

WASHOUGAL SCHOOL DISTRICT NO. 112-06

Board of Directors' Meeting Minutes

Tuesday, June 7, 2016

Executive Session – 5:30 p.m.; Regular Meeting - 6:30 p.m.

Washougal School District Office

PRESENT: Ron Dinius, Board Director; Elaine Pfeifer, Board Director; Karen Rubino, Board Director; Teresa Lees, Board Director; Jaron Barney, Board Director; Patricia Boles, Assistant Superintendent; and Mike Stromme, Superintendent and Secretary to the Board.

1. EXECUTIVE SESSION

A. RCW 42.30.110(1)(g) – Personnel

B. RCW 42.30.110(1)(b) – Real Property

Ron Dinius called the meeting to order at 5:30 p.m. The board immediately recessed to executive session for discussions related to personnel and real property, estimating 50 minutes to complete. The board completed its executive session at 6:22 p.m., taking a short break prior to the regular meeting.

2. CALL TO ORDER, REGULAR MEETING—PLEDGE OF ALLEGIANCE

The board reconvened the regular meeting at 6:30 p.m. and Ron Dinius led the pledge of allegiance.

3. AGENDA REVISIONS

Teresa Lees spoke highly of Washougal High School (WHS) senior boards presentations. The students did an amazing job. She expressed appreciation for the student mentor volunteer time involved in these projects.

Karen Rubino echoed Teresa's comments about senior panels, thanking staff also for their part in these successful projects and presentations.

Jaron Barney offered his congratulations to the students and families of the Class of 2016 at Excelsior High School (EHS) and WHS.

Ron Dinius recently visited a school in Amity, Oregon, where he participated in the senior panel process. He was impressed with the instruction at the school.

4. COMMENTS—BOARD OF DIRECTORS AND ADMINISTRATORS

Patsy Boles also evaluated senior panels recently. She has seen these presentations in many districts, and WHS students did an exceptional job.

5. SUPERINTENDENT'S UPDATE

Mike Stromme added that it was inspiring to hear what the students learned while completing their senior projects.

The Jemtegaard Middle School (JMS) students were great during the groundbreaking ceremony earlier today. Mike thanked Todd Construction for providing frozen treats for the students after the ceremony.

Mike shared information with the board that he recently received from the City of Washougal regarding the proposed multi-family property tax exemptions. The City will hold a public hearing for this proposal on June 27. Council member Joyce Lindsay clarified timelines and described the physical areas that the City is considering for the exemptions.

6. COMMENTS—CITIZENS

Mike Sprinkle, Washougal resident and Washougal School District (WSD) parent, commented on the condition of the landscaping in front of Gause and Hathaway Elementary Schools. He encouraged the board to consider focusing more money and/or energy on the exteriors of the district's facilities.

Frank Zahn, Washougal Association of Educators (WAE) president and Gause Elementary School (GES) teacher, shared a letter of concern regarding recent staffing assignments and classroom structures at GES. His comments stressed the importance of small class sizes and grade-level education (versus split grade-level classrooms).

Eric Engebretson is a fifth grade teacher at GES. He shared that his time with individual students is lessened with larger class sizes and expressed concern about projected class sizes of 28-29 students for grades 4-5 next year as well as the 2/3 and 4/5 split classrooms in next year's plans for GES.

7. CONSENT AGENDA

Board members received and reviewed these documents in advance of the meeting.

A. Minutes (May 24, 2016; May 27, 2016)

B. Accounts Payable

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

ASB Fund

Warrant Numbers 20919 – 20920, totaling \$6,073.08 (Pay date: 06/03/2016)

Warrant Numbers 20921 – 20936, totaling \$6,136.47 (Pay date: 06/10/2016)

Capital Projects Fund

Warrant Number 4043, totaling \$4,644.00 (Pay date: 05/24/2016)

Warrant Number 4044, totaling \$14,113.58 (Pay date: 06/02/2016)

Warrant Number 4045, totaling \$1,890.35 (Pay date: 06/03/2016)

Warrant Numbers 4046 – 4055, totaling \$395,935.87 (Pay date: 06/10/2016)

Direct Deposit (ACH)

ACH Numbers 151600469 – 151600473, totaling \$686.11 (Pay date: 06/10/2016)

ACH Numbers 151600474 – 151600496, totaling \$6,877.26 (Pay date: 06/10/2016)

General Fund

Warrant Numbers 209036 – 209042, totaling \$18,501.58 (Pay date: 06/03/2016)

Warrant number 20943, totaling \$126.00 (Pay date: 06/03/2016)

Void/Cancellations, totaling \$126.00 (Date: 06/03/2016)

Warrant Numbers 20944 – 209082, totaling \$112,812.49 (Pay date: 06/10/2016)

C. Payroll (May 2016)

General Fund (\$2,170,456.72)

Warrant Numbers 208845 totaling \$272.01 (Pay date: 05/06/2016)

Warrant Numbers 208999 – 209005, totaling \$1,979.84 (Pay date: 05/31/2016)

Warrant Numbers 209006 – 209035, totaling \$519,322.49 (Pay date: 05/31/ 2016)

ACH Numbers 151600466 – 151600468, totaling \$201,968.36 (Pay date: 05/31/ 2016)

Non-Warrants, totaling \$1,446,914.02 (Pay date: 05/31/ 2016)

D. Personnel Report

Appointments:

- Kristina Garduque, Sped Integrated Teacher, GES, effective 9/7/16-6/20/17
- Kathy Peterson, Para-Sped-EBD (Temp), HES, effective 5/20/16-6/17/16
- Della Baisden, Playground Asst (Bus Supervision), DO, effective 6/8/2016
- Greg Tuholski, Night Custodian, HES, effective 6/8/2016
- Kyle Eakins, Track Coach, CCMS, effective 4/11/2016

Resignations:

- Ashley Scuderi, 2nd Grade Teacher, GES, effective 6/30/2016
- Lisa Miller, Special Ed-EBD Teacher, HES, effective 6/30/2016
- Eric Johnson, Cross Country Coach & Equip, JMS/CCMS, effective 5/20/2016
- Tracey Carroll, Volleyball Coach, CCMS, effective 5/27/16

E. Contracts

F. Field Trips

G. Donations

Karen Rubino moved to approve the consent agenda as presented. Elaine Pfeifer seconded, and the motion carried unanimously.

8. BOARD ORGANIZATIONAL MEETING

A. Call for nominations/elections for Legislative Representative

Elaine Pfeifer moved to re-appoint Karen Rubino as the board's Legislative Representative. Teresa Lees seconded, and the motion carried unanimously. Jaron Barney may attend legislative events with Karen to learn more about the position and the issues.

9. INFORMATIONAL PRESENTATIONS

A. CTE Presentation – 5-Year Plan and Year in Review

Mike Stromme introduced Margaret Rice, the district's Career/Technical Education (CTE) Director. Margaret highlighted key areas of the 5-Year Plan, including how the program plans to address pathway development for middle school through high school. She shared information about upcoming certification opportunities and agreements with colleges for credit during high school. She then highlighted some of the accomplishments from this school year, including new courses, increased STEM and articulation credit opportunities, and Word and Excel certifications. She thanked Daimler for its continuing support, and closed by answering questions from the board. The board thanked Margaret for the strong program and great information.

10. PROPOSALS FOR ACTION

A. Recommendation: Transportation Facility Contract

Joe Steinbrenner and Mike Stromme shared information about this new contract. Jaron Barney moved, seconded by Karen Rubino, to approve the contract as presented. The motion carried unanimously. The board thanked Joe for his ongoing work on the bond construction projects.

B. Recommendation: 2016-17 Heartspring Contract

Mike Stromme shared a recommendation to renew the Heartspring contract. Elaine Pfeifer moved, seconded by Karen Rubino, to approve the contract as presented. The motion carried unanimously.

11. POLICY REVISIONS AND ADDITIONS, first reading

A. Policy 3210 – Nondiscrimination

B. Policy 3246 – Restraint, Isolation and Other Uses of Reasonable Force

C. Policy 4217 – Effective Communication

The policy revisions and additions listed above will be brought back to the next regular meeting for a second reading.

12. POLICY GOVERNANCE

A. ER 3 – Treatment of Parents, Students and the Public

Mike Stromme highlighted evidence in support of Executive Responsibilities (ER) 3 regarding the district's treatment of parents, students and the public. Ron Dinius collected monitoring report response forms from board members. ER 3 was approved by consensus.

B. ER 13 – Instructional Programs

Patsy Boles shared information supporting ER 13, regarding the district's instructional programs. Ron Dinius collected monitoring report response forms. ER 13 was approved by consensus.

13. WORK SESSION

A. Budget Priority Recommendations

Larry Mayfield shared information about the district's priority recommendations for the 2016-17 school year, including the impacts to the budget from staffing changes and the addition of new positions.

B. Budget Presentation – ASB, CPF, Debt Service & TVF Funds

Larry Mayfield provided an overview of all of the district's funds except for the General Fund, which will be presented at the next regular meeting. Jesse Miller was present to talk about how the purchase of replacement vehicles and the state's depreciation cycles affect the Transportation Vehicle Fund (TVF). The board thanked Larry and Jesse for the information.

14. FUTURE AGENDA ITEMS TO BE ADDED TO THE BOARD PLANNING CALENDAR

No additional items.

15. BOARD EVALUATION

Ron Dinius collected the board's self-evaluation forms. The results are attached.

16. ADJOURN

Teresa Lees moved, seconded by Karen Rubino, to adjourn the meeting at 8:39 p.m. The motion carried unanimously.

Dated this 21st day of June 2016

President

Secretary to the Board

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: June 7, 2016

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

S I U

- | | |
|---|------------------------------------|
| 1. I was prepared for the meeting. | 4 |
| | <u>YES</u> <u>NO</u> |
| 2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals) | 5 |
| 3. Meeting Elements: | |
| a. The Board President facilitated management of the meeting time and agenda | 5 |
| b. Ample time was given to discuss agenda topics | 5 |
| c. Each board member was given the opportunity to speak | 5 |
| d. Directors, presenters and the public were treated in a dignified and respectful manner | 5 |
| e. Adherence to policy leadership vs administrative detail | 5 |
| 4. The board demonstrated a sense of responsibility for excellence in governing the district. | 5 |

Comments (If you answered “no” to any of the above, please provide comments):