

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting
Tuesday, May 22, 2012
5:30 p.m. Executive Session, 6:30 p.m. Regular Meeting

PRESENT: Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Ron Dinius, Board Director; Dawn Tarzian, Superintendent and Secretary to the Board. Board Director Terrie Hutchins was present for the regular meeting at 6:30. The prearranged absence of Board Director Karen Rubino was excused.

The meeting was called to order at 5:30 p.m. and recessed immediately to executive session.

EXECUTIVE SESSION

A. RCW 42.30.110(1)(g) – Superintendent Evaluation

1. CALL TO ORDER, REGULAR MEETING – PLEDGE OF ALLEGIANCE

Blaine Peterson called the meeting back to regular session at 6:30 p.m. and led the pledge of allegiance.

2. AGENDA REVISIONS

None.

3. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS

Elaine Pfeifer attended the Washougal Schools Foundation (WSF) Stride fundraiser on Saturday. This was a very fun and successful event again this year. Elaine congratulated Jay Bennett, the district's Teacher of the Year. Ron Dinius visited Cape Horn-Skye Elementary School on Thursday, and was able to view a kindergarten class in action. He enjoyed the visit very much. He thanked our local state legislators, especially Ann Rivers and Joseph Zarelli, for their work to maintain funding for education. Ron encouraged board members and the audience to send a thank you note to legislators who worked to keep further cuts away from education. Dawn Tarzian added that Representative Ann Rivers will be attending the June 12 board meeting. Ron would like to attend some of the upcoming Washington State School Directors' Association (WSSDA) board trainings, and asked the other board members to consider attending as well. Ron closed by saying that he recently spoke with former long-time board member Tom Huffman, who is doing very well and enjoying retirement. Terrie Hutchins is signed up to help with the Washougal High School (WHS) Job Acquisition Skills (JAS) mock interviews, as well as the senior panel presentations. Blaine Peterson shared the front-page coverage in the Post-Record of the WSF Stride event. District patrons were fortunate to have perfect weather this year for this great event. Blaine also highlighted newspaper coverage of Washougal sports teams, as well as an article about the new musical instruments purchased for Hathaway Elementary School students. Team Mean Machine (Camas, Washougal and Hockinson) placed 48th in the World Championships. The Panther Players did a stupendous job with the Grimm production – There is talent in so many areas here. Blaine has been sitting on the district's volunteer Financial Review Committee, where it was recently discussed that Washougal still has many of the programs that other districts are no longer able to support. It is important to remember that the district is able to offer such a wide variety of opportunities to its students, bringing a depth of education that is important to students' overall success.

4. SUPERINTENDENT'S UPDATE

Dawn Tarzian shared that the contractor from NW Natural Gas incentives from the Energy Trust of Oregon has presented the Washougal School District with a \$28,000 rebate, based on the energy efficiency work that has been completed at WHS. Technically, the school didn't qualify for a rebate since the energy savings were too great. Basically the school was "flagged" as having saved so much that it did not qualify for the rebate. Geert Aeerts worked with Energy Trust to reconsider and the rebate was provided. She shared her thanks to NW Natural Gas, Energy Trust of Oregon, and Geert Aeerts, ESD 112 Construction Services Group.

Dawn expressed her appreciation for the work that Roger Daniels, member of the Fiscal Review and Advisory Committee, has done to raise scholarship money to help low-income students participate in the district's pre-school program through a memorial fund for a co-worker. Roger is also requesting an annual donation from WSF to support this cause. This support is greatly appreciated.

Dawn congratulated WHS students who will be competing at the State track meet: Isaac Bischoff, discus; Nathan Milojevic, pole vault; Sean Eustis, 1600m and 3200m; Katy Wright, long jump and high jump; Michelle Greear, discus; MacKenzie Pfeifer, javelin.

Dawn provided an update about the work done to research the feasibility of a home school parent partnership program, similar to Battle Ground's HomeLink model. Washougal parents have expressed interest in such a program since the closing of the Camas River HomeLink site. Dawn had indicated to the parents who were asking the district to sponsor a new parent partnership program that the district would study the issue this year and make a decision about whether or not a parent partnership option for families would be a good fit for our district. David Tudor, Aaron Hansen, and Dawn spent a day at River HomeLink this spring. In that day's time they had the opportunity to learn about how educational services are delivered to students and families and the journey that the school took from first getting started to the program as it is currently organized. The need to address the alignment of existing district programs, budget, and staffing systems have been the highest priorities for the district this year. David Tudor will be developing and implementing a study process to examine the parent partnership model to determine whether or not it is feasible for the district financially. Since there is significant interest in the community, the district and board should spend some time studying whether or not a program should be developed.

The WHS Chamber Choir competed in the Best In the Northwest Choir Festival last Friday. This festival included choirs from Washington, Oregon, and Idaho. Our choir came in 4th behind Heritage HS, Union HS, and Sprague HS (Salem), all big 4 and 5A+ schools. This closes the contest season for this year.

The Facilities Manager Position has been posted. The position will also be up on the WAMOA (Washington Association of Maintenance and Operations Administrators) website state-wide, at ESD 112's posting site, on our website and in the Columbian newspaper.

5. COMMENTS - CITIZENS

Rhea Bohlin shared comments that she has recently heard regarding the WHS student body. Last Friday, a Holocaust survivor spoke to juniors and seniors. This presenter said that the students were "exemplary in terms of the respect given as well as in the quality of their questions." Also Friday was a follow-up meeting for the adults involved in the Challenge Day event. One of the coordinators, who has seen many such events, noted that WHS's event was unusual in the way that students responded. Their behavior, openness, and level of engagement were extraordinary, which speaks to the quality of the students and affirms that there is great support for the kids in this community.

Jennifer McDaniel asked if the district has any new information about the whooping cough outbreaks in the county. Dawn Tarzian responded that, fortunately, Washougal has not seen very many cases like some other districts to the west and north. An information letter was recently posted to the district website, and a similar letter will go home to families, either with students or by mail or email, depending on the school. Rhea Bohlin added that WHS has received numerous emails and alerts as well as information about free immunization clinics.

6. CONSENT AGENDA

Board members received and reviewed the following documents in advance of the meeting:

A. Meeting Minutes (May 8, 2012)

B. Accounts Payable (May 2012)

General Fund

Warrant numbers 185957 – 186042 in the amount of \$180,461.77 (Pay date: May 25, 2012)

ASB Fund

Warrant numbers 19209 – 19229 in the amount of \$14,304.66 (Pay date: May 25, 2012)

Capital Projects Fund

Warrant numbers 3806 – 3807 in the amount of \$102,984.34 (Pay date: May 25, 2012)

ACH

ACH numbers 111200364 – 111200388 in the amount of \$8,707.56 (Pay date: May 25, 2012)

C. Payroll Pre-Authorization (May 2012)

D. Budget Status Report (April 2012)

E. Personnel Report

F. Contracts

G. Travel

H. Field Trips

I. Donations

Elaine Pfeifer moved, seconded by Ron Dinius, to approve the consent agenda as presented. The motion carried unanimously.

7. PRESENTATIONS

A. Introduction of new 2012-13 Student Representative to Board

Dawn Tarzian introduced Alexa Eddy, a current WHS junior, who will serve as the student representative to the board next year. Alexa will attend one meeting per month, and will report about significant events taking place at the district's high schools, both WHS and Excelsior. Though she will not be a voting member, she will be encouraged to participate in board discussions. Alexa thanked the board for this great opportunity. She is involved at WHS through yearbook, cheer, and also serving as ASB president next year, and looks forward to sharing students' opinions with the board. The board welcomed Alexa, thanking her for making this commitment.

B. Turf Committee Update

Rick Thomas, chairman for Turf Fundraising campaign, spoke about the progress made over the last couple of months. The committee hopes to make the "Honor Walk" paver fundraiser one of its primary campaigns. Rick explained the basic idea of selling engraved paving bricks to be installed at the entrance to the stadium. The levels of giving are still being developed, but the project looks financially promising from initial research. The board agreed by consensus to support this fundraising effort through a unanimous vote of confidence, and thanked Rick and the committee for their work.

8. PROPOSALS FOR ACTION

A. Policy 6220 – Bid Requirements, second reading

Elaine Pfeifer moved, seconded by Ron Dinius, to approve Policy 6220 as presented. The motion carried unanimously.

B. Resolution 2011-12-09: Rescind Operating Transfer GF

Elaine Pfeifer moved to approve Resolution 2011-12-09 as presented. Terrie Hutchins seconded and the motion carried unanimously.

C. Resolution 2011-12-10: Operating Transfer

Elaine Pfeifer moved, seconded by Terrie Hutchins, to approve Resolution 2011-12-10 as presented. The motion carried unanimously.

9. WORK SESSION

A. District Level Reorganization for 2012-13

Dawn Tarzian provided background information for the reorganization of district level responsibilities for the upcoming year. She shared a history of the board's recommendations regarding central office staffing, other input considered, financial considerations, and the process used to determine new staffing responsibilities. She shared a draft of the new organizational chart, and answered board questions regarding the plans for oversight of the district's facilities.

B. Volunteer Appreciation Discussion

The board received input from volunteers as part of the linkage meeting process this year, and would like to develop a way to celebrate the district's volunteers annually. Dawn Tarzian shared information about how each of the school buildings honors their volunteers. Ideas were shared as to how to pay tribute to those individuals who offer inordinate amounts of volunteer work to the district, in addition to the many volunteers at each school building. The board would like to discuss this further at its summer work session.

C. Annual Capital Facilities Planning and Summer Maintenance Schedule

Dawn Tarzian presented an updated summary for the work completed last summer (2011), and projections for the work to be done in the coming summer (2012) and beyond. Some of the tasks may change as building principals work with the district in prioritizing projects. An updated report on the Transportation Facility will be given at a board meeting in the fall of 2012.

D. Energy Savings Performance Proposal Discussion

Blaine Peterson shared Board Director Karen Rubino's comments regarding the energy savings proposal given to the board at the last regular meeting. Karen prefers an RFP process, but would rather get started on the work as soon as possible. She would be willing to forgo the RFP and begin moving forward with McKinstry. Blaine concurred with Karen. The board would like to take advantage of the energy grants currently available, and the timeline is tight. Elaine Pfeifer also agreed. She would like to see a faster return on energy savings, as well as more updated controls systems. Ron Dinius has some concerns about the assumptions made in the initial estimates given by McKinstry and would like the district's equipment and controls examined to provide better estimates. He is very interested in the audit process. Dawn will schedule time at the next board meeting for a McKinstry presentation.

10. POLICY GOVERNANCE

A. ER 6 – Staff Evaluation

Dawn Tarzian presented evidence in support of Executive Responsibilities (ER) 6 regarding staff evaluation. Elaine Pfeifer appreciates the work being done to update job descriptions and

responsibilities. Dawn, in response to Ron Dinius, answered that yes, the district is on target with the new evaluation process, but there is still plenty of work to do next year. Ron commended the staff and administration for an outstanding job on this important work. Blaine Peterson collected the monitoring report response forms from all board members present, noting that the approval of ER 6 will be on the consent agenda at the next regular meeting.

11. FUTURE AGENDA ITEMS

The board would like to hear an updated energy conservation proposal from McKinstry at the June 12 meeting, and would like to discuss volunteer appreciation at their summer work session.

12. BOARD EVALUATION

Blaine Peterson collected the board's self-evaluation form from each board member present. The results are attached.

13. RECESS TO EXECUTIVE SESSION

A. RCW 42.30.140(4)(b) – Negotiations

At 8:33 p.m., Ron Dinius moved to recess to executive session for 30 minutes or less, returning with no action. Elaine Pfeifer seconded and the motion carried unanimously.

RETURN TO REGULAR SESSION

ADJOURN

The board returned to regular session for adjournment only at 9:00 p.m. Elaine Pfeifer moved, seconded by Terrie Hutchins, to adjourn. The motion carried unanimously.

Dated this 12th day of June 2012

President

Secretary to the Board

Board Self Evaluation Results											
May 22, 2012					board member:	1	2	3	4	5	Average
1. The board followed its agenda and did not allow itself to get sidetracked.						4	4	4	4		4.0
2. The agenda was well planned to focus on the real work of the board.						4	5	4	4		4.3
3. The meeting started on time and proceeded in a timely manner.						5	5	5	4		4.8
4. The meeting proceeded without interruptions or distractions.						3	4	4	4		3.8
5. The board's deliberations and decision-making processes were public.						5	5	4	4		4.5
6. Participation was balanced; all participated; no one dominated.						5	5	5	3		4.5
7. Members listened attentively, avoiding side conversations.						4	5	5	4		4.5
8. Work was conducted in an atmosphere of trust and openness.						5	4	5	4		4.5
9. Meeting participants treated each other with respect and courtesy.						5	4	5	4		4.5
Point scoring system:											
1 Failed											
2 Unacceptable											
3 Acceptable											
4 Commendable											
5 Met Best Expectations											