

WASHOUGAL SCHOOL DISTRICT NO. 112-06

Board of Directors' Meeting Minutes

Tuesday, April 15, 2014, 6:30 p.m.

Washougal School District Office

PRESENT: Ron Dinius, Board Director; Blaine Peterson, Board Director; Karen Rubino, Board Director; and Dawn Tarzian, Superintendent and Secretary to the Board. The prearranged absence of Board Director Elaine Pfeifer was excused.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Blaine Peterson called the meeting to order at 6:30 p.m. and Karen Rubino led the pledge of allegiance.

2. AGENDA REVISIONS

None.

3. COMMENTS—BOARD OF DIRECTORS AND ADMINISTRATORS

Karen Rubino reminded the audience of the upcoming Town Hall meeting, to be held at 6:00 at Washougal High School (WHS). Participants at the meeting will have the opportunity to receive updates about the district's facilities and provide input.

Ron Dinius thanked Karen for her work to invite local legislators to the upcoming Town Hall.

Blaine Peterson highlighted articles related to the district in the most recent publication of the Post-Record. The board has a vacancy due to District 1 Director Jocelyn Lindsay's recent move out of the area. Dawn Tarzian added that maps of the Board Director District 1 are available to anyone interested, and are also available on the district website.

Brooke Croeni, student representative to the board, shared news from WHS. Some books have already been purchased with the school's recent prize money. Students and staff are also considering a new speaker system for the stadium. Academic award ceremonies have been taking place, and all is going well.

4. SUPERINTENDENT'S UPDATE

Dawn Tarzian was invited to be one of the judges at last Friday's *Washougal's Got Talent* event. There were 12 performances that ranged from operatic singing to card tricks. She was one of four judges, and all were incredibly impressed by the event. In addition to the student performers, students emceed the show, having prepared humorous vignettes to take place between each of the acts. Judges as well as the audience were able to give awards. Dawn shared her appreciation for Kelly Gregersen's work, both with student performers and toward the management of this event.

Washougal has a *Future Chef* who has moved on to the regional level of the competition! Gause Elementary fourth grader Justin Ledbetter was honored today at lunch and received a Kindle Fire as a reward for advancing to the next level.

The WHS Jazz Band recently competed at the University of Portland Jazz Festival, taking first place in the AA division. Three band members (T Anderson, Godfrey Phipps and Jared Anderson) earned Soloist of Merit awards. Jared also received the Outstanding Musician Award for the entire division. The band was the winner of the Best Sightreading Band award as well. Congratulations to the students on their fantastic performances! In addition, the WHS Wind Ensemble and Jazz Band took first place at the Heritage Festival in Anaheim, CA over Spring Break. More than 80 band, choral, and orchestral groups from all over the country participated in this festival. Senior alto saxophone player Brad Spring also received the Maestro's Award for outstanding soloist.

Congratulations to WHS for advancing to the state Science Olympiad tournament on April 12 at Eastern Washington University! This is important evidence of the district's work to provide our students with practical and collaborative STEM learning opportunities. Only 20 teams per division

advanced, out of 140 teams statewide, so this is quite an accomplishment. Dawn expressed her appreciation of coach Pam Crockford for her exceptional commitment and for inspiring our students.

The District recently entered into a partnership with Clark County school districts to submit a U.S. Department of Labor Youth Career Connect grant through the Columbia-Willamette Workforce Collaborative. If funded, this grant would have supported our efforts, and Marsha Spencer's efforts, to connect students with internship learning opportunities, taking what they are learning in our classrooms out into the real world of work to apply what they are learning. Unfortunately, the Southwest Washington-Portland metro area proposal was not selected for funding at this time. Though not successful this time, submitting the grant was an important first step towards creating the relationships and partnerships both here locally and across states that will allow us to move forward with other opportunities to enhance our local career and technical education (CTE) programs, local businesses, and the local economy. In addition, this is one of many opportunities for us to work closely together as we establish an emerging workforce pipeline here in the Pacific NW.

The Battle of the Books finals occurred yesterday at WHS. Ninety-one fourth and fifth grade students qualified for the Battle. Students who qualified to complete had to read from a list of 20 books and answer questions that demonstrated their comprehension, vocabulary, and understanding. A new component this year included the involvement of high school students who also read the books and authored the questions used in competition. IQ Credit Union provided a grant to honor our high school students with the gift of a book. Six teams, two from each school, participated in the finals. What an event! Students read thousands of pages in preparation for this fun and collaborative competition. Thanks to the library staff at the elementary schools and to WHS, for opening up their library and pitching in to make this a special event. Special thanks to David Tudor for his encouragement and support to make this happen. Also, special appreciation to Hillary Marshall, WHS Librarian.

Dawn reminded the board to visit WSSDA's OURKIDSWA.com, a website that showcases the many positive stories about what is going on in Washington's public schools for our state's citizens. Jodi Thomas is regularly submitting articles and photographs about what is going on in Washougal to WSSDA. One of the stories about the iPad project and the learning that is going on was picked up by a national digital learning website and featured on their website as well.

WHS and Cape Horn-Skye schools recently earned Washington Achievement Awards for their high educational progress. Congratulations!

Colleen Peterson, Key Accounts Manager for Clark Public Utilities, dropped off another energy incentive check, this time for \$53,605.50 for the energy savings project at Jemtegaard Middle School. There was a total of 282,338 kilo-watt hours saved due to the new lighting - wow!!

5. COMMENTS—CITIZENS

Jennie Brown and Derek Connelly, from East County Little League (ECLL) shared their group's vision for a concession stand and restrooms at the George Schmid Memorial Park Fields. The plan is more feasible if the structure were to be built in phases, and the group would like to proceed with Phase 2-A, which would accommodate concessions and storage. ECLL is not asking for money from the district or City of Washougal at this time, but has done significant fundraising. ECLL believes that such a structure would enhance the district's property and provide valuable service to the many local families involved in ECLL. Dawn Tarzian expressed her appreciation to the group for the many hours of volunteer work that has been done to work toward the construction of the structure. The board thanked Jennie and Derek for the information. ECLL will continue to work with Facilities/Operations Director Joe Steinbrenner on this project.

6. CONSENT AGENDA

Board members received and reviewed these documents in advance of the meeting.

A. Minutes (March 25, 2014)

B. Accounts Payable

General Fund

Warrant numbers 203328 – 203332 totaling \$23,939.10 (Pay date: Mar. 25, 2014)

Warrant numbers 203368 – 203472 totaling \$244,111.47 (Pay date: Apr. 18, 2014)

ASB Fund

Warrant number 20056 totaling \$1,871.68 (Pay date: Mar. 26, 2014)

Warrant numbers 20057 – 20083 totaling \$24,865.63 (Pay date: Apr. 18, 2014)

Capital Projects Fund

Warrant number 3864 totaling \$743.62 (Pay date: Mar. 25, 2014)

Warrant number 3865 totaling \$29,163.94 (Pay date: Apr. 15, 2014)

ACH

ACH numbers 131400922 – 131400950 totaling \$13,728.16 (Pay date: Apr. 18, 2014)

C. Payroll (March 2014)

Warrant numbers 203311 – 203327, 203333 – 203367 totaling \$1,965,512.11 (Pay date: Mar. 31, 2014)

D. Personnel Report:

Classified Appointment: Loretta Layton, Paraeducator (GES).

Classified Resignation: Elijah Ivanov, Craftsman (DO); Mary Lou Rogers, secretary (HES).

Certified Leave of Absence, 2014-15: Erin Hayes, Fifth Grade Teacher (HES); Molly Hayes, Social Worker (HES); Jay Jenkins, Math Teacher (WHS).

Certified Resignation: Cresoula “Dee” Garren, EBD Special Education Teacher (GES).

E. Contracts

F. Travel

G. Field Trips

H. Donations

Ron Dinius moved to approve the consent agenda as presented. Karen Rubino seconded and the motion carried unanimously.

7. INFORMATIONAL PRESENTATIONS

A. Second Semester Class Overload Report

Marian Young presented information related to overload class considerations, including optimal class size and current configurations. She spoke of some of the challenges in meeting optimal class size targets, including the fact that elementary students are not evenly distributed across grade levels, and that at the secondary level, class size must be balanced with the needs of students to complete requirements and pursue interests, all within the fiscal realities of funding ratios. The board thanked Marian for the information.

B. ACT Career Readiness Certificate

Marsha Spencer and David Tudor shared information related to the American College Testing (ACT) career readiness certificate. This assessment system is not widely used in our region, though Lower Columbia College (LCC) is piloting a program with the Kelso and Longview School Districts. Not many companies in our area recognize the certificates at this time. Marsha’s and David’s current recommendation would be to wait on this program, while monitoring the LCC pilot. Marsha shared concerns about not wanting to duplicate what the district is already doing, though she acknowledged that this might be a valuable tool in the future. The board thanked the presenters.

C. Custodial Supervision Update

Joe Steinbrenner provided the board an update on the first year of the district’s new custodial supervision service. Highlights and accomplishments include the addition of monthly safety meetings and trainings, training for substitute and newly hired custodians, daily random site visits and inspection reports provided to the schools. Joe also shared feedback from building administrators, who appreciate this service. Karen Rubino thanked the district’s custodians, noting that, “The buildings look great! They are doing a great job.”

8. PROPOSAL FOR ACTION

A. Board Member Resignation

Karen Rubino moved to formally accept Jocelyn Lindsay's resignation from the board. Ron Dinius seconded and the motion carried unanimously.

9. POLICY REVISIONS

A. 6000 Series, review of first read edits/second reading 6801, 6895, 6950, 6955

Karen Rubino moved to approve Board Policies 6801, 6895, 6950 and 6955 as presented for this second reading. Ron Dinius seconded and the motion carried unanimously.

B. 4000 Series, first reading

The 4000 series will be brought back to the next regular meeting for a second reading.

10. POLICY GOVERNANCE

A. Executive Responsibilities 9 - Facilities

Joe Steinbrenner presented evidence in support of executive responsibilities (ER) 9 related to district facilities. The district has a long-term maintenance plan in place, which is followed through the online maintenance scheduling program. Funds have been budgeted to support this plan. Blaine Peterson collected the monitoring report response forms from board members present, noting the approval of ER 9.

11. FUTURE AGENDA ITEMS

The board will receive information about where the kindergarten and preschool programs will be housed next year.

12. BOARD EVALUATION

Blaine Peterson collected the board's self-evaluation forms. The results are attached.

13. ADJOURN

Karen Rubino moved, seconded by Ron Dinius, to adjourn at 7:50 p.m. The motion carried unanimously.

Dated this 29th day of April 2014.

President

Secretary to the Board

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: April 15, 2014

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

S I U

- | | |
|---|------------------------------------|
| 1. I was prepared for the meeting. | 3 |
| | <u>YES</u> <u>NO</u> |
| 2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals) | 3 |
| 3. Meeting Elements: | |
| a. The Board President facilitated management of the meeting time and agenda | 3 |
| b. Ample time was given to discuss agenda topics | 3 |
| c. Each board member was given the opportunity to speak | 3 |
| d. Directors, presenters and the public were treated in a dignified and respectful manner | 3 |
| e. Adherence to policy leadership vs administrative detail | 3 |
| 4. The board demonstrated a sense of responsibility for excellence in governing the district. | 3 |

Comments (If you answered “no” to any of the above, please provide comments):