

WASHOUGAL SCHOOL DISTRICT NO. 112-06

Board of Directors' Meeting Minutes Tuesday, September 13, 2016, 6:30 p.m. Washougal School District Office

PRESENT: Ron Dinius, Board Director; Teresa Lees, Board Director; Jaron Barney, Board Director; Patricia Boles, Assistant Superintendent; and Mike Stromme, Superintendent and Secretary to the Board. The pre-arranged absences of Directors Karen Rubino and Elaine Pfeifer were excused.

1. CALL TO ORDER, REGULAR MEETING—PLEDGE OF ALLEGIANCE

Ron Dinius called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

2. AGENDA REVISIONS

None.

3. COMMENTS—BOARD OF DIRECTORS AND ADMINISTRATORS

Jaron Barney shared that he recently had the opportunity to meet with a local Boy Scout troop whose members were working on their Citizenship in the Community merit badges. The Scouts had many questions, and it was an enjoyable, productive meeting.

Teresa Lees thanked Jaron for being available to meet with the Scouts. She shared that the “Back to School” events for students and families seemed to go very well. Parents received very sufficient notification from the buildings about the dates and times for the events.

Ron Dinius reported that, based on the number of students at the bus stop near his home, the district must be growing!

4. SUPERINTENDENT'S UPDATE

Mike Stromme shared a copy of the presentation given at the Back to School rally for district staff. He noted that the first day of school went very well, and that he and Patsy Boles were able to visit each school in the district that day. The Camas-Washougal Community Chest awarded \$2,500 to the district recently. The funds will be managed by the district's Family Resources Coordinator, Nancy Boon, and will be used to provide basic necessities for students (hygiene items, eye glasses, shoes, etc.) Mike reminded board members of the timeline for the District 4 position appointment, including interviews and an executive session meeting. He also shared the very good news that the district has received notification of D-10 approval from OSPI. The D-10 form allocates state funds for the district's construction projects and authorizes the district and contractor to sign the construction contract, which has already been board-approved. The Unite! Coalition applied for a federal grant earlier in the year, and was recently notified that \$625,000 over 5 years was awarded to the group! The coalition is excited to implement additional programming related to drug and alcohol prevention in the community. Mike closed by asking Business Manager Larry Mayfield to report on enrollment numbers as related to budgeting. Larry shared that enrollment is on track with budget forecasts, and all is looking well.

5. COMMENTS—CITIZENS

Frank Zahn read a letter submitted by Gause Elementary teacher Eric Engebretson. Eric expressed concerns about the class sizes in grades 4 and 5 at the school. He suggested an additional teacher be added and students redistributed. Frank added that he has spoken with the 4th and 5th grade teachers. He would like to see something done to address the class size and combined classroom issues.

Rhea Bohlin, member of the Unite! Coalition, shared that the group is thrilled to have the grant award! Unite! was started in May of 2012, and has accomplished a great deal since its inception. The coalition is moving to the next level with this funding. Rhea shared that she heard very positive comments from multiple district staff members and parents about the start of the school year.

Gail Anderson, teacher at Hathaway Elementary School, shared her continued concerns about the process in which classified staff positions are filled each year. The current system creates disruption to students, teachers and classrooms. Gail lost her staff assistants from last year, after significant hours of training were invested. She asked that the district take these concerns into consideration when the classified contract comes up for discussion again.

6. CONSENT AGENDA

Board members received and reviewed these documents in advance of the meeting.

A. Minutes (August 23, 2016)

B. Accounts Payable

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

ASB Fund

Warrant Number 20997, totaling \$20.00 (Pay date: Aug. 31, 2016)

Capital Projects Fund

Warrant Number 4109, totaling \$1,605,735.94 (Pay date: Aug. 26, 2016)

Warrant Number 4110, totaling \$1,009.76 (Pay date: Aug. 31, 2016)

Warrant Number 4111, totaling \$407.12 (Pay date: Sept. 8, 2016)

Warrant Numbers 4112 – 4125, totaling \$2,899,871.10 (Pay date: Sept. 16, 2016)

Warrant Numbers 4126 – 4128, totaling \$487,985.62 (Pay date: Sept. 16, 2016)

Direct Deposit (ACH)

ACH Numbers 161700001 – 161700011, totaling \$6,544.77 (Pay date: Sept. 16, 2016)

ACH Number 161700012, totaling \$25.89 (Pay date: Sept. 16, 2016)

General Fund

Warrant Numbers 209542 – 209543, totaling \$14,895.41 - Voids/Cancellations totaling \$14,725.65 (Pay date: Aug. 26, 2016)

Warrant Number 209574, totaling \$5,588.75 (Pay date: Aug. 31, 2016)

Warrant Numbers 209575 – 209576, totaling \$10,018.42 (Pay date: Aug. 31, 2016)

Warrant Numbers 209577 – 209633, totaling \$65,820.35 (Pay date: Sept. 16, 2016)

Warrant Numbers 209634 – 209658, totaling \$64,553.48 (Pay date: Sept. 16, 2016)

C. Payroll (August 2016)

General Fund (\$2,226,884.80)

Warrant Numbers 10000018 – 10000021, totaling \$1,238.72 (Pay date: Aug. 31, 2016)

Warrant Numbers 209544 – 209573, totaling \$579,135.60 (Pay date: Aug. 31, 2016)

ACH Numbers 151600597 – 151600599, totaling \$196,730.71 (Pay date: Aug. 31, 2016)

Non-Warrants, totaling \$1,449,779.77 (Pay date: Aug. 31, 2016)

D. Budget Status (July 2016)

E. Personnel Report

Appointments:

- Gregory, Cynthia, Special Ed-Life Skills Teacher @WHS, effective 9/7/2016-6/20/17
- Herzog, Colleen, Special Education EBD Teacher @ HES, effective 9/7/2016-6/20/17
- McFadden, Heather, Cross Country Coach @ JMS, effective 8/29/16-10/30/16
- Lawrence, Chase, Football, WHS,
- Mansell, Brent, CTE Teacher @ WHS, effective 9/7/2016-6/20/17
- Hobson, Janine, Para (OTC Emphasis), District-Wide, effective 9/7/16
- Krabbenhoft, Molly, Server II and Cashier @ WHS, 9/21/16
- Wade, Elle, Cross Country Coach @ WHS, effective 9/14/2016

Resignations:

- Johnson, Mildred, Para @ GES, effective 8/23/2016
- Heaton, Julie, Para @ CHS, effective 8/25/2016
- Storm, Eric, CTE Teacher @ WHS, effective 8/30/2016
- Martin, Autumn, Para @ WHS, effective 9/2/16
- Tillman, Maria, Bus Driver @ Transportation, effective 9/1/16
- Stief, Ryan, Special Education Teacher @ WHS, effective 06/20/2017
- Widmer, Lindsay, Playground @ HES, effective 9/7/16

Leave of Absence:

- Dalton, Grace, 5th Grade Teacher @ CHS, effective 9/7/2016-12/6/16

F. Contracts

G. Field Trips

H. Donations

I. Mt. Pleasant Technology Agreement

Jaron Barney moved to approve the consent agenda as presented. Teresa Lees seconded, and the motion carried unanimously.

7. INFORMATIONAL PRESENTATION

A. Construction Update

Adam Cormack shared updates for each construction product, noting that all are on schedule and within budget. He reported that there has been a tremendous amount of work done in the past month, and that the school entrances, roofing and HVAC projects are nearing completion. LSW and Todd Construction are doing fantastic work on the Jemtegaard Middle School, Columbia River Gorge Elementary School, and Excelsior High School projects. The new Transportation building structure is near complete, with roofing and siding to begin soon. The district is coordinating with the contractors working on the road improvements on Evergreen Way. Rick Yeo shared with the board how much time and energy Joe Steinbrenner and Mike Stromme have put into supporting the construction projects over the past few months. He thanked them for their phenomenal efforts.

8. POLICY REVISIONS, first reading

- A. Policy 3115 – Homeless Students – Enrollment Rights and Services**
- B. Policy 3240 – Student Conduct Expectations and Reasonable Sanctions**
- C. Policy 4210 – Regulation of Dangerous Weapons on School Premises**
- D. Policy 5001 – Hiring of Retired School Employees**
- E. Policy 5610 – Substitute Employment**

F. Policy 6882 – Sale of Real Property

The policies above will be brought back to the next regular meeting for a second reading. The board had no questions at this time.

9. POLICY GOVERNANCE

A. Executive Responsibilities 1 – Global Executive Constraint

Mike Stromme shared background information related to Executive Responsibilities (ER) 1, noting the minor revisions from last year's report.

B. Executive Responsibilities 2 – Emergency Superintendent Succession

Mike Stromme presented evidence related to ER 2. He stressed the collaborative work style of the district's Executive Team.

Ron Dinius collected the monitoring report response forms for both ER 1 and ER 2. Both reports were approved by board consensus.

10. FUTURE AGENDA ITEMS TO BE ADDED TO THE BOARD PLANNING CALENDAR

No additional items.

11. BOARD EVALUATION

Ron Dinius collected the board's self-evaluation forms. The results are attached.

12. ADJOURN

Teresa Lees moved, seconded by Jaron Barney, to adjourn at 7:18 p.m. The motion carried unanimously.

Dated this 27th day of September 2016

President

Secretary to the Board

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: September 13, 2016

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

S I U

- | | |
|---|------------------------------------|
| 1. I was prepared for the meeting. | 3 |
| | <u>YES</u> <u>NO</u> |
| 2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals) | 3 |
| 3. Meeting Elements: | |
| a. The Board President facilitated management of the meeting time and agenda | 3 |
| b. Ample time was given to discuss agenda topics | 3 |
| c. Each board member was given the opportunity to speak | 3 |
| d. Directors, presenters and the public were treated in a dignified and respectful manner | 3 |
| e. Adherence to policy leadership vs administrative detail | 3 |
| 4. The board demonstrated a sense of responsibility for excellence in governing the district. | 3 |

Comments (If you answered “no” to any of the above, please provide comments):