

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting
Tuesday, September 10, 2013, 6:30 p.m.
Washougal High School

PRESENT: Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Ron Dinius, Board Director; Terrie Hutchins, Board Director; Karen Rubino, Board Director; and Dawn Tarzian, Superintendent and Secretary to the Board.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Blaine Peterson called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

2. AGENDA REVISIONS

3. COMMENTS – BOARD OF DIRECTORS

Terrie Hutchins recently learned that Walmart donates monthly to schools, and that patrons can request the donation be given to a specific school. Karen Rubino has spent quite a few hours familiarizing herself with the current legislative issues in preparation for the upcoming Washington State School Directors' Association (WSSDA) Legislative Conference. Ron Dinius recently visited a couple of school districts in Oregon, where he was able to sit in on some American Sign Language (ASL) classes. Elaine commented on the new turf field at Washougal High School (WHS) and the supportive crowd at the field's dedication. She also noted that district teachers did a great job of getting classes ready this year. She is especially impressed with the teachers who keep websites current with positive and welcoming messages. She announced that the Evergreen Biomedical School is offering tours. Blaine Peterson shared coverage of the district in the current issue of the Camas-Washougal Post Record, including assessment scores and athletics. He also shared that has heard many positive comments from WHS football players about the new turf. Blaine reminded the board and audience that Director Terrie Hutchins has moved out of her director district. Anyone interested in the District 1 position should submit a resume to the board prior to November 5. At the November 5 board meeting, the Board will review the resumes and will appoint someone to serve out the remainder of the term at the November 19 meeting. Terrie's leadership will be missed.

4. SUPERINTENDENT'S UPDATE

Dawn Tarzian shared current enrollment numbers: 3095 students including the district's Running Start students for a total of 2975.2 FTE. The 2013-14 budget is built on 2918 FTE. There are 50 new Special Education students in the district.

Hathaway Elementary School received a \$1,000 check as a grant from the "Got Milk?" program for being in the top 250 schools in the nation to support students through the breakfast program.

Compliance with federal 504 law requires that students with life effecting health issues have a health safety plan from the child's physician on file prior to admittance into school. A tremendous amount of work was done to inform parents of this requirement and obtain all of the health safety plans needed. This included multiple letters, certified letters, personal phone calls and more general information in handbooks and newsletters. As of the Monday before school started, there were still 40 students who would not be able to start school on the first day. Nurses came in to work early, and Dawn is pleased to report to the Board that 100% of our students are now in compliance with this federal requirement. She asked the Board to join her in thanking Allan Fleck and the nursing staff.

A great deal of interest has been expressed at the middle school level to start a cross country team. We will be starting a team this year to gauge the interest and determine whether or not to continue this sport at the middle school level in the coming years. The middle school principals are very

excited about this opportunity, and Doug Cox will be assisting with the hiring of a coach, setting up the meets, and securing uniforms for the runners.

In the district's efforts to provide low cost before- and after-school childcare opportunities to our families, David Tudor contacted the Southwest Washington Child Care Consortium (SWCCC), who will be providing a program at Hathaway this year. SWCCC provides assistance to working families through the Department of Social and Health Services if the hourly rate is out of a family's budget. The district's Safe Place Activities Center (SPACE) will continue to serve families at Gause Elementary School through our Community Education Program.

Eric Johnson, JMS Title I Reading teacher and Washougal Teacher of the Year, recently learned that his proposal, "Dancing with the Elephant – Lessons, Tips and Insights from the Front Lines of an Emerging School" has been provisionally accepted for inclusion at the 2014 National Title I Conference in San Diego.

5. COMMENTS - CITIZENS

Jennifer McDaniel requested to have an email sent to her with more information about the open board seat. She will announce the vacancy at a future City Council meeting. Dawn Tarzian will send the information, noting that the map of director boundaries is available on the district's website.

Gail Anderson, parent of a senior at WHS, is in charge of the "flamingoes" fundraiser, which is starting this weekend. There is usually great response to this event, but please forward to her any comments received regarding the "flocking" events.

6. CONSENT AGENDA

Board members received and reviewed the following documents in advance of the meeting:

A. Meeting Minutes (August 27, 2013)

B. Accounts Payable

General Fund

Warrant numbers 201790 – 201839 totaling \$547,622.43 (Pay date: Sept. 13, 2013)

Warrant numbers 201840 – 201871 totaling \$372,945.50 (Pay date: Sept. 13, 2013)

ASB Fund

Warrant numbers 19778 – 19785 totaling \$2,680.03 (Pay date: Sept. 13, 2013)

Warrant numbers 19786 – 19791 totaling \$5,054.09 (Pay date: Sept. 13, 2013)

Capital Projects Fund

Warrant number 3846 totaling \$15,978.12 (Pay date: Sept. 13, 2013)

ACH

ACH numbers 121300542 – 121300555 totaling \$6,644.26 (Pay date: Sept. 13, 2013)

C. Payroll (August 2013)

Warrant numbers 201743 – 201788 totaling \$1,874,745.32 (Pay date: August 30, 2013)

D. Personnel Report

Certificated Appointment: Rebecca Bohlin, Social Studies/Language Arts Teacher (JMS).

Certificated Leave of Absence: Kara Gamboa, Speech Language Pathologist, 1/27/14 through 4/11/14 (HES).

Classified Appointments: Donna Rush, Server II (CH-S/CCMS); Dandi Boehm, Server II (GES).

Classified Leave of Absence: Francie Akers, Para-educator/Special Education, 9/3/13 – unknown (HES).

Classified Resignation: Cheryl Trent, Speech Language Pathology Asst., Retiring as of 7/1/13 (JMS).

E. Contracts

F. Travel

G. Field Trips

H. Donations

I. Minimum Basic Education Requirements Compliance

Blaine Peterson noted the addition to the personnel report since the original board packets were distributed. Ron Dinius moved to approve the consent agenda as presented. Elaine Pfeifer seconded, and the motion carried unanimously.

7. RECESS

A. Board to attend WHS Gym Floor Ribbon-Cutting Ceremony

The board recessed to attend the Joe Brown Gymnasium ribbon-cutting event for the new gym floor at 6:48 p.m.

RETURN TO REGULAR SESSION

The board returned to regular session at 6:58 p.m.

8. INFORMATIONAL PRESENTATIONS

A. Long-Range Facility Process

Dawn Tarzian presented information about the process for the upcoming long-range facilities planning. A committee of local community members with expertise in the areas of facilities and finances has been formed to conduct an assessment of the district's facilities and prepare long-range planning, taking the area's growth into consideration. Work is beginning immediately, including a demographic study and a contract with LSW Architects for a facilities inventory. The committee will meet twice per month to review these studies and formulate recommendations, which will be presented to the Board in May or June of 2014. Randy Curtis will chair the committee, which will include Kathy Rodeman, City of Washougal and community leaders, and two board members.

B. September 2013 Enrollment Report

Blaine Peterson asked if the district was able to determine whether or not its enrollment was impacted by the opening of a new school in Camas. Dawn Tarzian responded that the enrollment numbers at all three elementary schools are up, primarily in kindergarten, so the district did not see an impact. Dawn shared class size information and the district's actions to remedy overloaded classrooms where enrollment exceeded expectations, for example, the hiring of a half-time teacher at Cape Horne-Skye. An additional teacher will be hired for a first/second grade split to bring numbers down in current classes at those grades. Secondary enrollment numbers have also been studied, but there is not a need for additional staff at this time.

C. Interlocal Agreement with the City of Washougal

Dawn Tarzian presented the proposed interlocal agreement with the City of Washougal regarding the district's turf field. The agreement would allow the City to make a donation of \$10,000, while acknowledging the desire of both parties to share resources. The agreement will be brought back to the next regular meeting for the board to vote on its approval.

9. PROPOSAL FOR ACTION

A. Resolution 2013-14-01: Delegation of Authority

This resolution has been updated to reflect changes in staff. Elaine Pfeifer moved to approve Resolution 2013-14-01 as presented. Karen Rubino seconded and the motion carried unanimously.

10. BOARD WORK SESSION

A. September 17, 2013 Work Session preparation

The board will meet next Tuesday at 4:00 for a special meeting to discuss and make decisions related to the 2014 Maintenance & Operations and Technology levies. Brian Wallace shared

information related to possible levy rates and levy parameters for the board's consideration. He explained the levy base and levy authority amounts, as well as local effort assistance (LEA) funding. Brian shared comparisons of levy information for neighboring districts, and highlighted the uses of the district's current levy funds. He closed with information specific to the Technology levy. Ron Dinius brought up the issue of the state fully funding schools. Brian explained that if additional state funding comes in, the board has the option of rolling back the amount to be collected. The board will meet next Tuesday to continue this work and make levy decisions.

B. WSSDA Legislative Priorities – board feedback

Ron Dinius led a discussion with the board to gather feedback as to the board's priorities from WSSDA's list of current legislative issues. Boards across the state will vote to decide which legislative issues WSSDA will focus on with the legislature this year. Fully-funding schools continues to be a top priority for most boards. The board discussed many possible priorities including the funding of all-day kindergarten, unfunded mandates, transportation, Early Learning and Special Education. The board asked for recommendations from district administration. Ron Dinius and Karen Rubino will continue the discussion and work with Dawn Tarzian and David Tudor to identify those issues prioritized by the board that would have the biggest impact on student learning. Ron and Karen will then present these priorities at the Legislative Assembly.

11. POLICY GOVERNANCE

A. Executive Responsibilities 1 – Global Executive Constraint

Dawn Tarzian shared the monitoring report for Executive Responsibilities (ER) 1 related to global executive constraint. This monitoring report highlights the careful balance between board and superintendent. Blaine Peterson collected the monitoring report response forms from all board members, noting that ER 1 was approved.

B. Executive Responsibilities 2 – Emergency Superintendent Succession

Dawn Tarzian highlighted the changes reflected in ER 2 and the accompanying organizational charts related to emergency superintendent succession. Blaine Peterson collected response forms, noting the approval of ER 2.

12. FUTURE AGENDA ITEMS

None.

13. BOARD EVALUATION

Blaine Peterson collected the board's self-evaluation forms.

14. ADJOURN

Terrie Hutchins moved to adjourn at 8:23 p.m. Karen Rubino seconded and the motion carried unanimously.

Dated this 24th day of September 2013

President

Secretary to the Board