

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting
Tuesday, February 26, 2013
Executive Session 5:30, Regular Meeting 6:30 p.m.

PRESENT: Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Karen Rubino, Board Director; Ron Dinius, Board Director; Terrie Hutchins, Board Director; Alexa Eddy, Student Representative to the Board; and Dawn Tarzian, Superintendent and Secretary to the Board.

Blaine Peterson called the meeting to order at 5:30 p.m. The board recessed immediately to executive session to discuss issues related to the performance of an employee, per RCW 42.30.110(1)(g). The board returned to regular session at 6:15 p.m. and then recessed for a short break prior to the start of the regular meeting.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Blaine Peterson called the meeting back to order at 6:30 p.m. and led the pledge of allegiance. The board immediately recessed to a public hearing to receive input related to the proposed budget extension for the 2012-13 Capital Projects Fund.

RECESS TO BUDGET EXTENSION HEARING

Rosann Lassman explained that the first thing that must be done in a budget extension is to update fund balances to actual ending amounts on August 31, 2012. She reviewed grant dollars. Ron Dinius asked if the final number is “hard” or can it be adjusted later if needed for CPF Energy Upgrades listed at \$347,361. Rosann said it was an estimate and can be adjusted at a later date. The extension was only for the dollars that were required for the energy grant. The board returned to regular session at 6:35 p.m.

2. AGENDA REVISIONS

Resolution 2012-13-11 was added to the Proposals for Action section of this meeting.

3. COMMENTS – BOARD OF DIRECTORS

Elaine Pfeifer asked if all staff members are receiving the information sent out through Partners for Schools. Les Brown responded that the information goes out in a “Did you Know?” communication to all staff. Elaine asked if the board wanted to donate as a group to buy a brick for the WHS Turf Campaign. They had mentioned it earlier but no decision was made. Amanda Klackner said the deadline is March 31. Amanda stated that the cost of an 8 x 8 brick is \$500.

Terrie Hutchins asked Dawn if the color of field had yet been decided. Dawn responded that it has not, and that she has requested a mockup of both green and black colors.

Karen Rubino had heard of an upcoming cooking contest. Mark Jasper mentioned a competition for March’s National Nutrition Awareness month. They are holding a contest for future chefs for healthy salads. It will be held at WHS on March 20 for the participants’ cook off. Karen asked how many volunteer/judges are needed. Mark said as many as want to.

Ron Dinius spoke of a Legislative update. This Friday, March 1, is the deadline for bills to be in house for discussion. One of the bills going through now addresses academic acceleration, outlining that if a student passes a grade, he/she will automatically move into the next class. Another bill redefines the school day definition - what kids are spending their time on during the day. If

implemented, it will be in 2014. The resolution added to the agenda asks the legislature to provide adequate funding to schools.

Blaine Peterson gave the Post Record review. Crystal Saltmarsh was named student of the week. Gause had a visitor from Kenya who shared his culture and dance with them. Washougal got the whole sports page in Post last week. WHS senior Ellie Boon was signed by the Portland Pilots. Kyle Eakins was honored as middle school coach of year. Kyle is a great asset to our community as head of the Washougal Schools Foundation. He and Blaine are also involved in mentoring boys at Hathaway in manners, finance, and physical fitness.

Alexa Eddy, student representative to the board, explained that WHS has implemented a program dubbed "SOS" for Save Our Scraps. Students and staff have separate trashcans for recycling, composting, etc. She saw two freshman boys high five each other when they put their trash in the correct can. Students are getting involved in the cause. They just had the annual Dodge Ball game. A team comprised of special education students won and the entire student body was very supportive of them. She said that it was cool to see that kind of encouragement. Cheer tryouts took place and spring sports started this week. Career Day happened a couple of weeks ago. It went very well with good speakers and good information. Students were very involved and inquisitive. WHS just had its Winter Sports assembly. Ellie Boon received honors for the Portland Pilot position. Sean Eustis is going to Western Washington University for running. Ron Dinius asked for more feedback about Career day. Alexa said there was lots of positive feedback. Most students got their choices for speakers. Blaine Peterson mentioned that Rotary has the Interact club at WHS (service club to help others). They are getting a great deal of interest from students – more than expected. Great environment and group of kids.

4. SUPERINTENDENT'S UPDATE

Dawn congratulated JMS, WHS and GAUSE cafeterias. They each received 100% on their food service health inspection. She praised Mark and the food service staff for their hard work.

Our Business Manager position was posted last week. The posting was downloaded 245 times already. The JMS principal posting has been downloaded 349 times so far.

The February student enrollment head count was 3047; January was 3049. Currently, we are about 150 FTE over the proposed budget.

The Washougal Graduate Survey is ongoing. 104 students have taken and returned it so far. Class of 2000 was as far back as we've received data so far. The survey goes through the end of March. We have received interesting feedback. Ron asked Les how we are soliciting the survey to students. Les had 400 email addresses available on file in Skyward. Renee had her kids post to Facebook for more input and has gotten additional results.

Les Brown is hoping to create a graph of visitors to our website each month. Les shared what he has so far dated back to 2004-05. January usage increased considerably. These are unique, first-time visitors that are being tracked.

5. COMMENTS - CITIZENS

Amanda Klackner commented on the last board meeting. She felt Excelsior High School did a great job. Michelle Rutherford was very enthusiastic about their school.

Jennifer McDaniel spoke of the Facebook page for the Washougal Turf Campaign. People are weighing in with comments and input. 90% of the comments are for black turf. The link to the group's site is: washougalhsturfcampaign on Facebook. It is a very active site and fun and positive.

Les Brown announced that the Cat in the Hat made an appearance at Hathaway's Green Eggs and Ham event tonight. David Tudor is filling in for Laura Bolt this week and dressed up as "The Cat". Les shared a great photo of this event.

Jennifer McDaniel reminded the board and audience that the Robotics team has an upcoming competition March 7-9. They are a combined team of WHS and Camas High School. Jennifer's son is on the team and has had an amazing experience. Local technology company engineers come in to teach kids CAD and other engineering skills.

6. CONSENT AGENDA

Board members received and reviewed the following documents in advance of the meeting:

A. Meeting Minutes (February 12, 2013)

B. Accounts Payable

General Fund

Warrant numbers 200387 – 200483 in the amount of \$227,412.31 (Pay date: March 1, 2013)

ASB Fund

Warrant numbers 19561 – 19576 in the amount of \$6,244.91 (Pay date: March 1, 2013)

Capital Projects Fund

Warrant number 3834 – 3836 in the amount of \$57,610.44 (Pay date: March 1, 2013)

ACH

ACH numbers 121300245 – 121300269 in the amount of \$60,202.23 (Pay date: March 1, 2013)

C. Payroll (February 2013)

Warrant numbers 200322 – 200386 in the amount of \$1,862,255.86 (Pay date: February 28, 2013)

D. Budget Status (January 2013)

E. Personnel Report

F. Contracts

G. Executive Responsibilities 12 – Communications with the Public

H. Executive Responsibilities 14 – Instructional Materials Selection

I. Travel

J. Field Trips

K. Donations

There was an addition to the personnel report since the original board packets were prepared. Elaine Pfeifer moved, seconded by Terrie Hutchins to approve the consent agenda as presented with the noted addition. The motion carried unanimously.

7. INFORMATIONAL PRESENTATIONS

A. Middle and High School Fall and Winter Athletics Report

Missy Cole and Doug Cox distributed reports to all present. Doug showed an impressive list of academic achievements for athletic teams: 59% fall athletes and 53% of winter athletes got 3.0 or above. Doug shared participation numbers for the various sports. Spring sports participants are up with 92 students signed up for track so far. He also shared free and reduced lunch percentages for students athletes, and the corresponding reduction in athletic and ASB fees. He spoke about a drop in participation as students transition from middle to high school sports, as well as the difficulty in finding qualified coaches for open positions. Coaching is a part-time, second job for most that doesn't pay that well, but has a huge time commitment. In response to board questions, Doug provided an update on the condition of athletic equipment, and the current GPA requirements for athletic eligibility.

Missy Cole presented middle school athletic information with a handout of a breakdown of fall and winter sports. JMS & CCMS are still a combined football team. Missy is rallying to keep them joined until numbers increase substantially. Volleyball girls' teams had a good year with lots of progress and improvement. Middle school athletics are about teaching and preparing students for high school athletics. Missy praised Kyle Eakins for his coaching ability and recognition as Middle School Coach of the Year. Overall, sports participation is increasing. Academics can be a struggle for new athletes to juggle with their sports commitment. The middle schools have the same academic eligibility requirements as the high school. The community has really gotten involved in middle school sports. Missy sees larger crowds at games than in the past. The board discussed concerns about the condition of playing fields available for middle schools.

Doug Cox made a final comment regarding our WHS boys' basketball playoff against Hockinson. We outnumbered them in fans. Our students were very respectful, and he was very proud of both our team and fans.

B. Budget Report for Program Revenues and Expenditures

Rosann Lassman explained her handout listing budget breakdowns for the programs the board had requested information about. She explained that David Tudor has been working diligently with Community Education to improve the program and make it more cost neutral. She shared Special Services expenditures covered in recent years through federal Safety Net funds and highlighted programs, including extracurricular activities, which are supported or supplemented by levy dollars. The district funds a portion of the ELL staff, and the vocational program is funded with state dollars, which are allocated specifically to that program. The funding for district students attending the Skills Center flows through Vancouver School District, but the district covers part of the bussing costs. Running Start funding is also a flow-through, with Clark College receiving the majority of a student's FTE allocation. Rosann will follow up at a future meeting with more information about the funding and expenditures for Excelsior High School.

C. Lunch Price Equity Report

Rosann Lassman and Mark Jasper, from Sodexo, presented that the Paid Lunch Equity issue is designed for free and reduced lunch reimbursements. The new required paid lunch price will be \$2.59. Our current paid lunch price is \$2.40 for elementary, \$2.60 for middle school, and \$2.80 for high school. These prices are "averaged" in the calculations to determine how much we would need to raise our prices to meet the new requirement. The increase turns out to be an additional 5 cents per meal. The 5-cent increase would also impact breakfast prices next year. The last time the District raised meal prices was in 2011. Rosann asked the board to consider whether or not they would like to see the district raise meal prices for the upcoming school year. The board will make this decision at an upcoming meeting.

D. Mt. Pleasant Business Services and Technician Support Contract Proposal, 2013-14

Dawn Tarzian shared that the Mt. Pleasant superintendent asked her to consider a request for partnership in business services and technology support. Dawn asked the board to review this and decide if this would be a benefit to the district. The superintendent and a board member from Mt. Pleasant have been invited to attend the March 12 board meeting to discuss the possible partnership and to answer any questions. The Mt. Pleasant School Board will be presented with the partnership opportunity at their 2/26/13 board meeting as well. If both boards wish to proceed in exploring this partnership, the decision would be made on April 9, 2013. Rosann Lassman shared some of the benefits she perceives could come from the partnership, including the ability to cross-train more staff. Les Brown explained how the technology support component would work. Dawn shared her reasons for presenting this idea, and Rosann, Les and Dawn answered board questions. In response to the board, Dawn responded that there has not yet been any discussion about a similar partnership for food services. The board will consider the partnership further at the next regular meeting.

8. PROPOSALS FOR ACTION

A. Resolution 2012-13-10: Budget Extension

Elaine Pfeifer motioned for approval, Terri Hutchins seconded, and this resolution passed unanimously.

B. Adoption of Mission, Vision and Goals Statements

Dawn mentioned that the brochure would be updated with our students' pictures. Elaine Pfeifer motioned for approval, Terri Hutchins seconded, and the board unanimously approved the district's mission, vision and goals statements as presented.

C. Resolution 2012-13-11: K-12 Funding

Ron Dinius provided background information regarding this resolution, which urges the Washington State Legislature to address K-12 funding. If approved by this board, Ron will take this resolution to Olympia to present to legislators. Karen Rubino motioned, Elaine Pfeifer seconded, and this was passed unanimously.

9. POLICY GOVERNANCE

A. Executive Responsibilities 5 – Staff Compensation

Dawn Tarzian shared information in support of Executive Responsibilities (ER) 5, including data from the district's comparator districts. Elaine Pfeifer asked if the issue of job descriptions is covered in this ER. Dawn replied that no, but she will look into where within the ER structure that might fit. Elaine thanked Dawn for her salary research work. Blaine Peterson collected the board's monitoring report response forms. The approval of ER 5 will be on the consent agenda at the next regular meeting.

B. Executive Responsibilities 16 – Student Conduct and Discipline

David Tudor presented information and data in support of ER 16. He highlighted that district schools are using PBIS to teach students positive behavior, which is having good results. The district is working with school administrators to further standardize discipline coding. Blaine Peterson collected the board's monitoring report response forms. The approval of ER 16 will be on the consent agenda at the next regular meeting.

10. FUTURE AGENDA ITEMS

The board will discuss its joint purchase of a turf brick at a future meeting.

11. BOARD EVALUATION

Blaine Peterson collected the board's self-evaluation form from each board member present. The results are attached.

12. ADJOURN

Elaine Pfeifer motioned to adjourn, Terri Hutchins seconded, and adjournment was passed unanimously at 9:17 p.m.

Dated this 12th day of March 2013

President

Secretary to the Board

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: February 26, 2013

Instructions: **S = Satisfactory** **I = Needs Improvement** **U = Unsatisfactory**

	S	I	U
1. Board members were prepared for the meeting.	3	1	1
2. Our agenda was well designed.	3.5	1.5	
3. Each board member was given an adequate opportunity to participate in discussion and decision-making.	5		
4. The board's treatment of all persons was courteous, dignified, and fair. There was a respectful atmosphere.	4	1	
5. We practiced good parliamentary procedure.	4	1	
6. The board demonstrated a sense of responsibility for excellence in governing the district.	5		
	<u>Yes</u>		<u>No</u>
7. The board adhered to its adopted governance style:			
a. It emphasized the future and the total community:	4		
b. It encouraged diversity in viewpoints:	4		
c. It exercised policy leadership more than overseeing administrative detail:	3		1
d. It maintained a clear distinction between the roles of board and staff:	2		2
e. It worked for group agreement and responsibility:	3		
f. Progress toward board goals:	3		
8. Your suggestions on where we could do better:			
9. Additional Comments:			