

**WASHOUGAL SCHOOL DISTRICT NO. 112-06**  
**Board of Directors' Meeting**  
**Tuesday, February 28, 2012, 6:30 p.m.**

**PRESENT:** Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Ron Dinius, Board Director; Karen Rubino, Board Director; Dawn Tarzian, Superintendent and Secretary to the Board. Board Director Terrie Hutchins was not present.

**1. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Blaine Peterson called the meeting to order at 6:31 p.m. and led the pledge of allegiance.

**2. AGENDA REVISIONS**

None.

**3. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS**

Elaine Pfeifer thanked the district and schools staff for all of the extra work done in order to hold board meetings at the district schools. Ron Dinius recently attended a Washington State School Directors' Association (WSSDA) Legislative meeting in Battle Ground where elected state officials presented information on a variety of topics, including funding for schools. Last Wednesday, Ron attended the Strategic Planning meeting for local community and business leader input. This was a great meeting, with valuable input. Ron provided legislative issues updates for the board regarding funding initiatives, including local effort assistance (LEA) funding. Blaine Peterson attended the Washougal High School (WHS) theater production a couple of weeks ago, noting that the students did a great job, as usual. He also highlighted a jazz musician assembly held at Gause Elementary last week, adding that it was very well received. The arts programs are strong in the district. Blaine met today with Mark Prussing, Rosann Lassman and Dawn Tarzian to review information related to the district's bond rating. A bond rating phone conference with Moody's will take place on Thursday. There will be a Science Fair at Gause elementary this Thursday evening, from 5:00-7:00. Blaine closed with recaps of winter sports teams in the district. Wrestling and basketball finished especially strong. He concluded that the students and staff of Washougal are amazing!

**4. SUPERINTENDENT'S UPDATE**

Dawn Tarzian thanked Rhea Bohlin for supplying the cookies for the evening's meeting. She shared a sample of the data being gathered at the various Strategic Planning meetings taking place around the district, and provided board members with a schedule of the upcoming meetings. Dawn thanked Technology Director Les Brown for attending these valuable input sessions and pulling together the data collected. This data will be used by the Strategic Planning Steering Committee to make a recommendation to the board in June. Dawn has thoroughly enjoyed working alongside Les, meeting community members, parents and staff, and learning a great deal from this process. Dawn provided the board with an update on the communications that have taken place and the plans that have been made regarding the availability and maintenance of automated external defibrillator (AED) devices at district facilities. The district's Teacher Principal Evaluation Process (TPEP) Committees will be convening soon. Doug Bright and David Tudor are convening the teacher process work, and Dawn will convene the principal evaluation model and process work. These processes will be ready to pilot next fall. As a part of the district energy saving work and in the interest of student, staff and parent health, "No Idle Zone" signs will be posted in drop off areas at district schools. Dawn provided statistics related to the harmful effects of vehicle exhaust, especially dangerous for children. There will be several upcoming changes at Hathaway Elementary related to Kinder Academy and Math Academy. A certified teacher has been added to allow for 20-24 targeted students with learning needs that would likely take multiple years of school to address to be served in all day, every day kindergarten. Federal Title I funds are being used to fund this program. Also using Title I funds, Hathaway has implemented an after school Math Academy. Forty students were recommended based on their need for additional math learning time. Dawn is eager to see the

impact of this additional instructional time, and appreciates that Sarah Anderton, Andy Schlauch, Erin Hayes, Philicia Weaver, Lisa Kaaihue and Marcia Hershaw are willing to provide this additional targeted math instruction. WHS vocalists had a GREAT day at the Solo and Ensemble Contest on Saturday. The large mixed ensemble took 2<sup>nd</sup> place behind Union High School and may be called to State in April. The Men's Ensemble scored a superior rating and the WHS soloists and Ladies Ensembles scored superior and excellent ratings. Congratulations to Jennifer Mahorney and our WHS vocalists. A WSSDA Regional meeting will be held on April 11 in Battle Ground. Ron Dinius and Dawn are planning to attend, and all board members are welcome. Dawn proposed a change in the board meeting calendar, which would move the July 24 meeting to August 14. The board will consider this change at the next regular meeting.

## **5. COMMENTS – CITIZENS**

Frank Zahn was at the Solo and Ensemble Contest this weekend. He concurred with Dawn's report of the outstanding performances, and noted that Washougal instrumental and percussion students also competed. Washougal had excellent participation in this event.

### **A. Testimony regarding proposed Snow Route changes**

There was no testimony given at this meeting. Dawn noted that three emails have been received so far regarding the proposal, and all have been forwarded to the board. A call was received from one of the impacted patrons who wished to pass along her appreciation to the board for this opportunity for input. Time is also reserved at the April 24, 2012 regular board meeting for testimony.

## **6. CONSENT AGENDA**

Board members received and reviewed the following documents in advance of the meeting:

### **A. Meeting Minutes (February 14, 2012)**

### **B. Payroll (February 2012)**

Warrant numbers 185204 – 185240 and 185329 – 185357 in the amount of \$1,810,813.14 (Pay date: February 29, 2012)

### **C. Accounts Payable (February 2012)**

#### General Fund

Warrant numbers 185241 – 185328 in the amount of \$158,786.64 (Pay date: March 2, 2012)

#### ASB Fund

Warrant numbers 19093 – 19113 in the amount of \$7,670.93 (Pay date: March 2, 2012)

#### Capital Projects Fund

Warrant numbers 3793 – 3795 in the amount of \$20,685.69 (Pay date: March 2, 2012)

#### ACH

ACH numbers 111200228 – 111200242 in the amount of \$3,818.99 (Pay date: March 2, 2012)

### **D. Budget Status Report (January 2012)**

### **E. Personnel Report**

### **F. Contracts**

### **G. Executive Responsibilities 14 – Instructional Materials Selection**

### **H. Travel**

### **I. Field Trips**

### **J. Donations**

Blaine Peterson noted the addition of personnel report items since the original distribution of the board packets. Elaine Pfeifer moved, seconded by Ron Dinius, to approve the consent agenda as presented, with the noted addition. The motion carried unanimously.

## **7. PRESENTATIONS**

### **A. Coal Train Traffic Community Information**

Dawn Tarzian introduced Samantha Lockhart from the non-profit group, Friends of the Gorge. Samantha presented information regarding the potential impacts to Washougal related to the proposed coal exporting terminals in Washington and Oregon. She shared the proposed route of the

coal trains, which would travel through Washougal and Clark County on the way to the terminal(s). Samantha noted that such an increase in rail traffic would result in automobile traffic delays at the crossings, an increase in train noise and increased pollution in the form of coal dust as well as train engine diesel emissions. The control of coal dust from rail cars is not at this time governmentally regulated or enforced. Samantha asked the board to consider drafting a letter outlining the district's concerns for student health and safety to be sent to local and state elected officials. The board thanked Samantha for the presentation.

## **8. PROPOSALS FOR ACTION**

### **A. Policy 3130 – School Attendance Areas and Emergency Boundary Changes, third reading**

Elaine Pfeifer moved, seconded by Ron Dinius, to approve Policy 3130 as presented. The motion carried unanimously.

### **B. Policy 3131 – In-District Boundary Transfers, third reading**

Ron Dinius moved, seconded by Elaine Pfeifer, to approve Policy 3131 as presented. The motion carried unanimously.

### **C. Policy 3141 – Nonresident Students, third reading**

Elaine Pfeifer moved, seconded by Ron Dinius, to approve Policy 3141 as presented. The motion carried unanimously.

## **9. POLICY GOVERNANCE**

### **A. Executive Responsibilities 5 – Staff Compensation**

Dawn Tarzian presented evidence in support of Executive Responsibilities (ER) 5 related to staff compensation. Blaine Peterson collected the monitoring report response forms from all board members present, noting that the approval of ER 5 will be on the consent agenda at the next regular meeting.

## **10. BOARD WORK SESSION**

### **A. Budget Fund Balance/Financial Reserves**

Dawn Tarzian introduced Business Services Manager, Rosann Lassman to speak about the district's fund balance. Rosann shared the 2010-11 year-end figures, highlighting the funds that make up the 6% required reserve fund balance. She explained state-mandated fund balances as well as those that are "district-obligated" and set-asides for support of programs such as Safety Net, Nova Net and professional development as outlined in the teachers' negotiated agreement. Board members discussed upcoming facilities needs as related to the facilities budget reserve. Ron Dinius stated that the list of facilities tasks needs to be updated and prioritized again, and that the board may need to consider a capital facilities bond sometime in the future to help take care of some of the larger facilities needs, since these cannot be met with the current reserves budgeted. Dawn stressed that though the reserves balance may look large, most of those reserves are designated, with very little flexibility in how they can be spent. She would like to see the budgeting and fund balance information published in a clear and transparent manner so that district staff and patrons can understand this process. She would also like to have a list of budgeting needs created and displayed so that the board and district can continue to revisit the items and tasks that are being saved for and receive input from the community as to which items are priorities. The board further discussed funding needs for 2012-2013 and beyond.

## **12. FUTURE AGENDA ITEMS**

The board would like to receive an update regarding the turf fundraising. Dawn responded that Rick Thomas, Chair of the Turf Fundraising Committee, will come to a future board meeting, likely on March 27.

**13. BOARD EVALUATION**

Blaine Peterson collected the board's self-evaluation form from each board member present. The results are attached.

**14. ADJOURN**

Karen Rubino moved to adjourn at 8:30 p.m. Elaine Pfeifer seconded, and the motion carried unanimously.

**Dated this 13<sup>th</sup> day of March 2012**

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**President**

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**Secretary to the Board**

<b>Board Self Evaluation Results</b>											
<b>February 28, 2012</b>											
					board member:	1	2	3	4	5	<b>Average</b>
1.	The board followed its agenda and did not allow itself to get sidetracked.					5	5	5	5		5.0
2.	The agenda was well planned to focus on the real work of the board.					5	5	4	4		4.5
3.	The meeting started on time and proceeded in a timely manner.					4	5	5	5		4.8
4.	The meeting proceeded without interruptions or distractions.					5	5	5	5		5.0
5.	The board's deliberations and decision-making processes were public.					5	5	5	4		4.8
6.	Participation was balanced; all participated; no one dominated.					4	5	5	5		4.8
7.	Members listened attentively, avoiding side conversations.					4	5	5	5		4.8
8.	Work was conducted in an atmosphere of trust and openness.					4	5	5	5		4.8
9.	Meeting participants treated each other with respect and courtesy.					5	5	5	5		5.0
Point scoring system:											
1	Failed										
2	Unacceptable										
3	Acceptable										
4	Commendable										
5	Met Best Expectations										