

**WASHOUGAL SCHOOL DISTRICT NO. 112-06**  
**Board of Directors' Meeting**  
**Tuesday, November 22, 2011, 6:30 p.m.**

**PRESENT:** Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Ron Dinius, Board Director; Terrie Hutchins, Board Director; Dawn Tarzian, Superintendent and Secretary to the Board. The prearranged absence of Board Director Jim Gadberry was excused.

**1. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Blaine Peterson called the meeting to order at 6:30 p.m. and Terrie Hutchins led the pledge of allegiance.

**2. AGENDA REVISIONS**

An executive session was added per RCW 42.30.110(1)(g) and RCW 42.30.140(4)(a) to discuss negotiations.

**3. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS**

Terrie Hutchins attended the Washougal High School (WHS) production of “Guys and Dolls” which was really a good show. The choreography was excellent, many students were involved and the production went smoothly. Se was glad to see that Excelsior High School (EHS) students participated as well. Ron Dinius attended the Washington State School Directors’ Association (WSSDA) annual conference in Bellevue last week. This year’s conference was the most collaborative that he has ever seen. Many groups were represented and involved in some great discussions and presentations of important information. Elaine Pfeifer seconded Terrie’s comments about “Guys and Dolls”, noting that it was great to watch both the seasoned veteran performers as well as the newer students performing. The sets and costumes were incredible. Elaine expressed her appreciation for the opportunity for the board to hold some of their meetings at the schools. Blaine Peterson added that it was a joy to watch the students perform in the WHS musical. He also thought that the WSSDA conference was the best he has attended so far. Blaine recently attended a Quality Schools Coalition meeting with Dawn Tarzian, where the group discussed the importance of having superintendents and boards from southwest Washington put together a unified message to the state legislature about what is important for schools. Winter sports have started, with the first games and matches beginning next week. Blaine urged those present to attend athletic and music events at schools in the district. The annual Trail Band concert will be held the Saturday after Thanksgiving. This great concert benefits Washougal schools, and there are still tickets available.

**4. SUPERINTENDENT’S UPDATE**

Dawn Tarzian provided the board with a fall Community Education report, highlighting several very popular courses and the addition of new classes. She congratulated students who have been selected to participate in All-State performing groups: percussion All-State Wind Ensemble – Crystal Saltmarsh; All-State Symphonic Choir – Luke Block, Cortney Gonzalez, Austin Smith-Brown, and T. Walker Anderson. Dawn provided an update regarding the monitoring of the bond refunding opportunities. She reported that the board made a wise decision in September to wait on the decision, since interest rates have risen since then. Dawn enjoyed the WSSDA conference and appreciated the opportunity to get to know the board member elect, Karen Rubino during the New Board Member Boot Camp workshop.

**5. COMMENTS – CITIZENS**

Amanda Klackener asked if the “Stuff the Bus” food drive is a district-wide event, and if so, why there is one school not participating. She stated that students are missing out on a great opportunity to participate as a district-wide “team”, and does not like the message sent by having one school opt out to support another cause. Dawn replied that she knows it has been a long-held tradition for Cape

Horn-Skye to support the charitable drive in its own smaller community. Amanda suggested that there might be a better way for all schools to partner, and for Cape to be able to support Stuff the Bus at the same time as its own drive. She would like to see this discussed further and sees it as an opportunity to work to minimize the “upriver/downriver” divisiveness that sometime exists.

Michael Piekarski announced that he has accepted a position in another district. He will be transferring by the end of 2011 to Mukilteo School District. He has enjoyed his tenure at Washougal School District and will miss everyone here. Dawn Tarzian presented him with a gift, and she and the board expressed their appreciation for Michael’s service to Washougal schools.

Mike Adams has run the Washougal Youth Basketball League for 8 years. The program has grown a great deal in recent years. He thanked Kathy Douglas at Community Education for all of the work she does to schedule gym use for the growing number of teams. This year, the program has 26 teams – about 300 kids in grades 1-6. He asked the district to continue to work with him to find sufficient gym space and suggested some possible ways to accomplish this.

## **6. CONSENT AGENDA**

Board members received and reviewed the following documents in advance of the meeting:

- A. Meeting Minutes (November 8, 2011)**
- B. Payroll Pre-Authorization (November 2011)**
- C. Accounts Payable**

### General Fund

Warrant numbers 184420 – 184510 in the amount of \$297,241.14 (Pay date: November 25, 2011)

### ASB Fund

Warrant numbers 18945 – 18970 in the amount of \$7,657.35 (Pay date: November 25, 2011)

### Capital Projects Fund

Warrant numbers 3778 – 3781 in the amount of \$38,352.46 (Pay date: November 25, 2011)

### ACH

ACH numbers 111200110 – 111200133 in the amount of \$8,708.14 (Pay date: November 25, 2011)

- D. Budget Status (September 2011)**
- E. Personnel Report**
- F. Contracts**
- G. Travel**
- H. Field Trips**
- I. Donations**
- J. Executive Responsibilities 4 – Staff Treatment**
- K. Executive Responsibilities 8 – Financial Administration**

Ron Dinius moved to approve the consent agenda as presented. Elaine Pfeifer seconded and the motion carried unanimously.

## **7. PRESENTATIONS**

### **A. Introduction of the Turf Fundraising Committee**

Rick Thomas, Chairman of the WHS Turf Campaign Committee, introduced the other committee members present: Gordon Tostenbo, Mike Adams and Amanda Klackner. Rick also shared the names of the remaining committee members: Gail and Brian Anderson, Gary Martschinske, Kyle Eakins, and Roger Daniels. Rick spoke about the vision of this committee and the importance of its work. The group plans to have the WHS turf field replaced during 2012. The committee asked for board support, both in a public endorsement of the campaign as well as personal financial commitments. The committee would also like to know from the board and district what specific dollar amount the district will commit to toward the turf replacement. The board will sign a letter of endorsement and be prepared to give the district’s pledged financial commitment to the project at the next regular meeting. The board thanked the committee for the work they are doing.

### **B. Turf Field Budget Allocation**

Rosann Lassman shared information regarding funds reserved from past years' budgets totaling \$200,000. Dawn Tarzian shared that Doug Bright is working to secure updated bids from the vendors who prepared estimates for turf replacement last year. Doug spoke about potential partnerships with neighboring school districts and municipalities who are also installing new fields. Mike Adams will meet with Doug to ensure that the turf committee is not duplicating the work being done by district staff. The committee would also like to make recommendations to the board regarding a possible model to reserve funds for future field replacements at some point. The board will move forward at the next meeting with a decision about the district's financial commitment to the turf replacement project.

### **C. Policy 2320 – Field Trips, second reading**

Blaine Peterson highlighted the edits made to the procedures and form related to Policy 2320. Elaine Pfeifer moved, seconded by Ron Dinius, to approve the revised field trips policy. The motion carried unanimously.

### **D. Policy 2030 – Service Animals in Schools, first reading**

Dawn Tarzian presented a proposed new policy and procedural document regarding service animals in schools. The board will bring this policy back to the next regular meeting for a second reading.

### **E. State Budget Information**

Dawn Tarzian presented information about the state's budget, including historical data that highlights the severity of the current financial recession. She shared the governor's proposed budget cuts, explaining some of the impacts each would have to schools. The board discussed the proposed cuts and categorized each proposal as one the board could support, could consider, or could not support. The board analyzed each proposal by looking at how that cut would impact students.

### **F. Debrief WSSDA Fall Conference**

Ron Dinius spoke about some of the discussions he participated in at the WSSDA conference, highlighting one in particular regarding unfunded mandates. Blaine Peterson reported that there was a great workshop about ways to interact with your community, where many interesting ideas were presented. Board members agreed that they came away from the conference thinking more about collaboration, especially in terms of working together to get through the current difficult financial times. Ron spoke about discussions related to stable funding for schools and staff evaluations, as well as an academic acceleration program that has been successful in the Federal Way School District. Karen Rubino and Dawn Tarzian expressed their appreciation for all that they learned in the New Board Member Boot Camp session.

## **8. PROPOSAL FOR ACTION**

### **A. Public Policy Agenda, 2011-2012**

Elaine Pfeifer moved, seconded by Ron Dinius, to approve the Public Policy Agenda as presented. The motion carried unanimously.

## **9. FUTURE AGENDA ITEMS**

Blaine Peterson would like to discuss the possibility of students participating on the board. The board would also like an update on facilities fees and amounts collected for facility use.

## **10. BOARD EVALUATION**

Blaine Peterson collected the board's self-evaluation form from each board member present. The results are attached.

## **11. RECESS TO EXECUTIVE SESSION OR ADJOURNMENT**

Ron Dinius moved to recess to executive session for approximately 5 minutes, returning with no action, at 9:12 p.m. Elaine Pfeifer seconded and the motion carried unanimously.

**RCW 42.30.110 (1)(g), RCW 42.30.140(4)(a) – Negotiations**

The board returned from executive session for adjournment only. Elaine Pfeifer moved, seconded by Ron Dinius, to adjourn at 9:15 p.m. The motion carried unanimously.

**Dated this 13<sup>th</sup> day of December 2011**

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**President**

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**Secretary to the Board**

<b>Board Self Evaluation Results</b>											
<b>November 22, 2011</b>											
					board member:	1	2	3	4	5	<b>Average</b>
1.	The board followed its agenda and did not allow itself to get sidetracked.					4	4	4	4		4.0
2.	The agenda was well planned to focus on the real work of the board.					5	5	4	5		4.8
3.	The meeting started on time and proceeded in a timely manner.					3	4	3	3		3.3
4.	The meeting proceeded without interruptions or distractions.					4	3	5	4		4.0
5.	The board's deliberations and decision-making processes were public.					5	4	5	5		4.8
6.	Participation was balanced; all participated; no one dominated.					4	4	4	4		4.0
7.	Members listened attentively, avoiding side conversations.					5	5	5	5		5.0
8.	Work was conducted in an atmosphere of trust and openness.					5	4	5	5		4.8
9.	Meeting participants treated each other with respect and courtesy.					5	1	5	5		4.0
Point scoring system:											
1	Failed										
2	Unacceptable										
3	Acceptable										
4	Commendable										
5	Met Best Expectations										