

**WASHOUGAL SCHOOL DISTRICT NO. 112-06**  
**Board of Directors' Meeting Minutes**  
**Tuesday, March 25<sup>th</sup>, 2014**  
**Work Session 4:00 p.m.; Short Business/Action Meeting 6:30 p.m.**  
**Hathaway Elementary School**

**PRESENT:** Ron Dinius, Board Director; Blaine Peterson, Board Director (for Business/Action Meeting only); Elaine Pfeifer, Board Director; Karen Rubino, Board Director; and Dawn Tarzian, Superintendent and Secretary to the Board.

**1. WORK SESSION**

Ron Dinius called the work session portion of the meeting to order at 4:00 p.m. Board members present worked with Washington State School Directors' Association (WSSDA) consultant Colleen Miller on board leadership development with a focus on legislative advocacy. The board recessed at 6:10 p.m. for a short break and a tour of Hathaway Elementary School prior to the regular meeting.

**2. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Blaine Peterson called the meeting back to order at 6:30 p.m., and Elaine Pfeifer led the pledge of allegiance.

**3. AGENDA REVISIONS**

None. Dawn asked board members to take note of the All Day Kindergarten FAQ document provided. This is information being shared with Gause and Cape Horn-Skye Elementary families as those schools transition to all day, every day kindergarten next year. Blaine Peterson noted the addition to the personnel report since the original board materials were prepared.

**4. CONSENT AGENDA**

Board members received and reviewed these documents in advance of the meeting.

**A. Meeting Minutes (March 11, 2014)**

**B. Accounts Payable**

General Fund

Warrant numbers 203232 – 203310 totaling \$148,876.55 (Pay date: 3/28/14)

ASB Fund

Warrant numbers 20031 – 20054 totaling \$21,349.72 (Pay date: 3/28/14)

Capital Projects Fund

Warrant number 3862 totaling \$427,367.68 (Pay date: 3/28/14)

Warrant number 3863 totaling \$15,492.53 (Pay date: 3/28/14)

Transportation Vehicle Fund

Warrant number 167 totaling \$652,558.70 (Pay date: 3/28/14)

ACH

ACH numbers 131400888 – 1314000920 totaling \$50,310.56 (Pay date: 3/28/14)

**C. Budget Status (February 2014)**

**D. Payroll Pre-Authorization (March 2014)**

**E. Personnel Report**

Certificated Leave of Absence: Robert Yee, Art Teacher, until May 30, 2014 (WHS).

Certificated Appointment: Sarah Lopez, long-term substitute Art Teacher through May 30, 2014 (WHS).

Classified Appointment: Della Baisden, Playground assistant (bus supervision) (HES).

Spring Coaching Appointments: Dave Hajek, head track coach (WHS); Dana Seekins, asst. track coach (WHS); Craig Grable, asst. track coach (WHS); Terry Howard, asst. track coach (WHS); Chris Martell, asst. track coach (WHS); Greg Lewis, head baseball coach (WHS); John McLaughlin, asst. baseball coach (WHS); John Carver, head softball coach (WHS); Alan Bruce Chilcote, asst.

softball coach (WHS); Linda Balholm, head girls' tennis coach (WHS); Eric Balholm, asst. girls' tennis coach (WHS); David Scott Allen, head girls' golf coach (WHS); Brian Anderson, asst. girls' golf coach (WHS); John Tyger, head boys' soccer coach (WHS); Bradley Boyce, asst. boys' soccer coach (WHS); Mona Davies, track coach/equipment (JMS); Katherine Brashers, track coach (JMS); Eric Johnson, track coach (JMS); Nathan Kellar, track coach (JMS); Scott Dizmang, track coach/equipment (CCMS); Ashley Johnson, track coach (CCMS); Daniel Davenport, track coach (CCMS).

**F. Contracts**

**G. Travel**

**H. Field Trips**

**I. Donations**

**J. ER 9—Facilities (Document Revision)**

**K. 6000 Series Policy Revision, second reading (Policies 6240, 6700, 6800, 6810, 6881, 6890, 6910, 6920, 6925, 6959, 6970)**

Elaine Pfeifer moved to approve the consent agenda as presented. Ron Dinius seconded, and the motion carried unanimously.

**5. PROPOSAL FOR ACTION**

**A. 2014-15 District Calendar**

Marian Young presented drafts of two potential district calendars for 2014-15. The primary difference between the versions is that one would not have any weather closure days made up after the last day of school (Calendar A-2) and the other has two weather closure days built into the regular school year, with any needed additional days occurring after the last day of school (Calendar B). Winter and Spring Breaks for both versions are in alignment with neighboring districts. This was checked for those districts with which Washougal participates in combined programs, such as the Skills Center at Evergreen School District. Marian shared a quote from the Washougal Association of Educators (WAE) in support of the calendar with no built in weather closure days (Calendar A-2). Blaine Peterson expressed concerns related to families making plans immediately following the last day of school, which could be extended depending on the number of weather closure days. Ron Dinius asked for Dawn Tarzian's input. Dawn shared that she has concerns about a calendar that could impact the seniors' 175 mandatory attendance days, if no weather closure days are built into the year. Elaine Pfeifer moved to approve Calendar B as presented. Ron Dinius seconded, and the motion carried unanimously.

**6. INFORMATIONAL PRESENTATIONS**

**A. Hathaway Elementary School Improvement Plan presentation**

Principal Laura Bolt welcomed the board to Hathaway. She also thanked the many Hathaway staff members present. Laura shared the school's reading assessment scores, of which Hathaway is very proud. Scores rose significantly last year, due in part to strategies that have been implemented – including changes in the daily schedule and work with reading consultant Jan Rauth. Math assessment scores were also presented. Math coaches work with teachers and in classrooms, and also help train classroom volunteers. Students advanced in the subject are receiving enrichment opportunities. Laura spoke about the school's positive behaviors and intervention support (PBIS) initiative. Hathaway's mantra is to "be safe, be respectful, be responsible" and students are honored at citizenship assemblies. Full day kindergarten has reduced academically "at risk" students, based on Easy CBM data. Ron Dinius shared that he is very impressed with the level of math instruction for kindergarten students. It is amazing what teachers can get done with a full day of instruction. Karen Rubino commented about Hathaway's amazing improvement. The school has done a phenomenal job. Blaine Peterson shared that he is impressed with what has been done. Keep up the good work, and thank you.

## **B. Healthy Youth Survey**

David Tudor, Margaret McCarthy, Chris Mackey-Green and Carol Boyden shared information about the student question options for Healthy Youth Survey (HYS). Margaret provided background on the survey, the data and its uses. She works for Unite! Washougal, a Community Coalition focused on working as a community to support youth, encourage families, enrich community and guide healthy choices. Unite! Washougal would like to have as much data as possible from the HYS. David outlined the three options for questions to be given to students. Chris shared her feelings about the importance of this data to use to best serve students. Carol Boyden added that services would be better tailored to the students' needs if more data was available. The board discussed the details of the survey and asked that Superintendent Dawn Tarzian further look into the issues and make the decision as to which questions will be asked of the district's 8<sup>th</sup>, 10<sup>th</sup> and 12<sup>th</sup> graders next year.

## **7. FUTURE AGENDA ITEMS**

The board will further discuss its legislative priorities and local actions at a future meeting. Board members will invite legislators to school/district events. An executive session at a future meeting may be necessary to discuss legal counsel related to a property issue. Karen asked that the district look into how Challenge Days are funded, since she found this to be a very powerful event for students.

## **8. BOARD EVALUATION**

Blaine Peterson collected the board's self-evaluation forms. The results are attached.

## **9. ADJOURN**

Elaine Pfeifer moved to adjourn at 7:45 p.m. Karen Rubino seconded, and the motion carried unanimously.

**Dated this 15<sup>th</sup> day of April, 2014**

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**President**

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**Secretary to the Board**

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: March 25, 2014

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

S      I      U

- |   |                                    |
|---|------------------------------------|
| 1. I was prepared for the meeting.  | 4                                  |
|   | <b><u>YES</u></b> <b><u>NO</u></b> |
| 2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals) | 4                                  |
| 3. Meeting Elements:  |                                    |
| a. The Board President facilitated management of the meeting time and agenda  | 4                                  |
| b. Ample time was given to discuss agenda topics  | 4                                  |
| c. Each board member was given the opportunity to speak   | 4                                  |
| d. Directors, presenters and the public were treated in a dignified and respectful manner                             | 4                                  |
| e. Adherence to policy leadership vs administrative detail  | 4                                  |
| 4. The board demonstrated a sense of responsibility for excellence in governing the district.                         | 3                                  |

**Comments** (If you answered “no” to any of the above, please provide comments):