

## WASHOUGAL SCHOOL DISTRICT NO. 112-06

### Board of Directors' Meeting Minutes Tuesday, August 23, 2016, 6:30 p.m. Washougal School District Office

**PRESENT:** Ron Dinius, Board Director; Elaine Pfeifer, Board Director; Karen Rubino, Board Director (by phone); Patricia Boles, Assistant Superintendent; and Mike Stromme, Superintendent and Secretary to the Board. The pre-arranged absences of Directors Jaron Barney and Teresa Lees were excused.

#### **1. CALL TO ORDER, REGULAR MEETING—PLEDGE OF ALLEGIANCE**

Ron Dinius called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

#### **2. RECESS TO PUBLIC BUDGET HEARING**

The meeting was immediately recessed to a public hearing regarding the district's 2016-17 budget.

##### **A. Presentation of the 2016-17 Budget**

Business Services Manager, Larry Mayfield, provided an overview and summary of the district's proposed 2016-17 budget.

##### **B. Public Comment**

Frank Zahn congratulated the board for its prudent financial planning. He noted the district's fund balances and asked the board to consider the district's future needs in budgetary planning.

The budget hearing was closed at 6:39 p.m. The board returned to its regular business meeting.

#### **3. AGENDA REVISIONS**

Mike Stromme noted the addition of two Proposals for Action. The recommendation for the approval of a specialized student services contract with Heartspring will be reviewed as agenda item 9.D., and the recommendation to approve authorized payment of July Capital Projects Fund pay applications will be reviewed as agenda item 9.E. A WIAA Cooperative/Combined agreement with Camas School District for a cooperative swim team will be added to the consent agenda as item 7.J.

#### **4. COMMENTS—BOARD OF DIRECTORS AND ADMINISTRATORS**

Karen Rubino shared that she is really sorry to be leaving the board. She has appreciated working with the other board members very much.

#### **5. SUPERINTENDENT'S UPDATE**

Mike Stromme shared with the board that the district welcomed 26 new teachers yesterday. There was additional professional development for brand new teachers today. Mike invited board members and staff association leadership to the Back to School rally at noon on September 1. Yesterday, there was a robust public hearing through Washougal City Council regarding the sale and distribution of marijuana within the City of Washougal. Extensive public comment was taken and a special meeting may be called for further discussion and voting on the possible continuation of the ban on sales.

#### **6. COMMENTS—CITIZENS**

Frank Zahn expressed continued concern over the combination class issue. He spoke of concerns related to curriculum and assessments, and strongly urged reconsideration of the division of classes in

this way. Frank thanked Karen Rubino for her service on the board.

Kam Lawrence, teacher at Cape Horn-Skye Elementary School (Cape), also shared concerns over combination grade level classrooms. She asked for clarification as to why the 4<sup>th</sup>/5<sup>th</sup> split is planned at Cape, and asked if there would be additional support given to staff members working in combination classes. Kam said that teachers are frustrated and do not feel that their frustrations are being heard.

Angela Hancock, staff member at Cape, shared worries about how students will physically fit into the combination classrooms and how behavioral issues will be handled in this environment.

Linnea Justis, parent, has a student scheduled for placement in a split classroom. She has concerns that this assignment is undermining his self-esteem and confidence, and she would like to have his placement changed.

## **7. CONSENT AGENDA**

Board members received and reviewed these documents in advance of the meeting.

### **A. Minutes (August 9, 2016)**

### **B. Accounts Payable**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

#### Capital Projects Fund

Warrant Number 4084, totaling \$100.00 (Pay date: Aug. 5, 2016)

Warrant Numbers 4085 – 4086, totaling \$612,716.59 (Pay date: Aug. 11, 2016)

Warrant Number 4087, totaling \$34,265.62 (Pay date: Aug. 17, 2016)

Warrant Numbers 4088 – 4103, totaling \$988,728.38 (Pay date: Aug. 26, 2016)

Warrant Numbers 4104 – 4108, totaling \$158,745.13 (Pay date: Aug. 26, 2016)

#### Direct Deposit (ACH)

ACH Numbers 151600583 – 151600594, totaling \$7,461.57 (Pay date: Aug. 26, 2016)

#### General Fund

Warrant Number 209452, totaling \$253.57 (Pay date: Aug. 5, 2016)

Warrant Numbers 209453 – 209529, totaling \$345,182.47 (Pay date: Aug. 26, 2016)

Warrant Numbers 209530 – 209541, totaling \$25,229.62 (Pay date: Aug. 26, 2016)

### **C. Budget Status (June 2016)**

### **D. Payroll (Pre-authorization, August 2016)**

### **E. Personnel Report**

#### Appointments:

- Schmid, Emily; Kindergarten Teacher @ Gause, effective 09/07/16-6/20/17.
- Walker, Melissa; Counselor, @ WHS, effective 09/07/16-6/20/17.
- Widmer, Lindsay; Playground @ HES, effective 9/7/16.

#### Resignations:

- Sanford, Owen; Cross Country, @ JMS, effective 8/8/16.
- Medrano, Max; Football, @ WHS, effective 8/16/17.

#### Leaves of Absence:

- Doty, Lori; N. Custodian, @ WHS, effective 7/11/16-8/26/16.
- Gregory, Cindy; Para @WHS, effective 2016-17.

#### **F. Contracts**

#### **G. Field Trips**

#### **H. Donations**

#### **I. WIAA Regional/State Competition Travel Approval Letter**

#### **J. WIAA Cooperative Swimming & Diving Team agreement**

Elaine Pfeifer moved to approve the consent agenda as presented, with the noted addition of the WIAA Cooperative agreement. Karen Rubino seconded, and the motion carried unanimously.

### **8. INFORMATIONAL PRESENTATIONS**

#### **A. Bond Update**

Mark Prussing and Trevor Carlson were present to provide the board with updates related to the district's upcoming bond sales. They shared a bond market update, reviewed bond sale goals, overviewed changes since the Fall 2015 update, spoke about the steps to be taken in the Fall of 2016 to meet the stated goals, and shared a preliminary schedule of events for the remainder of the calendar year. The board thanked the presenters for the information, noting that the plans look good.

### **9. PROPOSALS FOR ACTION**

#### **A. Resolution 2015-16-18: 2016-17 Budget**

Elaine Pfeifer moved to approve Resolution 2015-16-18 as presented. Karen Rubino seconded, and the motion carried unanimously.

#### **B. Recommendation – Approval of CRGES/JMS Change Order, Alternates #1 & #2**

Mike Stromme shared the recommendation to approve a change order related to the construction of the new Columbia River Gorge Elementary School and Jemtegaard Middle School (CRGES/JMS). Karen Rubino thanked all involved for working so hard to make this happen, noting that this is great news for the district and community. Elaine Pfeifer moved to approve the change order as presented. Karen Rubino seconded, and the motion carried unanimously.

#### **C. Acceptance of Board Director Karen Rubino's resignation**

Ron Dinius read a letter from Karen Rubino announcing her resignation from the board due to new employment out of the area, which does not allow her to participate in board meetings and activities. Karen's letter gave an effective date of resignation as September 26, 2016, but Mike Stromme asked her to consider extending that to September 27, following the regular board meeting scheduled for that evening. Karen agreed to the effective date change. Elaine Pfeifer moved to accept Karen's resignation, effective September 27, 2016. Karen Rubino seconded, and the motion carried unanimously. Elaine Pfeifer and Ron Dinius expressed appreciation for Karen's outstanding service to the district through her work on the board.

#### **D. Recommendation – 2016-17 Heartspring Specialized Student Services Contract**

Mike Stromme shared a recommendation to approve the agreement with Heartspring for 2016-17 services. Karen Rubino moved, seconded by Elaine Pfeifer, to approve the agreement as presented, and the motion carried unanimously.

#### **E. Recommendation – Authorized Payment of July CPF Pay Applications**

Mike Stromme read from the recommendation to approve the July Capital Projects Fund (CPF) pay

applications. Elaine Pfeifer moved to approve as presented. Karen Rubino seconded and the motion carried unanimously.

**10. POLICY REVISIONS AND ADDITIONS, second reading**

**A. Policy 2107 – Comprehensive Early Literacy Plan**

Elaine Pfeifer moved to approve the revisions to Policy 2107 as presented. Karen Rubino seconded, and the motion carried unanimously.

**B. Policy 2410 – High School Graduation Requirements**

Karen Rubino moved to approve the revisions to Policy 2410 as presented. Elaine Pfeifer seconded, and the motion carried unanimously.

**11. FUTURE AGENDA ITEMS TO BE ADDED TO THE BOARD PLANNING CALENDAR**

No additional items.

**12. BOARD EVALUATION**

Ron Dinius collected the board's self-evaluation forms. The results are attached.

**13. ADJOURN**

Elaine Pfeifer moved to adjourn the meeting at 7:28 p.m. Karen Rubino seconded, and the motion carried unanimously.

**Dated this 13<sup>th</sup> day of September 2016**

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**President**

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**Secretary to the Board**

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: August 23, 2016

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

	<u>S</u>	<u>I</u>	<u>U</u>
1. I was prepared for the meeting.	2		
	<b><u>YES</u></b>	<b><u>NO</u></b>	
2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals)	2		
3. Meeting Elements:			
a. The Board President facilitated management of the meeting time and agenda	2		
b. Ample time was given to discuss agenda topics	2		
c. Each board member was given the opportunity to speak	2		
d. Directors, presenters and the public were treated in a dignified and respectful manner	2		
e. Adherence to policy leadership vs administrative detail	2		
4. The board demonstrated a sense of responsibility for excellence in governing the district.	2		

**Comments** (If you answered “no” to any of the above, please provide comments):