

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting Minutes
Tuesday, April 26, 2016
Work Session - 5:00 p.m.; Regular Meeting - 6:30 p.m.
Washougal High School

PRESENT: Ron Dinius, Board Director; Elaine Pfeifer, Board Director; Karen Rubino, Board Director; Teresa Lees, Board Director; Jaron Barney, Board Director; Patricia Boles, Assistant Superintendent; and Mike Stromme, Superintendent and Secretary to the Board.

1. WORK SESSION

A. Washougal High School Improvement Plan

Aaron Hansen, Washougal High School (WHS) principal, introduced ASB president Chloe Ernst, who is a senior at WHS this year. Chloe thanked the board for all that is done for the students and spoke about the ASB's focus on school climate as well as the WHS administration's positive impact on the school. Mitchel Leon, a WHS junior, will be next year's senior class president. He shared a video presentation about student involvement and school and community pride. Groups highlighted in the video included FBLA, Drama, Gay-Straight Alliance and the American Sign Language club. The board thanked the students for their participation in the meeting. Aaron shared the WHS mission statement and talked about the school's focus areas of "high quality instruction" and "climate and culture" for the current academic year. Associate Principal Carol Boyden walked the board through a "Turn & Talk" exercise to show how this strategy is being implemented in the building. Aaron talked about the school's Learning Walk program and the benefits of these classroom observations. Associate Principal Sheree Clark explained the alignment of WHS's climate and culture work with the school improvement plan and thanked the Climate and Culture Team (CCT) for the great work being done. WHS counselor Owen Sanford expanded further on the CCT makeup and activities. Sheree described the multi-tiered system of support, the timeline of initiatives for the CCT work, and concluded by speaking about the PRIDE (Perseverance, Respect, Integrity, Determination, Empathy) motto selected by the WHS staff.

At 5:48 p.m., the board took a break for a student-prepared dinner prior to the regular meeting.

2. CALL TO ORDER, REGULAR MEETING—PLEDGE OF ALLEGIANCE

Ron Dinius called the regular meeting to order at 6:32 p.m. and led the pledge of allegiance.

3. AGENDA REVISIONS

None.

4. COMMENTS—BOARD OF DIRECTORS AND ADMINISTRATORS

Elaine Pfeifer thanked Ron Dinius for arranging for the board's professional development opportunity through the Washington State School Directors' Association (WSSDA). Karen Rubino thanked Hathaway teacher Gail Anderson for allowing her to observe her classroom last week. Karen was also able to speak with Hathaway principal David Tudor, and appreciated his great focus on the school's parents and families.

5. SUPERINTENDENT'S UPDATE

Mike Stromme reminded the board and audience about the Community Construction Update taking place this Thursday, April 28, 7:00 – 8:30 p.m. in the WHS Commons. Presentations will be given by

staff members, architects, and other construction partners, and time will be set aside for a gallery walk for patrons to look at site plans and schematics and ask questions about each project. The district is looking forward to this opportunity to engage the community in the design work, as groundbreaking will begin in May and June. Mike also spoke about the Young Men in Action program taking place at Hathaway Elementary, thanks to a partnership with the Camas-Washougal Rotary Club.

6. COMMENTS—CITIZENS

None.

7. CONSENT AGENDA

Board members received and reviewed these documents in advance of the meeting.

A. Minutes (April 12, 2016)

B. Accounts Payable

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

General Fund

Warrant Numbers 208694 – 208800, totaling \$241,025.49 (Pay date: April 29, 2016)

ASB Fund

Warrant Numbers 20862 – 20880, totaling \$41,896.39 (Pay date: April 29, 2016)

Capital Projects Fund

Warrant Numbers 4016 – 4017, totaling \$43,706.46 (Pay date: April 13, 2016)

Warrant Number 4018, totaling \$129,049.91 (Pay date: April 15, 2016)

Warrant Numbers 4019 – 4023, totaling \$66,689.92 (Pay date: April 29, 2016)

Direct Deposit (ACH)

ACH Numbers 151600382 – 151600411, totaling \$59,664.61 (Pay date: April 29, 2016)

C. Payroll (Pre-authorization, April 2016)

D. Budget Status Reports (February & March 2016)

E. Personnel Report

Appointments:

- Justin Natyzak, Para (lunch), JMS, 4/11/2016.
- Sheri Cranford, Para, CHS, 4/27/2016 (temporary).
- Adele Erickson, Bus Driver, Transp., 4/27/2016.
- Mary Pursley, Special Ed Lifeskills Teacher, WHS, 9/7/16 – 6/20/17 (new hire, 16-17).
- June Sitton, Special Ed EBD Teacher, HES, 9/7/16 – 6/20/17 (new hire, 16-17).
- Abigail Kisseberth, School Psychologist, District, 9/7/16 – 6/20/17 (new hire, 16-17).
- Brenda Hitchins, CTE Family & Consumer Science, WHS, 9/7/16 – 6/20/17 (new hire, 16-17).

Resignation:

- David Harris, K/1 Teacher, CHS, 4/29/2016.

Retirements:

- Peter Forgey, SS/Family/Yearbook Teacher, CCMS, 6/30/2016.

Leaves of Absence:

- Colleen Davis, 4th Grade Teacher, GES, 9/7/16 – 01/02/17.
- Mona Davies, Science Teacher, JMS, 9/7/16 – 6/20/17.
- Christina Johnston, Special Ed Lifeskills Teacher, HES, 9/7/16 – 6/20/17.
- Alisa Vail, 1st Grade Teacher, GES, 9/7/16 – 6/20/17.

F. Contracts

G. Field Trips

H. Donations

Karen Rubino moved to approve the consent agenda as presented. Jaron Barney seconded, and the motion carried unanimously.

8. INFORMATIONAL PRESENTATIONS

A. Construction Update

Rick Yeo provided the board with an update on all construction projects. He thanked LSW Architects for the exceptionally high-quality work that they have done throughout the projects. He shared his excitement that the Jemtegaard Middle School (JMS) and Columbia River Gorge Elementary School (CRG) projects will move forward without delays related to the Gorge Scenic Area. Rick shared information about site bid timelines and the roofing, HVAC and safety upgrade work that will take place this summer. He also explained the recycling and salvage processes that will be used during the removal of the old JMS structures and answered the board's questions. The board thanked Rick Yeo and Joe Steinbrenner for the information.

B. English Language Arts (ELA) Adoption Presentation

Assistant Superintendent Patsy Boles introduced four members of the 23-member curriculum adoption team for the K-5 ELA curriculum. Marie Klemmer, Cecilia Goodling, Darcy Hickey, and Wendy Morrill shared information related to the three curriculum choices they began with, the non-negotiable requirements, and the process used to come to a final recommendation. Publishers of each curriculum presented to the group, and the team used a universal screening tool, Instructional Materials Evaluation Tool (IMET), to score each on alignment with the Common Core. Teachers piloted the curriculum materials and observed the materials in use at other schools. The team representatives reported that the adoption team decided unanimously to recommend the Core Knowledge Language Arts (CKLA) curriculum to the board for adoption, which will also include a preschool component. Mike Stromme thanked Patsy for designing a comprehensive process to allow teachers from each grade level at each elementary school to engage so completely in the selection process. The board thanked the presenters.

9. PROPOSALS FOR ACTION

A. Recommendation: ELA Curriculum (K-5) Purchase

Jaron Barney moved to approve the adoption and purchase of the Core Knowledge Language Arts curriculum for preschool and K-5 English Language Arts. Elaine Pfeifer seconded and the motion carried unanimously.

B. Interlocal Agreement with City of Washougal – Evergreen Way Road Improvements

Elaine Pfeifer moved to approve the agreement with the City of Washougal related to Evergreen Way road improvements as presented. Karen Rubino seconded and the motion carried unanimously.

10. POLICY REVISIONS, second reading

- A. Deletion of Policy 2163 – Response to Intervention**
- B. Deletion of Policy 3247 – Required Notification of Isolation or Restraint of Students with IEPs or Section 504 Plans**
- C. Policy 3416 – Medication at School**
- D. Policy 5202 – FMCSA Mandated Drug and Alcohol Testing Program**
- E. Deletion of Policy 5230 – Job Descriptions/Responsibilities**

Karen Rubino moved to approve the revisions and deletions to the policy series related to policies 2163, 3247, 3416, 5202 and 5230 as presented. Elaine Pfeifer seconded and the motion carried unanimously.

11. WORK SESSION

A. 2016-2017 Preliminary Budget Overview

Business Services Manager Larry Mayfield shared a budget development calendar for the 2016-17 budget. He will provide more detailed individual fund updates to the board at the May 24 and June 7 regular meetings, with the goal of asking the board to adopt the budget on June 21, 2016. Enrollment estimates used for budgeting purposes are 3,100 students (headcount) and 3,042 FTE. The board thanked Larry for the update.

12. FUTURE AGENDA ITEMS TO BE ADDED TO THE BOARD PLANNING CALENDAR

None discussed.

13. BOARD EVALUATION

Ron Dinius collected the board's self-evaluation forms. The results are attached.

14. ADJOURN

Jaron Barney moved to adjourn the meeting at 8:00 p.m. Elaine Pfeifer seconded and the motion carried unanimously.

Dated this 10th day of May 2016

President

Secretary to the Board

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: April 26, 2016

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

S I U

- | | |
|---|------------------------------------|
| 1. I was prepared for the meeting. | 5 |
| | <u>YES</u> <u>NO</u> |
| 2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals) | 5 |
| 3. Meeting Elements: | |
| a. The Board President facilitated management of the meeting time and agenda | 5 |
| b. Ample time was given to discuss agenda topics | 5 |
| c. Each board member was given the opportunity to speak | 5 |
| d. Directors, presenters and the public were treated in a dignified and respectful manner | 5 |
| e. Adherence to policy leadership vs administrative detail | 5 |
| 4. The board demonstrated a sense of responsibility for excellence in governing the district. | 5 |

Comments (If you answered “no” to any of the above, please provide comments):