

**Washougal School District 112-6
Board of Directors Meeting Minutes
Tuesday, August 8, 2017**

**Regular Meeting, 6:30 p.m.
Washougal School District Office**

Generated by Cassi Marshall on Tuesday, August 8, 2017

PRESENT: Elaine Pfeifer, Board Director; Jaron Barney, Board Director; Cory Chase, Board Director; Teresa Lees, Board Director; Mike Stromme, Superintendent and Secretary to the Board; and Patsy Boles, Assistant Superintendent. The pre-arranged absence of Board Director Ron Dinius was excused.

1. Call to Order, Regular Meeting - Pledge of Allegiance

Elaine Pfeifer called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

2. Recess to Public Capital Projects Fund (CPF) Budget Extension Hearing

The board immediately recessed to a public hearing. Elaine Pfeifer explained the budget extension hearing process. Larry Mayfield, Business Services Manager, provided background information and an explanation of the need for the budget extension.

A. Public Comment

Jay Bennett commented about the percentage of the extension related to the original CPF budget. Mike Stromme clarified that the budgeted amount of the expenditures has not changed. The extension is required due to the pace of the completion of the bond construction projects, which has exceeded original estimates. The funds will be spent from the 2016-17 budget instead of in 2017-18 as originally planned.

B. Return to Regular Meeting

The board concluded the budget extension hearing and returned to the regular meeting at 6:34 p.m.

3. Proposals for Action

A. Recommendation: Approval of Resolution 2016-17-10: Capital Projects Fund Budget Extension

Mike Stromme read from the resolution and recommendation for the approval of the CPF budget extension as outlined. Jaron Barney moved, seconded by Cory Chase, to approve Resolution 2016-17-10 as presented. The motion carried unanimously.

B. Recommendation: Approval of Resolution 2016-17-11: Operating Transfer - General Fund to Capital Projects Fund

Mike Stromme shared a recommendation to approve an operating transfer from the district's General Fund to its Capital Projects Fund. Cory Chase moved to approve Resolution 2016-17-11 as presented. Teresa Lees seconded, and the motion carried unanimously.

4. Opening Items

A. Agenda Revisions

None.

B. Comments-Board of Directors and Administrators

Jaron Barney shared his excitement for the opening of the new schools this year. Teresa Lees echoed his sentiments.

C. Superintendent's Update

Mike Stromme introduced Tracey MacLachlan, principal at Columbia River Gorge (CRG) Elementary School. Tracey shared the process used to select the new school's mascot, and proudly introduced "Raymond" the River Otter to the board and audience.

D. Comments-Citizens

Paul Greenlee, Washougal City Council, spoke of how the City is frequently required to approve budget extensions, since projects tend to have lives extending over several fiscal years. He commented that the river otter is a very appropriate mascot for the new CRG, since they are native to our own Washougal River. He congratulated the school board on the great work they have done in past years in the selection of superintendents. He is glad to see the district continuing on such a positive trajectory.

Jay Bennett is a staff member in the district, but spoke as a parent. The viewing of a total eclipse of the sun is quite often a once in a lifetime event. This year's eclipse, on August 21, coincides with the first day of practice for fall sports. Jay expressed concerns over the safety of practicing during the eclipse, since it will be dark, and also difficult to guarantee that student athletes won't look directly at the sun. His second concern is that it appears that some coaches are unwilling to accommodate families who made plans long ago to travel in order to view the eclipse in its totality. He asked the board and administration to consider the stress this places on families.

Frank Zahn, teacher at Gause Elementary and president of the Washougal Association of Educators (WAE), expressed his great concerns related to the status of negotiations, since no teachers' contract has been agreed upon yet. He noted the support of other teachers present, and urged the board and administration to work as partners with the teachers.

5. Consent Agenda

Board members received and reviewed these documents in advance of the meeting.

A. Minutes (June 27, 2017)

B. Accounts Payable (June 2017; July 2017; First Run August 2017)

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote,

does approve for payment those vouchers included in the below list and further described as follows:

General Fund

Warrant numbers 211487 - 211571, totaling \$252,021.73 (Pay date: 6/28/2017)
Warrant numbers 211572 - 211579, totaling \$10,617.52 (Pay date: 6/29/2017)
Warrant numbers 211580 - 211585, totaling \$8,747.11 (Pay date: 6/30/2017)
Warrant numbers 211586 - 211609, totaling \$187,198.88 (Pay date: 7/21/2017)
Warrant numbers 211641 - 211727, totaling \$236,803.09 (Pay date: 7/31/2017)
Warrant numbers 211728 - 211731, totaling \$16,783.79 (Pay date: 7/31/2017)
Warrant numbers 211732 - 211740, totaling \$109,975.12 (Pay date: 8/11/2017)
Warrant numbers 211741 - 211769, totaling \$113,904.63 (Pay date: 8/11/2017)
ACH numbers 161700420 - 161700431, totaling \$6,131.54 (Pay date: 6/30/2017)
ACH numbers 161700441 - 161700461, totaling \$56,939.34 (Pay date: 7/31/2017)
BMO - Manual check #6, totaling \$735.99 (Pay date: 7/13/2017)
BMO - Manual check #6, totaling \$19,395.31 (Pay date: 7/13/2017)

ASB Fund

Warrant number 41340, totaling \$1,945.79 (Pay date: 6/29/2017)
Warrant numbers 41341 - 41360, totaling \$5,552.98 (Pay date: 6/29/2017)
Warrant number 413612, totaling \$1,800.00 (Pay date: 7/31/2017)
Warrant numbers 41362 - 41374, totaling \$5,525.50 (Pay date: 7/31/2017)
ACH numbers 161700432 - 161700434, totaling \$555.36 (Pay date: 6/30/2017)
ACH number 161700440, totaling \$12.00 (Pay date: 7/31/2017)
BMO - Manual check #6, totaling \$10,867.77 (Pay date: 7/13/2017)

Capital Projects Fund

Warrant number 4271, totaling \$1,713.04 (Pay date: 6/26/2017)
Warrant number 4272, totaling \$1,081.40 (Pay date: 6/27/2017)
Warrant numbers 4273 - 4278, totaling \$142,741.01 (Pay date: 6/29/2017)
Warrant numbers 4279 - 4280, totaling \$387,686.10 (Pay date: 7/31/2017)
Warrant numbers 4281 - 4288, totaling \$3,223,507.40 (Pay date: 7/31/2017)
Warrant number 4289, totaling \$1,200.00 (Pay date: 8/01/2017)
Warrant numbers 4290 - 4294, totaling \$193,808.28 (Pay date: 8/11/2017)
Warrant number 4295, totaling \$65,789.59 (Pay date: 8/11/2017)
BMO - Manual check #6, totaling \$1,485.30 (Pay date: 7/13/2017)

C. Payroll (June 2017; July 2017)

June 2017 - General Fund, \$2,358,024.22

Warrant numbers 1000132 - 1000138, totaling \$3,726.17 (Pay date: 6/30/2017)
Warrant numbers 211458 - 211486, totaling \$538,261.77 (Pay date: 6/30/2017)
ACH numbers 161700417 - 161700419, totaling \$214,185.58 (Pay date: 6/30/2017)
Non-warrants, totaling \$1,601,850.70 (Pay date: 6/30/2017)

July 2017 - General Fund, \$2,519,550.98

Warrant numbers 1000139 - 1000143, totaling \$7,084.55 (Pay date: 7/31/2017)
Warrant numbers 211610 - 211640, totaling \$593,900.82 (Pay date: 7/31/2017)
ACH numbers 161700437 - 161700439, totaling \$212,924.93 (Pay date: 7/31/2017)
Non-warrants, totaling \$1,705,640.68 (Pay date: 7/31/2017)

D. Personnel

Appointments:

- Young, Marian, Title IX/RCW 28A.640 & ADA Compliance Officer (Staff), DO, effective 9/1/17
- von Duering, Rebecca, Section 504 & ADA Compliance officer (students), DO, effective 9/1/17
- MacLachlan, Tracey, McKinney Vento Officer, DO, effective 9/1/17
- Boles, Patricia, Bullying & Harassment Compliance Officer, DO, effective 9/1/17
- Bennett, Lisa, Athletic Trainer, WHS, effective 8/16/17
- Hajek, Dave, Head Football, WHS, effective 8/16/17
- Dizmang, Scott, Asst. Football, WHS, effective 8/16/17
- Gladden, William, Asst. Football, WHS, effective 8/16/17
- Strausbaugh, Zachary, Asst. Football, WHS, effective 8/16/17
- Knotts, Tyler, Asst. Football, WHS, effective 8/16/17
- Lawrence, Chase, Asst. Football, WHS, effective 8/16/17
- Henker (Thmpsn), Mallorie, Head Volleyball, WHS, effective 8/21/17
- Smith, Sammy, Asst. Volleyball JV, WHS, effective 8/21/17
- Pursley, Mary, Asst. Volleyball C, WHS, effective 8/21/17
- Howard, Terry, Head XCountry, WHS, effective 8/21/17
- Seekins, Dana, Asst. XCountry, WHS, effective 8/21/17
- Anderson, Brian, HeadBoys Golf, WHS, effective 8/21/17
- Allen, D. Scott, Asst. Boys Golf, WHS, effective 8/21/17
- Boyce, Bradley, Head Girls Soccer, WHS, effective 8/21/17
- Dyra, Diane, Asst. Girls Soccer, WHS, effective 8/21/17

- Watts, Angela, Head Boys Tennis, WHS, effective 8/21/17
- Ladage, Mike, Asst. Boys Tennis, WHS, effective 8/21/17
- Greenburg, Amy, Dance, WHS, effective 8/21/17
- Williams, Anita, Head Rally, WHS, effective 8/21/17
- Ritchey, Kyla, Asst. Rally, WHS, effective 8/21/17
- Rhodes, Glenn, Football+Equip, JMS, effective 8/28/17
- Gary, Willie, Football, JMS, effective 8/28/17
- Biron, Douglas, Football, JMS, effective 8/28/17
- Wilkinson, Courtney, Volleyball+Equip, JMS, effective 8/28/17
- Hofsess, Katie, Volleyball, JMS, effective 8/28/17
- Bohlin, Rebecca, Volleyball, JMS, effective 8/28/17
- Lowman, David, Xcountry+Equip, JMS, effective 8/21/17
- McFadden, Heather, Xcountry, JMS, effective 8/21/17
- Futter, Jameson, Football+Equip., CCMS, effective 8/28/17
- Eakins, Kyle, Volleyball+Equip, CCMS, effective 8/28/17
- Eakins, Stephanie, Volleyball, CCMS, effective 8/28/17
- Rappe, Leslie, Volleyball, CCMS, effective 8/28/17
- Berquist, David, Cashier, WHS, effective 9/7/17
- Buck, Jesse, Weight Training, WHS, effective 7/10/17
- Allison-Lowery, Jessica, Paraeducator, JMS, effective 9/7/17
- Konzek, Aaron, Spanish Teacher, WHS, effective 9/7/17
- Grove, Janet, Mathematics Teacher, WHS, effective 9/7/17
- Albaugh, Kirstin, Counselor, JMS, effective 9/7/17
- Nelson, MacKenzie, 4th Grade Teacher, GES, effective 9/7/17
- Van Horn, Shannon, School Psychologist, District, effective 9/7/17
- Hofsess, Katie, Special Education Teacher (EBD), CCMS, effective 9/7/17
- Greenberg, Amy, Paraeducator, WHS, effective 9/7/17
- Raynor, Louise, Playground Assist, HES, effective 9/7/17
- Stranz, Rhonda, Playground Assist, HES, effective 9/7/17
- Humes, Shaun, Craftsman, DO, effective 7/31/17
- Sanders, Aaron, Special Education Teacher, WHS, effective 9/7/17
- Cupp, Julia, Kindergarten Teacher, GES, effective 9/7/17
- Romero, Elizabeth, English Language Arts Teacher, WHS, effective 9/7/17
- Morris, Lindsey, 3rd Grade Teacher, Cape Horn-Skye, effective 9/7/17
- Nickels, Jessica, SPED - Pathways, WHS, effective 9/7/17

Resignations:

- Martell, Chris, Weight Training, WHS, effective 6/23/17
- Slabbert, Emma, Kindergarten Teacher, HES, effective 6/23/17
- Harvey, John, English/Social Studies Teacher, WHS, effective 6/23/17
- Hart, Sally, Special Education Teacher, WHS, effective 8/31/17

Leaves of Absence:

- Eakins, Stephanie, Paraeducator, WHS, effective 10/2/17 - 6/30
- Craig, Robert, Craftsman, DO, effective 6/8/17-9/31/17
- Walker, Jackie, Grounds/Maintenance, DO, effective 7/26/17-TBD

E. Contracts

F. Field Trips

G. Highly Capable Plan Approval

H. Approval of Consent Agenda

Jaron Barney moved to approve the consent agenda as presented. Teresa Lees seconded, and the motion carried unanimously.

6. Informational Presentations

A. Construction Update

Adam Cormack shared that it has been a very busy summer with a lot of progress made on the construction projects. The district is still on schedule to have the new CRG and Jemtegaard Middle School (JMS) buildings ready for staff and students on August 24. He noted that the district's decision to design and build within the current timeline was very wise, since school construction costs have risen dramatically over the past couple of years. The work is on schedule for the October 2017 track installation at JMS. There is currently a tremendous amount of site work being done to prepare for this. All of the furnishings for the new buildings will be built and installed by the end of next week. Excelsior and the new Transportation facility are currently in close-out phases, finishing up the same processes as the roofing and HVAC system work prior.

B. 2017-2018 Budget Presentation

Larry Mayfield shared a presentation of the 2017-18 preliminary budget. He provided a budget summary for each of the district's five funds, shared enrollment history and projections, and additional information from the recent updates to state funding that impact the district's budget. The board thanked Larry for the information.

7. Future Agenda Items

There were no agenda items added to the planning calendar at this time.

8. Board Evaluation

Elaine Pfeifer collected board evaluation forms from all board members present.

9. Adjourn

Cory Chase moved to adjourn at 7:21 p.m. Jaron Barney seconded, and the motion carried unanimously.

Dated this 22nd day of August, 2017

President

Secretary to the Board