

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting
Tuesday, November 23, 2010, 6:30 p.m.

PRESENT: Blaine Peterson, Board Director; Ron Dinius, Board Director; Elaine Pfeifer, Board Director; Tom Huffman, Board Director; Orlan Gessford, Board Director; Teresa Baldwin, Superintendent and Secretary to the Board.

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Blaine Peterson called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

2. AGENDA REVISIONS

None.

3. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS

Blaine Peterson – Blaine read letters of resignation from Board directors Tom Huffman and Orlan Gessford. Both directors will resign effective January 31, 2011. Blaine indicated that the Board would begin the process of replacing Dr. Gessford and Mr. Huffman, and Teresa indicated that more information would be posted on the District website in December.

Ron Dinius – The Washington State School Directors' Association (WSSDA) proposed raising district dues by 1%. The dues, which are mandated by state, are based on the number of certificated teachers in a district. Ron volunteered to host the SW Washington Region directors' meeting, which will take place either this spring or next fall. Other districts may have offered as well, so he will inform the board if Washougal is selected to host.

Elaine Pfeifer – Elaine attended the recent WSSDA conference with Ron, Blaine and Rebecca. She brought materials from a few of the vendors represented there for Business Manager Rosann Lassman to review. Elaine attended several district events this past Saturday. The holiday bazaar at Washougal High School (WHS) was well-attended again. A Teachers as Historians (TAH) grant training session was taking place at WHS. Elaine visited the training, where teachers were learning about software to help with lesson planning. The "Pirates of Penzance" performance was amazing, another fantastic production by the WHS drama department.

Blaine Peterson – Blaine thanked the participants of the recent linkage meeting. Great information regarding the district's athletic programs was shared. Saturday, Blaine attended a portion of the Envoy teacher training taking place at District Office. The presenter was lively, and the staff involved seemed very appreciative for the offering of the professional development. WHS students put on a great bazaar last weekend. The Stuff the Bus event is going well so far – there is a competitive spirit, but students are aware of the real value of the event. Blaine seconded Elaine's comments regarding the "Pirates of Penzance" performance – great job by all involved!

Rebecca Miner – An iMovie class was held for staff on Saturday, November 13. The teachers involved did a great job, and will be able to effectively use this technology in their classrooms. Twenty-nine teachers participated in last Saturday's Envoy training, which received uniformly good reviews. The TAH training on Saturday also went well.

Teresa Baldwin – Teresa read aloud from an upcoming Community Connections publication an article about retiring board members Tom Huffman and Dr. Orlan Gessford. The article highlights the contributions from these two long-time board members, including Orlan's leadership regarding district finances, as well as his advocacy for disadvantaged children, and Tom's influence on teaching and learning, both as a supporter of academic rigor and advanced placement courses, as well as in career and technical education. Tom commented that his time on the board has been very rewarding, and Orlan noted that he has seen a lot of good change in the district during his tenure.

4. **COMMENTS – CITIZENS**

None.

5. **CONSENT AGENDA**

Board members received and reviewed the following documents in advance of the meeting:

A. Meeting Minutes (November 9, 2010)

B. Accounts Payable (November 2010)

General Fund

Warrant numbers 181140 – 181252 in the amount of \$193,797.65 (Pay date: November 24, 2010)

ASB Fund

Warrant numbers 18407 – 18444 in the amount of \$20,372.67 (Pay date: November 24, 2010)

Capital Projects Fund

Warrant numbers 3708 – 3710 in the amount of \$1,492.97 (Pay date: November 24, 2010)

C. Payroll (November 2010)

Warrant numbers 181253 – 181328 in the amount of \$1,877,271.74 (Pay date: November 30, 2010)

D. Budget Status (August 2010)

E. Budget Status (September 2010)

F. Personnel Report

G. Policy Governance, Executive Limitation 5, *Staff Compensation*

H. Policy Governance, Executive Limitation 6, *Staff Evaluation*

I. Contracts

J. Travel

K. Field Trips

L. Donations

Tom Huffman moved to approve the consent agenda as presented. Orlan Gessford seconded and the motion carried unanimously.

6. **BOARD WORK SESSION**

A. Fishback Stadium Field Turf

Doug Bright introduced James Smith, a soccer official with a great deal of refereeing experience on the Fishback Stadium turf field. Mr. Smith explained his involvement as the President and High School Assignor of the Columbia Soccer Referee Association. He is familiar with both the youth and high school soccer programs in the area. He said he recently checked a database of field concerns logged by referees. He found two comments this year regarding a loose seam on the field at Fishback Stadium. He believes the surface to be safe from a referee's perspective. He recommended avoiding the heavy wear areas during practices to prolong the life of the field, which can easily be done for soccer practices. The board thanked Mr. Smith for taking time to come to the meeting and for the valuable information. Doug presented a summary of his communications with several turf vendors, both for repair and replacement of the turf. The turf, which is eight years old, is showing signs of wear and tear. Orlan Gessford asked if the field could last until the next regularly scheduled levy or bond. Teresa Baldwin replied that that would mean three more seasons of play on the current field. She recommended not spending general fund money at this time due to the economic environment and the uncertainty of school funding, suggesting that the field be used as long as possible, as long as it is safe. Blaine Peterson asked for more specific estimates for the costs of repair as well as the ongoing maintenance costs. He would like for the board to make a decision at the next regular meeting. Doug will have turf company representatives at the next meeting to answer more of the board's questions on repair, as well as on the fee-based fundraising option. Elaine asked for the percentage of time the field is used by outside groups as compared to school sports, in order to consider the idea of restricting play by outside groups in an effort to help the field last longer. Doug spoke of a possible partnership with a local soccer club, where a turf field might be funded for an agreement with the club allowing its teams to have more access to field time. Teresa suggested inviting Mike Belzer to the next meeting as well as Kathy Douglas, who oversees the scheduling of the fields.

B. Debrief Board Linkage Meeting (Athletic Program)

Elaine Pfeifer shared comments from patrons regarding the athletic program, including that the current condition of the turf field might warrant an emergency bond, and that perhaps the basketball court refinishing should not be included with the turf issue. There is appeal to the idea of fundraising for the expenses, though also some worry that the full amount may not be raised. Blaine Peterson relayed a patron comment regarding the need to fully educate the community as to why there is such a need for the turf replacement at the time of the bond run. At the linkage meeting, communication between coaches, players, parents and the schools was discussed. It was proposed that there should be one athletic booster club, rather than multiple groups, however no one has volunteered to lead that effort at this time. Coaches spoke about the growth of the athletic programs. The idea of tapping into WHS alumni for fundraising was also discussed.

7. INFORMATIONAL PRESENTATIONS

A. District Assessment Report – 1st Report for 2010-11

Rebecca Miner shared the schedule for the 2010-2011 assessment reporting periods. She noted that Hathaway Elementary is piloting the EasyCBM assessment program this year, so their data may be different from the other two elementary schools. The middle schools are also using a different assessment tool from years past. There is some excitement about the new products being used, in that they are very flexible, can be used more frequently, and provide almost immediate feedback. Rebecca presented the assessment results for the first testing period this year for all grade levels at all school buildings, K-12. Elaine Pfeifer asked for clarification regarding the testing window. Rebecca reported that she is working with the principals to narrow the window, possibly to three weeks.

B. 2010-11 School Improvement Plans

Rebecca Miner presented the schedule of School Improvement Plan (SIP) presentations to take place at board meetings, beginning January 25, 2011. Complete SIPs from all schools in the district were given to each board member. A resolution to approve the plans will be brought to the next regular meeting.

C. Board Policy 3143, District Notification of Juvenile Offenders – second reading

Elaine Pfeifer moved to approve Policy 3143 regarding district notification of juvenile offenders. Tom Huffman seconded and the motion carried unanimously.

D. Board Policy Manual Revision, 3100 Series – third reading

Tom Huffman moved, seconded by Orlan Gessford, to approve the 3100 series of the board policy manual revision. The motion carried unanimously.

E. Board Policy Manual Revision, 3200 Series – first reading

Teresa Baldwin presented the first reading of the 3200 series of the board policy manual revision. The board also addressed the outdated policies to be deleted. Ron Dinius asked for clarification regarding 30-day reply period for the district to address a complaint under the procedural document associated with Policy 3207. Teresa noted that the procedure wording was “within 30 days” and that the district’s intent would be to reply as quickly as possible.

8. POLICY GOVERNANCE

A. Washougal High School Retro-commissioning Report

Teresa Baldwin presented a comprehensive report regarding facilities planning and maintenance, especially focusing on WHS and the retro-commissioning work being done at that building.

B. Facilities/Fields Preventive Maintenance Report

Teresa Baldwin presented information regarding facilities and fields preventative maintenance as scheduled for the current year. The report also included a 10-year plan for each building site in the district. Information included in the report may be used by the Board for future budget planning.

C. Executive Limitation 9, Facilities

Blaine Peterson collected the monitoring report response forms from each board member, noting that the approval of Executive Limitation (EL) 9 regarding district facilities will be on the consent agenda at the next regular meeting.

D. 2010 Ends Policy Monitoring Report

The board agreed by consensus to post the 2010 Ends report as presented by Teresa Baldwin.

9. FUTURE AGENDA ITEMS

Board members would like to discuss the possibility of all-day kindergarten, and would like to debrief regarding the recent WSSDA conference. An executive session meeting will be held on December 6, 2010 at 6:30 at the District Office. Teresa asked board members to bring their calendars to the next regular meeting on December 14, in order to set a date for their annual board dinner, where no district funds are used; Teresa takes care of expenses for the holiday dinner for board members and board members take care of expenses for their spouse or guest.

10. BOARD EVALUATION

Blaine Peterson collected the board's self-evaluation form from each board member present. The results are attached.

**11. BOARD ADJOURNMENT OR ADJOURNMENT TO EXECUTIVE SESSION
RETURN FROM EXECUTIVE SESSION FOR ADJOURNMENT OR ACTION**

Tom Huffman moved, seconded by Orlan Gessford, to adjourn at 8:49 p.m. The motion carried unanimously.

Dated this 14th day of December 2010

President

Secretary to the Board

Board Self Evaluation Results											
November 23, 2010											
					board member:	1	2	3	4	5	Average
1.	The board followed its agenda and did not allow itself to get sidetracked.					5	5	4	4	3	4.2
2.	The agenda was well planned to focus on the real work of the board.					5	5	5	4	5	4.8
3.	The meeting started on time and proceeded in a timely manner.					4	5	4	4	5	4.4
4.	The meeting proceeded without interruptions or distractions.					5	4	5	4	5	4.6
5.	The board's deliberations and decision-making processes were public.					4	5	5	4	5	4.6
6.	Participation was balanced; all participated; no one dominated.					5	4	5	4	5	4.6
7.	Members listened attentively, avoiding side conversations.					5	4	4	4	5	4.4
8.	Work was conducted in an atmosphere of trust and openness.					5	4	5	4	5	4.6
9.	Meeting participants treated each other with respect and courtesy.					5	5	5	4	5	4.8
Point scoring system:											
1	Failed										
2	Unacceptable										
3	Acceptable										
4	Commendable										
5	Met Best Expectations										