

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting Minutes
Tuesday, February 11, 2014, 6:30 p.m.
Washougal School District Office

PRESENT: Ron Dinius, Board Director; Jocelyn Lindsay, Board Director; Elaine Pfeifer, Board Director; Karen Rubino, Board Director; and Dawn Tarzian, Superintendent and Secretary to the Board.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Ron Dinius called the meeting to order at 6:30 p.m., led the pledge of allegiance, and immediately recessed to the public hearing for the Budget Extension Resolution.

2. RECESS TO PUBLIC HEARING

Business Manager Brian Wallace presented the Budget Extension Resolution and explained that the 2013-14 adopted budget requires an extension to address the impact of the timing of the Energy Grant invoices to the District as we continue to work with McKinstry on energy enhancements. There was no public comment.

RECONVENE REGULAR MEETING

Ron Dinius called the regular meeting back to order at 6:33 p.m.

3. AGENDA REVISIONS (none)

4. COMMENTS—BOARD OF DIRECTORS AND ADMINISTRATORS

Jocelyn Lindsey said, “Go levy!” and thanked everyone for all the work on the levy effort. Karen Rubino gave a legislative update, and spoke of two bills going through the process in Olympia. Ron Dinius thanked everyone for their work on the levies, and shared that he was snowed in until Sunday. Even his school levy signs were buried! Elaine Pfeifer apologized for being late, and also thanked everyone for all the levy work.

5. SUPERINTENDENT’S UPDATE

Superintendent Dawn Tarzian thanked everyone for the response during the difficult weather that began on Thursday. It means a lot of extra work for many employees in rescheduling, communications, and driving roads. Dawn specifically noted and gave deep appreciation for the work of Maintenance Director Joe Steinbrenner and the maintenance crew for their around the clock work during the series of storms. Dawn directed the Board’s attention to the Summer School flyer in their blue folders. The flyer was put together by Lisa Young and Jodi Thomas, and really highlights the amazing work being done in the district. Dawn shared that the Board will be experimenting with a new meeting format. The meeting on February 25th will begin with a brief business meeting, followed by a two-hour work session, including the SIP presentation for Excelsior High School. Jemtegaard hosted their first “Take Your Parent to School Day” on February 4th. Over 120 parents participated, giving them a first hand look at what their students do everyday. The WHS Jazz Band placed third at the Clark College Jazz Band Festival. Senior pianist T Anderson was awarded outstanding soloist. It is the first time in five years that WHS has placed in that competition. WHS won the KATU Cash for Schools contest. Along with winning \$10,000, they will be featured on the morning news. Dawn asked Les Brown to present the results of the parent survey regarding the option of a three-hour late start on inclement weather days. The results were overwhelmingly in favor of the option. Dawn thinks we should implement the option, but hopefully not until next year. Elaine Pfeifer asked if on late start days classes are all classes shortened, or do students only go to certain classes? Dawn said she we ask principals and get back to her.

6. COMMENTS—CITIZENS (none)

7. CONSENT AGENDA

Board members received and reviewed these documents in advance of the meeting.

A. Meeting Minutes (January 28, 2014)

B. Accounts Payable

General Fund

Warrant Numbers 202933—203017, totaling \$153,996.16 (Pay date: February 14, 2014)

Capital Projects Fund

Warrant Numbers 3859 through 3859, totaling \$217,783.26 (Pay date: February 14, 2014)

ASB Fund

Warrant Numbers 19979—20004, totaling \$14,064.11 (Pay date: February 14, 2014)

ACH

ACH Numbers 131400817—131400840, totaling \$20,164.53 (Pay date: February 17, 2014)

C. Budget Status Report (December 2013)

D. Personnel Report

Classified Appointments: Rebecca Vredenburg, Technical Support Assistant (DO)

Certified Resignation: Kathy Loney, Special Education Teacher (WHS)

Leave of Absence: Suzie Richards, Server II (CH-S/CCMS)

E. Contracts

F. Travel

G. Field Trips

H. Donations

Karen Rubino moved to approve the consent agenda as presented. Elaine Pfeifer seconded, and the motion was carried unanimously.

8. INFORMATIONAL PRESENTATIONS

A. Athletics Report

Doug Cox, Athletic Director at WHS, presented the athletics report. Doug presented handouts to the Board, which included data on participation, athletes receiving academic awards, and the ASB/Athletic Fund Budget. Dawn Tarzian asked if athletic directors in the area have discussed head injury in football, and if that may be why football numbers are decreasing. Ron Dinius asked for statistics on player injury on the new turf. Doug said he doesn't have any numbers, but the new turf is definitely safer. Karen Rubino asked how the new basketball court is. Doug said they are very happy with it, and there were five games being played on it during the meeting. There was discussion on the budget, and questions about why the numbers don't seem complete, specifically for Cheer. Business Manager Brian Wallace answered some of the questions, and stated that he and Doug will work together on getting the records more complete. Doug said he was happy to come back at a later date if the Board needed more information. Dawn Tarzian said she would work with Lisa Bennett, Athletic Trainer at WHS, to get some data on injuries.

Kathy Douglas-Evans presented the Facilities Use report. Kathy presented handouts with data on which groups are using facilities, and how much they are paying to do so. There is an assumption that facilities fees are a large source of revenue, but that is not the case. The three-year average is around \$5,000 per year. Fees are waived for many community groups, so they pay no rent, but often do pay custodial fees. Ron Dinius thanked her for all the work, said she gave them a lot to digest, and they will bring her back at a work session if they need more information.

B. Student Behavior and Discipline Report

Special Services Director Allan Fleck presented data on student behavior and discipline. The data shows a significant decrease in bullying. Allan said it is due in part to PBIS, mental health support, Challenge Days, and making sure all parents and students have and are aware of the student handbooks. Allan and Dawn both keep a binder of Harassment/Intimidation/Bullying incidents in the district. The Board discussed how fascinating the data is, and how the change in numbers may not tell the whole story, it could be a change in culture, not an increase in specific incidents.

C. District Staff Development Update

Curriculum Director David Tudor presented a PowerPoint on staff development. In the past, professional development in the district was autonomous and spotty. Now, professional development is focused, using alignment, PLCs, and data to evaluate the efficacy of the training. Job-Embedded Professional Development is the key theme. Ron Dinius asked how professional development for new hires is handled. David answered that training is tailored to teachers' specific needs. Ron said he, Karen Rubino, and Dawn Tarzian have asked the legislators to give us time to implement what they have given us before giving more. Ron said they seemed to listen. Elaine Pfeifer stated it was nice to see the plan all laid out.

9. PROPOSALS FOR ACTION

A. Energy Grant Application Decision

Maintenance Director Joe Steinbrenner returned to recommend the Board approve the grant application as presented by McKinstry with an \$80,000 cost to the District to provide a \$396,677 grant for a total of \$476,677 budget for the lighting project.

Karen Rubino moved to proceed with the grant application as proposed, Elaine Pfeifer seconded, and the motion was carried unanimously.

Joe also recommended that the Board approve the Tax Deduction Pass Thru as proposed by McKinstry and that the \$45,294 be used to help make the \$80,000 District contribution bringing down our amount to just above \$45,000.

Karen Rubino moved to approve the Tax Deduction Pass Thru as presented, Elaine Pfeifer seconded, and the motion was carried unanimously.

B. Resolution 2013-14-06: Budget Extension

Elaine Pfeifer moved to approve the Budget Extension Resolution as presented, Jocelyn Lindsay seconded, and the motion was carried unanimously.

10. POLICY GOVERNANCE

A. Executive Responsibilities 14—Instructional Materials Selection

Curriculum Director David Tudor presented the ER, which is focused on initial and ongoing training for staff. Ron Dinius collected monitoring report response forms from all board members present, noting the approval of ER 14.

B. Executive Responsibilities 16—Student Conduct and Discipline

Special Services Director Allan Fleck presented the ER, which was addressed in his earlier presentation. Ron Dinius collected monitoring report response forms from all board members present, noting the approval of ER 16.

11. FUTURE AGENDA ITEMS

Report from Doug Cox and Brian Wallace on the ASB Fund. Report from Lisa Bennett on student athlete injuries. March 25th, April 29th work sessions with the consultant.

12. BOARD EVALUATION

Ron Dinius collected the board's self-evaluation forms. The results are attached.

13. ADJOURN

Ron Dinius moved to adjourn the meeting at 9:05 p.m. Jocelyn Lindsay seconded, and the motion carried unanimously.

Dated this 25th day of February, 2014

President

Secretary to the Board

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: **February 11, 2014**

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

	<u>S</u>	<u>I</u>	<u>U</u>
1. I was prepared for the meeting.	4		
	<u>YES</u>	<u>NO</u>	
2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals)	4		
3. Meeting Elements:			
a. The Board President facilitated management of the meeting time and agenda	3	1	
b. Ample time was given to discuss agenda topics	4		
c. Each board member was given the opportunity to speak	4		
d. Directors, presenters and the public were treated in a dignified and respectful manner	4		
e. Adherence to policy leadership vs administrative detail	4		
4. The board demonstrated a sense of responsibility for excellence in governing the district.	4		

Comments (If you answered “no” to any of the above, please provide comments):

3a. overtime