PRESENT: Elaine Pfeifer, Board Director; Ron Dinius, Board Director; Karen Rubino, Board Director; Dawn Tarzian, Superintendent and Secretary to the Board. Board Directors Terrie Hutchins and Blaine Peterson were not present for the 5:30 executive session, but joined the regular meeting.

The meeting was called to order at 5:30 p.m. and recessed immediately to executive session.

EXECUTIVE SESSION
A. RCW 42.30.110(1)(g) – Superintendent Evaluation

1. CALL TO ORDER, REGULAR MEETING – PLEDGE OF ALLEGIANCE
Elaine Pfeifer called the meeting back to regular session at 6:30 p.m. and led the pledge of allegiance.

2. AGENDA REVISIONS
None.

3. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS
Terrie Hutchins attended both high school graduations, which went very well. It was fun to see the students enjoying their events so much. Karen Rubino, whose son was among the Washougal High School (WHS) graduates, agreed with Terrie. Karen was very impressed with the Excelsior High School (EHS) graduation. Both schools did a great job. Ron Dinius has received a survey from the Washington State School Directors’ Association (WSSDA) that he would like to have some input from Dawn in order to complete. Elaine reiterated the graduation comments. Both ceremonies went really smoothly. She appreciates the extra work being done by district staff members related to the many end of the school year activities.

4. SUPERINTENDENT’S UPDATE
Dawn Tarzian introduced Mark Jasper, the district’s new Food Services Director. Mark shared that he has been with Sodexo for more than 21 years, most recently at the Battle Ground School District. He is a member of the Camas Lions Club, lives in the Fishers’ Landing area with his family. He is very much looking forward to working in Washougal.

Gause Elementary School teacher Julie Taie submitted poetry written by her class this spring to have students compete to have their poetry published in a journal called “A Celebration of Poets.” She received a letter from the Assistant Editor telling her that it was very atypical to have all of the students’ poems selected for publication. Ordinarily about half of the poems sent in are rejected during the preliminary judging. Congratulations to Ms. Taie’s class!

Dawn reported at the last meeting that the District had received an incentive grant from NW National gas and the Energy Trust of Oregon for $28,000 based on the energy efficiency work that has been completed at WHS. She also shared at that time that the rules were bent to award it because the District’s savings were too great. Despite Geert Aerts’s efforts, David Jackson, Manager of Business Development and Murali Varahasamy, Program Manager, came out to
personally apologize for what they could not do – and that is award the grant. The district will make sure to involve Energy Trust in any work we do from this point forward. Geert’s efforts are still greatly appreciated – the work at the high school began before the grant program was developed and so there was not flexibility to go back to recognize the work through this grant program.

Dawn shared a new Highly Capable (HiCap) student program brochure and spoke about the program’s components and identification methods. She specifically recognized Rhea Bohlin, HiCap specialist, who has done exceptional work for the district, and invited Rhea to share more with the board. Rhea stated that it is an honor to spearhead this program as it develops and changes each year due to student and staff-driven needs. As the students graduate, it is exciting to see what they are accomplishing. It has been great to get to work with David, and Rhea has appreciated the continuous support from the board for the program.

Dawn announced that four of the ten applicants for the Facilities Manager position will be participating in formal interviews, which will include a 30-minute “work task”. She will be checking references over the next few days and hopes to make a decision by Friday, June 15 or Monday, June 18. She thanked the interview committee, which includes Board member Ron Dinius; Bryan McGeachy, Director of Operations, Camas School District; Susan Steinbreener, Director of Facilities, Evergreen School District; Trevor Evers, Public Works Director, City of Washougal; Laura Bolt; Aaron Hansen; Al Seaman, Craftsman; Carol Baker; and myself. Liza Linde will also be supporting the candidates as they complete the work task.

5. **COMMENTS - CITIZENS**

Michelle Wolcott is a Hathaway parent. She asked for clarification about snow days and the proposed changes to the bus snow routes. Dawn Tarzian responded that the board has wrestled with this issue quite a bit this year, adjusting snow routes in a way that the district believes will reduce the number of snow days. The new routes will be implemented in 2012-13, and data will be collected and reviewed in the spring. The proposed changes will impact families living at higher elevations, and the district will monitor these effects. Dawn also explained, in response to Michelle, the reasons that the district is unable to close some schools in the district and keep others open.

6. **CONSENT AGENDA**

Board members received and reviewed the following documents in advance of the meeting:

- **A. Meeting Minutes (May 22, 2012)**
- **B. Meeting Minutes (May 30, 2012)**
- **C. Accounts Payable (June 2012)**
  - General Fund
    - Warrant numbers 186107 – 186221 in the amount of $320,178.36 (Pay date: June 15, 2012)
  - ASB Fund
    - Warrant numbers 19231 – 19272 in the amount of $12,189.01 (Pay date: June 15, 2012)
  - Capital Projects Fund
    - Warrant numbers 3808 – 3810 in the amount of $10,185.43 (Pay date: June 15, 2012)
  - ACH
    - ACH numbers 111200389 – 111200422 in the amount of $21,157.59 (Pay date: June 15, 2012)
- **D. Payroll (May 2012)**
  - Warrant numbers 186044 – 186106 in the amount of $1,810,705.39 (Pay date: May 31, 2012)
- **E. Personnel Report**
- **F. Contracts**
- **G. Executive Responsibilities 6 – Staff Evaluation**
H. Travel
I. Field Trips
J. Donations

Ron Dinius moved to approve the consent agenda as presented. Karen Rubino seconded and the motion carried unanimously.

7. WORK SESSION
   A. Energy Savings Performance Proposal discussion
Dawn Tarzian introduced Joe Fuetsch and Gabe Johnson from McKinstry Energy and Facility Solutions to speak about McKinstry’s proposal to conduct an investment grade audit of district facilities’ energy use, equipment, and recommendations for improving efficiencies. Joe reported that Clark Public Utilities District (PUD) has provided very optimistic expectations for being able to fund $20,000 of the $25,000 needed to conduct this audit. Clark PUD cannot cover the study of the Cape Horn-Skye and Canyon Creek schools, since they lie in Skamania County. Gabe explained the rating criteria used in the competitive grant process, in response to Terrie Hutchins. Joe provided an overview of the preliminary opportunity list. The majority of the audit work can be completed over the summer, but additional study will need to take place in the fall when the buildings are occupied and operational. Dawn provided a summary of the reference checks from other districts that McKinstry has worked with.

8. PROPOSAL FOR ACTION
   A. Approval of McKinstry Energy Savings Audit Proposal
Ron Dinius moved to approve the energy savings audit proposal as presented by the McKinstry representatives. Karen Rubino seconded and the motion carried unanimously.

9. INFORMATIONAL PRESENTATION
   A. iPad Pilot in Fifth Grade
Les Brown and David Tudor presented information related to the district’s piloting of iPads for instructional use in fifth grade classrooms next year. This “one-to-one” pilot, meaning one device for each student involved, will take place in one classroom at each of the district’s three elementary schools. Dawn highlighted the student feedback regarding “type and touch” technology learning from the strategic planning process. David and Les are very excited about the opportunities that this type of electronic learning can provide.

10. WORK SESSION
    A. 2012-13 Budget Development
Rosann Lassman shared information about how the state’s new funding formula relates to actual staffing at one of the district’s schools. She highlighted the fact that this formula does not dictate the way the district should be staffed, only how the district is funded for staffing. Rosann also shared a document that outlines the district’s restricted fund balances. Dawn Tarzian noted that the community Fiscal Review Committee has reviewed this document multiple times, with the goal of community understanding of what the “unspent” funds and what they are being held for. Rosann explained each of the categories that these funds are held in, how they are used, and why they are restricted. She asked that the board, at a future work session, continue to discuss these funds, prioritize funding uses and provide feedback to the district. Dawn added that it would be helpful to attach dates to the reserve item expenditures to determine when items need to be purchased or tasks
completed, and then calculations done to decide how much needs to be reserved each year to meet these goals. The Fiscal Review Committee will present to the board at the next meeting.

11. **POLICY GOVERNANCE**

   **A. Executive Responsibilities 13 – Instructional Program**
   David Tudor presented information in support of Executive Responsibilities (ER) 13 regarding the district’s instructional program. He highlighted professional learning community (PLC) work, curriculum maps developed by subject area leadership teams, ongoing assessments taking place in the schools, and changes that will take place due to the new Washington Common Core State Standards. He highlighted that the Instructional Materials Review Committee (IMRC) intends to recommend new secondary mathematics curriculum, as well as a text for the AP Government course that will be added at the high school next year, for adoption at the June 26 meeting. Elaine Pfeifer collected the monitoring report response form from each board member, noting that the approval of ER 13 will be on the consent agenda at the next regular meeting.

   **B. Ends – Educating the Whole Child**
   David Tudor provided the board with data in support of the board Ends document, and included the Expectations as listed in the WSSDA School Board Standards. The data related to student outcomes was shared with the board on September 13, 2011, and was attached to this document. Dawn Tarzian expressed her appreciation for David’s work related to the Ends standards. Elaine Pfeifer collected the monitoring report response forms. The approval of the Ends document will be on the consent agenda at the next regular meeting.

12. **FUTURE AGENDA ITEMS**

   Representative Rivers will be attending the next regular meeting. The district’s staffing plan will be presented at the next meeting.

13. **BOARD EVALUATION**

   Blaine Peterson collected the board’s self-evaluation form from each board member present. The results are attached.

14. **RECESS TO EXECUTIVE SESSION**

   **A. RCW 42.30.140(4)(b) – Negotiations**
   At 9:29 p.m., Karen Rubino moved to recess to executive session for approximately 30 minutes, returning with no action. Terrie Hutchins seconded, and the motion carried unanimously.

   **RETURN TO REGULAR SESSION**

   **ADJOURN**
   The board returned to regular session for adjournment only at 10:13 p.m. Ron Dinius moved, seconded by Karen Rubino, to adjourn. The motion carried unanimously.

   **Dated this 26th day of June 2012**

   ________________________________  ________________________________
   President                          Secretary to the Board
<table>
<thead>
<tr>
<th>Board Self Evaluation Results</th>
<th>board member: 1  2  3  4  5  <strong>Average</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>June 12, 2012</strong></td>
<td></td>
</tr>
<tr>
<td>1. The board followed its agenda and did not allow itself to get sidetracked.</td>
<td>3  3  4  4  3  3.4</td>
</tr>
<tr>
<td>2. The agenda was well planned to focus on the real work of the board.</td>
<td>5  4  5  4  4  4.4</td>
</tr>
<tr>
<td>3. The meeting started on time and proceeded in a timely manner.</td>
<td>3  2  4  3  3  3.0</td>
</tr>
<tr>
<td>4. The meeting proceeded without interruptions or distractions.</td>
<td>4  5  4  5  4  4.4</td>
</tr>
<tr>
<td>5. The board's deliberations and decision-making processes were public.</td>
<td>5  5  5  5  5  5.0</td>
</tr>
<tr>
<td>6. Participation was balanced; all participated; no one dominated.</td>
<td>5  5  5  4  4  4.6</td>
</tr>
<tr>
<td>7. Members listened attentively, avoiding side conversations.</td>
<td>5  5  5  4  5  4.8</td>
</tr>
<tr>
<td>8. Work was conducted in an atmosphere of trust and openness.</td>
<td>5  4  5  5  5  4.8</td>
</tr>
<tr>
<td>9. Meeting participants treated each other with respect and courtesy.</td>
<td>5  4  5  5  5  4.8</td>
</tr>
</tbody>
</table>

**Point scoring system:**

1. Failed
2. Unacceptable
3. Acceptable
4. Commendable
5. Met Best Expectations