1/31/17
- Simek, Nicole, CTE Teacher, WHS, effective 1/3/17-6/20/17
- Brown, Laurie, LAP Teacher, Cape Horn-Skye, effective 1/20/17 - 6/20/17

E. Contracts

F. Field Trips

G. Donations

Elaine Pfeifer moved to approve the consent agenda as presented. Cory Chase seconded, and the motion carried unanimously.

9. ANNUAL BOARD ORGANIZATIONAL MEETING

A. Call for nominations/elections for President & Vice-President (Roll-call vote)

Elaine Pfeifer nominated Ron Dinius for President for the 2017 calendar year, and Jaron Barney seconded. No other nominations were received. The board conducted a roll call vote: Barney, yes; Pfeifer, yes; Lees, yes; Chase, yes; Dinius, yes. The board unanimously elected Ron Dinius to continue to serve as the Board's President.

Jaron Barney nominated Elaine Pfeifer for Vice-President for the 2017 calendar year, and Cory Chase seconded. No other nominations were received. The board conducted a roll call vote (Barney, Dinius, Lees, Chase and Pfeifer all voting yes), unanimously electing Elaine Pfeifer to continue as the Board's Vice-President.

10. INFORMATIONAL PRESENTATIONS

A. Construction Update

Adam Cormack, with R&C Management, reported that there has been a tremendous amount of work happening on all of the construction sites, with minimal weather impacts to the schedules. All projects are on schedule and on budget, and the contractors involved are doing fantastic work. Furnishings for the new buildings are being finalized. The new Transportation Facility should be open by mid-February. Adam shared photos of the current status of the projects and answered board questions. The board thanked him for the information.

B. Boundary Review – Draft Springboard Proposal

Jennifer Axelrod, with FLO Analytics, shared a draft springboard proposal for the boundary review process. She stressed that this draft is a starting point only for the Boundary Review Committee, which will begin meeting weekly in January, and that she would expect multiple iterations to come from this initial work. Jennifer shared backup data related to the maps, and answered board questions. The board thanked Jennifer for this valuable information.

C. 2015-16 Year Close Presentation

This report was removed from the agenda at the start of the meeting.

11. PROPOSAL FOR ACTION

A. Recommendation to Approve Draft Springboard Proposal (Boundary Review)

Teresa Lees moved to approve the Draft Springboard Proposal for the Boundary Review process as presented above. Jaron Barney seconded, and the motion carried unanimously.

12. FUTURE AGENDA ITEMS TO BE ADDED TO THE BOARD PLANNING CALENDAR

None.

13. BOARD EVALUATION

Ron Dinius collected the board's self-evaluation forms. The results are attached.

14. ADJOURN

Elaine Pfeifer moved, seconded by Cory Chase, to adjourn the meeting at 8:17 p.m. The motion carried unanimously.

Dated this 10th day of January 2017

President

Secretary to the Board

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: December 13, 2016

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

	<u>S</u>	<u>I</u>	<u>U</u>
1. I was prepared for the meeting.	5		
	<u>YES</u>	<u>NO</u>	
2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals)	5		
3. Meeting Elements:			
a. The Board President facilitated management of the meeting time and agenda	5		
b. Ample time was given to discuss agenda topics	5		
c. Each board member was given the opportunity to speak	5		
d. Directors, presenters and the public were treated in a dignified and respectful manner	5		
e. Adherence to policy leadership vs administrative detail	5		
4. The board demonstrated a sense of responsibility for excellence in governing the district.	5		

Comments (If you answered “no” to any of the above, please provide comments):