

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting Minutes
Short Business/Action Meeting & Work Session
Tuesday, February 25, 2014, 6:30 p.m.
Excelsior High School

PRESENT: Ron Dinius, Board Director; Jocelyn Lindsay, Board Director; Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Karen Rubino, Board Director; and Dawn Tarzian, Superintendent and Secretary to the Board.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Blaine Peterson called the meeting to order at 6:30 p.m., and led the pledge of allegiance.

Blaine highlighted the difference in the structure of tonight's meeting, which is a work session format.

2. AGENDA REVISIONS

None.

3. CONSENT AGENDA

Board members received and reviewed these documents in advance of the meeting.

- A. Minutes (February 11, 2014)
- B. Accounts Payable

General Fund

Warrant numbers 203019 – 203094 totaling \$208,181.67 (Pay date: Feb. 28, 2014)

ASB Fund

Warrant numbers 20005 – 20016 totaling \$8,276.64 (Pay date: Feb. 28, 2014)

ACH

ACH numbers 131400843 – 131400861 totaling \$62,326.57 (Pay date: Feb. 28, 2014)

- C. Budget Status (January 2014)
- D. Payroll Pre-Authorization (February 2014)
- E. Personnel Report

Certified Resignation: Bruce Stanton, Chemistry Teacher, retiring at the end of the school year (WHS).

Fall 2014-15 Sports Appointment: David Hajek, Head Football Coach (WHS).

- F. Contracts
- G. Travel
- H. Field Trips
- I. Donations

Blaine Peterson noted the addition to the Personnel Report since the original materials were distributed. Elaine Pfeifer moved to approve the consent agenda as presented with the above noted addition. Karen Rubino seconded, and the motion carried unanimously.

4. WORK SESSION

A. Excelsior High School Improvement Presentation

Carol Boyden shared an Excelsior High School (EHS) "Fast Facts" document and overviewed the data listed. She shared the school's goals, and then introduced math/science teacher Jennifer Kennedy, who spoke about the math collection of evidence (COE) process, curriculum being used, end of course (EOC) assessments, and individual learning plans for alternative learning environment (ALE) students. Jennifer also provided information about EHS science curriculum, including the

community gardens, the Biology EOC, online textbooks, and learning plans for ALE students. Carol explained that Ali Miller, EHS's English/history teacher, was out sick, so Carol provided an overview of the Senior English, English Literature, and U.S. History courses, as well as details about the individual programs with ALE students. Jerolyn Friesen, EHS counselor, spoke about the school's scheduling process, with a focus on seniors and getting them the courses that they need to be able to graduate. Jerolyn is in contact with students who are working on ALE programs, and in collaboration with Washougal High School (WHS) and Clark College for students who divide time between more than one school. Community referrals also play a role in the counseling work. Robyn Ruth, EHS student, spoke about her schedule at EHS and her plans to take Running Start courses. She has made great strides in credit recovery this year. She enjoys her time at EHS, especially having more individual time with teachers and staff. The program has really helped her. Jerolyn and Carol spoke about another student, Matt McIntosh, who has also had tremendous success at EHS. Rich Blum, pastor at Bethel Community Church, shared information about the church's decision to "adopt" EHS as their focus of special support. Their work began with a school supply drive, and they now also provide financial support, mentoring, meals for school events, etc. Their volunteers are very excited about what they see at Excelsior. The school provides a tremendous service to the community. Pattie Roberts heads up the Friends of Excelsior (FOE) group, and is a regular volunteer at the school. She began working with EHS students through a Festival of the Trees decorating project, and became "hooked". Students here are creative, artistic and bright. She tells everyone in the community what wonderful kids they are and how much they are going to enhance our world if we keep supporting them and confirming their value. She would like to have even more resources for the students here, including a greenhouse to support their community garden project. Carol Boyden said that the school continues to work to change perceptions about its students and their programs. Students are contributing to their community here, and they want to be known for that kind of service. Ron Dinius knows of an EHS graduate who is now an engineer for Boeing. Many positive things happen for students here as a result of this program. Betty Millington expressed her appreciation to the volunteers who held a wonderful clothing drive for EHS students, providing a variety of clothing and outerwear. Elaine Pfeifer asked for and received clarification about the percentages of students enrolled in the various types of programs. She added that she is appreciative of the work that Jerolyn is doing with student scheduling, and is happy that Carol is at EHS, since she is a great fit. Dawn Tarzian spoke to the work recently done to create a student admissions system that looks at which students are likely to succeed in the EHS environment. She added that there is a lot of talk about the needs and barriers for some EHS students. She has seen that when those barriers are removed, the EHS staff is ready to challenge these students and set high expectations. The caring, smart, successful adults who invest their time and energy at Excelsior have a definite impact on students. Dawn expressed deep appreciation for the volunteers who frequent the school. Robyn's parents noted that they are very grateful for this program and for the staff who have given such good support to their daughter.

B. Budget Development, 2014-15

Business Services Manager Brian Wallace gave a summary of categorical program revenues and expenditures, including Auditorium programs, Community Education, Early Learning, Food Service, Transportation, Special Education, Career and Technical Education (CTE), Learning Assistance Program (LAP), Transitional Bilingual, High Capable, Running Start, and Excelsior High School. He also shared enrollment projections for WHS Special Education. The expected "bubble" of students coming up will require additional staffing at the high school over the next few years. The board discussed a proposed list of 2014-15 budget priorities. Brian asked for additional board input, including additions to the list and suggestions as to how to prioritize items. Elaine Pfeifer prompted a discussion about student support services as related to budget priorities. Brian and Dawn Tarzian will bring additional information to the board at upcoming meetings.

5. FUTURE AGENDA ITEMS

The board will continue to discuss the 2014-15 budget. Elaine would also like to learn more about the National Career Readiness Certificate (NCRC) and how that might relate to the district's CTE programs.

6. BOARD EVALUATION

Blaine Peterson collected the board's self-evaluation forms. The results are attached.

7. ADJOURN

Ron Dinius moved to adjourn the meeting at 8:26 p.m. Karen Rubino seconded and the motion carried unanimously.

Dated this 11th day of March, 2014

President

Secretary to the Board

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: **February 25, 2014**

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

S I U

- | | |
|---|------------------------------------|
| 1. I was prepared for the meeting. | 5 |
| | <u>YES</u> <u>NO</u> |
| 2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals) | 5 |
| 3. Meeting Elements: | |
| a. The Board President facilitated management of the meeting time and agenda | 5 |
| b. Ample time was given to discuss agenda topics | 5 |
| c. Each board member was given the opportunity to speak | 5 |
| d. Directors, presenters and the public were treated in a dignified and respectful manner | 5 |
| e. Adherence to policy leadership vs administrative detail | 5 |
| 4. The board demonstrated a sense of responsibility for excellence in governing the district. | 5 |

Comments (If you answered “no” to any of the above, please provide comments):