

**WASHOUGAL SCHOOL DISTRICT NO. 112-06**  
**Board of Directors' Meeting**  
**Tuesday, September 24, 2013, 6:30 p.m.**  
**District Office Board Room**

**PRESENT:** Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Ron Dinius, Board Director; Terrie Hutchins, Board Director; Karen Rubino, Board Director; and Dawn Tarzian, Superintendent and Secretary to the Board.

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Blaine Peterson called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

**2. AGENDA REVISIONS**

Two revisions were made to the agenda. The approval of an interlocal agreement with the City of Washougal that the Board reviewed at the last meeting will be included in the consent agenda. The board received a hard copy of the document. The presentation regarding the District Communication Plan will be moved to take place after the state assessment results presentation. Blaine Peterson also noted the additions to the personnel report since the original board materials were prepared.

**3. COMMENTS – BOARD OF DIRECTORS**

Terrie Hutchins noted that she has heard parents complaining about food prices going up – all food in general, not specifically lunch prices. Karen Rubino attended the recent Legislative Assembly with Ron Dinius, David Tudor and Dawn Tarzian. She feels it is very important that every board member attend one of these meetings to understand what Ron does on behalf of the board. She encouraged board members to attend the May meeting. Ron Dinius added that 82 of the state's 295 districts were present at the Assembly. Many boards opted not to come due to finances. Ron Dinius thanked Brian Wallace for his presentation at the last meeting. The levy information he provided was valuable. Elaine Pfeifer announced the Volunteer Fair taking place on November 4. This is a great event for students to attend. Elaine also attended a Levy workshop on September 18. The information about the district's voter demographics was very interesting, and it was a great workshop overall. Blaine attended the Senior Information Night tonight at Washougal High School (WHS). He was pleased that Mr. Sanford spoke about the many positives in the district. Blaine pointed out recent coverage of the district in the latest edition of the Post-Record, including an article about the district's upcoming levies as well as one about recently deceased long-time Washougal educator, Tom Hays. Tom influenced multiple generations of Washougal students with a great passion for teaching. WHS athletics articles were also highlighted. Blaine closed by noting that at football games, he has heard comments about the great sportsmanship practiced by our athletes, cheerleaders and students.

**4. SUPERINTENDENT'S UPDATE**

Dawn Tarzian shared that she recently received a letter from OSPI recognizing the contributions of Penny Andrews to mathematics education in the state of Washington. Penny was selected to serve on a committee that determined how MSP math items should be scored. Her work is so greatly appreciated, and she is an incredible asset to our staff.

Westlie Ford will be making a \$50 donation to Panther Athletics every time the football team makes a touchdown this fall! Dawn thanked them for their support of our program.

Jen Mahorney's X-Tet musical group represented WHS, the District and our community well at the Blazers' National Anthem auditions at the Rose Garden last week. They will hear in October if they will be performing in front of Blazer fans.

Dawn thanked Aaron Hansen, Ann Jendro and Marsha Spencer for the amazing job they did in organizing the Celebration of Life event for Tom Hays. Thanks to Les Brown also, for speaking. It was a very special event for the grieving community and family.

Julie Phipps, former Washougal educator and principal at Hathaway Elementary School, recently passed away. Julie's celebration of life will occur Sunday, September 29 at 3:00 at Warner Pacific College in Portland.

Daimler Trucks North America recently donated \$7,000 to WHS as part of their Daimler Education in Motion campaign that supports education in science, technology, engineering and math (STEM) programs. Daimler hopes that by supporting today's students in these subjects, they will stay in school and be prepared for rewarding careers in manufacturing. This gift is ongoing with another \$7000 coming to the school next year.

## **5. COMMENTS - CITIZENS**

Rhea Bohlin thanked Blaine Peterson for his comment about Owen Sanford's positive message at the WHS Senior Night. As a member of the Washougal Community Coalition, with a goal of highlighting the positives in the district, she is glad to see that this is happening and that people are noticing. The Coalition will have a kick-off event on October 1 at 7:00 at Our Bar on Main Street.

## **6. CONSENT AGENDA**

Board members received and reviewed the following documents in advance of the meeting:

### **A. Meeting Minutes (September 10, 2013)**

### **B. Meeting Minutes (September 17, 2013 Special Meeting)**

### **C. Accounts Payable**

#### General Fund

Warrant numbers 201872 – 201918 totaling \$50,988.24 (Pay date: Sept. 27, 2013)

Warrant numbers 201919 – 201973 totaling \$104,344.20 (Pay date: Sept. 27, 2013)

#### ASB Fund

Warrant number 19792 totaling \$1,266.11 (Pay date: Sept. 27, 2013)

Warrant numbers 19793 – 19804 totaling \$10,148.46 (Pay date: Sept. 27, 2013)

#### Capital Projects Fund

Warrant number 3847 totaling \$536.58 (Pay date: Sept. 27, 2013)

Warrant number 3848 totaling \$36,592.32 (Pay date: Sept. 27, 2013)

#### ACH

ACH numbers 131400558 – 131400580 totaling \$7,382.29 (Pay date: Sept. 27, 2013)

### **D. Payroll pre-authorization (September 2013)**

### **E. Personnel Report**

Certificated Appointment: David Harris, 1<sup>st</sup>/2<sup>nd</sup> grade Teacher (CH-S); Misti Dodge, Kindergarten Teacher (CH-S); Juliette Davis, 3<sup>rd</sup> grade half-time Teacher (HES).

Classified Leave of Absence: Pamela Stoddard, Para-educator Special Education Pre-school for one year (HES).

Classified Resignation: Tracy Wester, Para-educator, Title I (JMS).

Extracurricular Resignation: Rachel Webb, Head Girls' Basketball Coach (WHS).

### **F. Contracts**

### **G. Travel**

### **H. Field Trips**

**I. Donations**

**J. WIAA Cooperative/Combined Approval**

**K. Interlocal Agreement with City of Washougal**

Ron Dinius moved to approve the consent agenda with the additions noted in the agenda revisions comments above. Elaine Pfeifer seconded and the motion carried unanimously.

**7. INFORMATIONAL PRESENTATIONS**

**A. Summer Maintenance Report**

Joe Steinbrenner shared information highlighting maintenance and facilities projects completed this summer. He provided the budget and the final cost for each project. The turf replacement project came in on budget, met the planned schedule, and was ready for the first football game. Joe overviewed other projects, including asbestos abatement, the gym floor replacement, fixing field drainage problems, energy upgrades, lighting improvements – including gym lights at Jemtegaard Middle School, climate control systems, gutter renovation, new siding on portables and more. Board members thanked Joe and his summer crews for the great work done, exceeding productivity expectations and coming in under budget.

**B. State Assessment Results**

David Tudor presented information related to the most recent state assessment results, beginning with the many reasons to celebrate this year. He showed three-year trends, comparing state averages with Washougal’s results. David noted that the district is getting better at analyzing data. He closed by showing the increased performance of the iPad pilot groups, and is excited to see if this trend continues as more students are using the devices. The board thanked David for the information.

**C. District Communication Plan**

Les Brown, Jodi Thomas and Rene’ Carroll were present to share their team approach to the strategic communication plan for the district. They reviewed last year’s goals, noting that publication and website communications increased, but that they are still working toward a broader audience. They are also working to increase the channels used to communicate, for instance Twitter and Facebook. “Did you know?” updates are sent out regularly, and the forwarding of potential articles to local media has increased. The group also plans more alignment of their work to the district’s vision and goals statements, highlighting some of the key successes in these areas. Staff is very appreciative of the coverage of their students’ events. All schools are represented in a slide-show that plays at District Office and City Hall. The board thanked the team for their great work.

**D. Debrief WSSDA Legislative Assembly**

Ron Dinius and Karen Rubino shared highlights and insights from the recent Legislative Assembly. They spoke about contacting legislators, opportunities for students through the state’s page program, caucus events, and the amazing things they saw on the Innovative Schools Tour. Ron closed by highlighting the priorities set by director vote. Topping the list were professional development, fully-funded education, and career and college readiness for students.

**8. PROPOSAL FOR ACTION**

**A. Approval of 2013-2016 Technology Plan**

Les Brown explained that this three-year plan keeps the district compliant to be able to qualify for funds available for one-time costs. Applying for these funds does not commit the district, so there is no risk. Elaine Pfeifer moved to approve the 2013-2016 Technology Plan as presented. Terrie Hutchins seconded and the motion carried unanimously.

**9. POLICY GOVERNANCE**

**A. Executive Responsibilities 11 – Communication and Counsel to the Board**

**B. Executive Responsibilities 12 – Communication with the Public**

Dawn Tarzian shared that the updates to these two monitoring reports was minor. Blaine Peterson collected the monitoring report response forms from all board members, noting the approval of both.

**10. FUTURE AGENDA ITEMS**

Ron Dinius reminded the board of the October 23 WSSDA Regional Conference, to be hosted by Washougal. A Common Core workshop will be held from 4:00-6:00 p.m. in the WHS Library, followed by the general meeting and dinner in the WHS Commons. The WSSDA Annual Conference begins November 21 in Bellevue, with many interesting workshops.

**11. BOARD EVALUATION**

Blaine Peterson collected the board's self-evaluation forms. The results are attached.

**12. ADJOURN**

Elaine Pfeifer moved to adjourn at 8:32 p.m. Karen Rubino seconded and the motion carried unanimously.

**Dated this 8<sup>th</sup> day of October 2013**

\_\_\_\_\_  
**President**

\_\_\_\_\_  
**Secretary to the Board**

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: **September 24, 2013**

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

	<u>S</u>	<u>I</u>	<u>U</u>
1. I was prepared for the meeting.	5		
	<b>YES</b>	<b>NO</b>	
2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals)	5		
3. Meeting Elements:			
a. The Board President facilitated management of the meeting time and agenda	5		
b. Ample time was given to discuss agenda topics	4.5	0.5	
c. Each board member was given the opportunity to speak	5		
d. Directors, presenters and the public were treated in a dignified and respectful manner	5		
e. Adherence to policy leadership vs administrative detail	5		
4. The board demonstrated a sense of responsibility for excellence in governing the district.	5		

**Comments** (If you answered “no” to any of the above, please provide comments):