

**WASHOUGAL SCHOOL DISTRICT NO. 112-06**  
**Board of Directors' Meeting**  
**Tuesday, August 13, 2013, 6:30 p.m.**  
**District Office Board Room**

**PRESENT:** Blaine Peterson, Board Director; Ron Dinius, Board Director; Terrie Hutchins, Board Director; Karen Rubino, Board Director; and Dawn Tarzian, Superintendent and Secretary to the Board. The pre-arranged absence of Board Director Elaine Pfeifer was excused.

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Blaine Peterson called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

**2. AGENDA REVISIONS**

None

**3. COMMENTS – BOARD OF DIRECTORS**

Terrie Hutchins commented on the excitement from community members about school starting back up soon and especially about the new full day kindergarten that will begin at Hathaway this year.

Karen Rubino toured some of the facilities work that has been done around the district this summer. The Washougal High School (WHS) gym looks great! The floors and lighting are awesome. The maintenance crew has done an unbelievable job with painting throughout the district as well. Facilities are looking really nice, and the district and community can be proud. The summer program at Hathaway also went really well. There was good student participation and wonderful community volunteers.

Ron Dinius shared that the Washington State School Directors' Association (WSSDA) will be hosting a webinar tomorrow highlighting strategic planning to improve student achievement. This should be a good one for board members to participate in. Ron, Karen Rubino, Dawn Tarzian and David Tudor will be attending the WSSDA Legislative Assembly September 19-21. The next WSSDA Regional meeting on October 23 will be hosted at WHS, providing a wonderful opportunity to showcase Washougal schools. The WSSDA Annual Conference will be held November 21-24.

Blaine Peterson reported that he has heard many compliments from the community about the facilities work done this summer, especially related to the new turf field at WHS. He has also received very positive feedback about the summer activities in the district.

**4. SUPERINTENDENT'S UPDATE**

Dawn Tarzian directed board members to an energy use report created by Director of Facilities Joe Steinbrenner that was included in board packets. Information regarding the district's success at moving from the energy controls contract with ESD 112 to having WSD staff member monitoring the scheduling of the district's HVAC systems was requested by a board member. Joe's report reveals that the district has nearly maintained or improved on energy use across all energy sources. It is exciting to see the improved performance and reduced consumption, especially considering that the comfort of students and staff has also been improved.

At the Leadership Team retreat held on August 6, David Tudor provided principals with their schools' 2012-13 assessment results. The data was studied and principals created wall charts to share with the team. Dawn shared these with the board, pointing out each school's celebrations.

Dawn congratulated Transportation Supervisor Theresa Thomsen and the Transportation Team as they once again received recognition from the state for the exceptional condition of the district's buses. The letter from Superintendent Randy Dorn and Chief John Batiste noted that the district's

bus inspections for the past two years have been outstanding. Dawn asked the board to share in her deep appreciation for the Transportation Team and their unwavering attention to student safety.

The Washougal City Council recently approved an amendment to the language regarding the time frame for school districts to submit Capital Facility Plan updates. The plans will need to be updated every four years now, instead of the two year updates that were previously required. Dawn thanked Marnie Allen for her work on behalf of school districts to bring about this change. She also thanked the Washougal City Council for their efforts toward revising this requirement.

Summer School was a great success, and Dawn recognized David Tudor, Mark Jasper, all of the summer school teachers and classified staff, Sandy Ladd and most particularly Lisa Young for their work to make this an exceptional experience for the students participating. Dawn also thanked the following churches for providing volunteers to help with lunches and activities: Calvary Community, Riverside, Warehouse Christian, Living Purpose, River Rock and Bethel Community. These volunteers participated in training and background checks to be able to work with our students this summer – thank you. 2306 student lunches have been served so far (with one more week to go), compared to 397 last summer!

Dawn asked board members to hold October 23, from 4:00-8:30 p.m. on their calendars for the WSSDA Regional Meeting to be held at WHS this year. She thanked Ron Dinius for his leadership in advocating for the Regional Meeting to be held in our district. 4:00-6:00 will be a work session, with the regular meeting and dinner following.

## **5. COMMENTS - CITIZENS**

Gail Anderson spoke on behalf of the Graduation Night Committee parents in attendance. She asked for support from both the district and WHS as this group navigates the formation of its own 501(c)(3), which will be a big process this year. The group feels like there are more obstacles in the way of fundraising this year, and they stressed that the community greatly values the Graduation Night event for Washougal students. Dawn Tarzian expressed her very deep appreciation for all of the work that this group does to provide a safe celebration for graduates. WHS administration and Business Manager Brian Wallace will meet with the parent group to make sure communications about fundraising requirements are consistent and to work through the logistics as the group obtains its nonprofit status.

## **6. CONSENT AGENDA**

Board members received and reviewed the following documents in advance of the meeting:

### **A. Meeting Minutes (June 25, 2013)**

### **B. Accounts Payable**

#### General Fund

Warrant number 201436 totaling \$346.62 (Pay date: June 28, 2013)

Warrant numbers 201437 – 201554 totaling \$293,012.46 (Pay date: July 18, 2013)

Warrant numbers 201609 – 201648 totaling \$191,499.03 (Pay date: July 26, 2013)

Warrant numbers 201649 – 201696 totaling of \$104,186.68 (Pay date: August 16, 2013)

#### ASB Fund

Warrant numbers 19734 – 19770 totaling \$42,624.15 (Pay date: July 18, 2013)

Warrant numbers 19771 – 19774 totaling \$6,812.26 (Pay date: July 26, 2013)

Warrant numbers 19775 – 19777 totaling \$7,052.72 (Pay date: August 16, 2013)

#### Capital Projects Fund

Warrant number 3843 totaling \$1,081.42 (Pay date: July 26, 2013)

#### ACH

ACH numbers 121300482 – 121300513 totaling \$9,308.49 (Pay date: July 18, 2013)

ACH numbers 121300517 – 121300520 totaling \$35,909.48 (Pay date: July 24, 2013)  
ACH numbers 121300521 – 121300529 totaling \$4,429.57 (Pay date: August 16, 2013)

**C. Payroll (June and July 2013)**

Warrant numbers 201378 – 201435 in the amount of \$1,912,051.82 (Pay date: June 28, 2013)  
Warrant numbers 201555 – 201608 in the amount of \$1,912,780.66 (Pay date: July 31, 2013)

**D. Budget Status Reports (May and June 2013)**

**E. Personnel Report**

Certificated Appointments 2013-14: Scott Adams, Special Education/Math Teacher, 1.0 FTE (JMS); Leslie DeShazer, Special Education/Early Childhood Teacher, 1.0 FTE (HES); Tiffany Gilbreath, First Grade Teacher, 1.0 FTE (HES); Darcy Rinta, Special Education/Language Arts (one year only), 0.85 FTE (JMS); Grace Koch, Fifth Grade Teacher, 0.8 FTE (CH-S); Caley Deighton, Special Education/Title I Teacher, 1.0 FTE (HES, GES); Marsi Kearney, English/Social Studies/Exploratory Teacher, 1.0 FTE (CCMS); Jennifer Kennedy, Math/Science Teacher, 1.0 FTE (EHS).

Certificated Resignations: Lori Schilling, Teacher (CCMS); Michelle Cole, Dean of Students (JMS); Karen Perez, Teacher (HES).

Classified Resignations: Bradley Charlie Boyce, Paraeducator/Special Education (WHS); Elizabeth Linde, Human Resources Assistant (DO).

**F. Contracts**

**G. Travel**

**H. Field Trips**

**I. Donations**

**J. Board/Superintendent Working Agreement, 2013-2014**

Blaine Peterson noted the addition to the personnel report since the original board packets were distributed. Karen Rubino moved to approve the consent agenda as presented, with the noted addition. Ron Dinius seconded and the motion carried unanimously.

**7. INFORMATIONAL PRESENTATIONS**

**A. All-day Kindergarten at Hathaway Elementary School**

Laura Bolt shared information related to the new implementation of full-day kindergarten for Hathaway students. She highlighted the state requirements for the program, including family engagement, whole child assessment and collaboration with early learning providers.

**B. Certified Staff Evaluations – TPEP/PGES**

David Tudor and Les Brown shared information related to the Teacher/Principal Evaluation Pilot (TPEP) and Professional Growth Evaluation System (PGES). They explained how the new evaluation system supports better teaching and increased student learning by focusing on educator effectiveness, using assessment to improve instruction in a diagnostic manner, shifting from a focus on teaching to one on learning, and improving through collaboration. They shared the eight criteria areas for the evaluation systems, and explained the comprehensive and focused evaluations, their implementations, supports and timelines. Les highlighted the district's support to buildings to ensure that principals and teachers are successful under this new system.

**C. 2013-2014 Budget**

Brian Wallace, the district's new Business Services Manager, introduced himself to the board and audience. He gave credit to recently retired Business Manager, Rosann Lassman, for her work toward the 2013-14 budget. Brian overviewed the account code structure and the budget items highlighted in the board's budget memo. He shared the district's beginning fund balance, totals for budgeted revenues and expenditures and ending fund balance. The 2013-14 budget is based on

student enrollment of 2952 FTE, which is slightly higher than previous years, due to the addition of full-day kindergarten at Hathaway. The board thanked Brian for the presentation.

**D. Community Service Varsity Letter**

Dawn Tarzian introduced Aaron Hansen and Rene' Carroll to speak about WHS's new opportunity for students to earn a varsity letter for community service work. Aaron shared that Owen Sanford and Marsha Spencer were instrumental in developing this program. The program also meets the current requirements of House Bill 1412 and is timely with the adoption of policy 2414. WHS is very excited about this new offering. Board members expressed appreciation for this opportunity for district students.

**8. BOARD POLICY**

**A. Policy 2414 – Community Service, first reading**

Dawn Tarzian recommended one edit to the procedural document attached to Policy 2414. The policy will be brought back to the next board meeting for a second reading.

**9. FUTURE AGENDA ITEMS**

None specified.

**10. BOARD EVALUATION**

Blaine Peterson collected the board's self-evaluation form from each board member present. The results are attached.

**11. ADJOURN**

Terrie Hutchins moved to adjourn at 8:52 p.m. Ron Dinius seconded, and the motion carried unanimously.

**Dated this 27<sup>th</sup> day of August 2013**

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**President**

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**Secretary to the Board**

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: **August 13, 2013**

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

	<u>S</u>	<u>I</u>	<u>U</u>
1. I was prepared for the meeting.	4		
	<b>YES</b>	<b>NO</b>	
2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals)	4		
3. Meeting Elements:			
a. The Board President facilitated management of the meeting time and agenda	4		
b. Ample time was given to discuss agenda topics	3.5	0.5	
c. Each board member was given the opportunity to speak	4		
d. Directors, presenters and the public were treated in a dignified and respectful manner	4		
e. Adherence to policy leadership vs administrative detail	4		
4. The board demonstrated a sense of responsibility for excellence in governing the district.	4		

**Comments** (If you answered “no” to any of the above, please provide comments):