

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting
Tuesday, December 14, 2010, 6:30 p.m.

PRESENT: Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Tom Huffman, Board Director; Teresa Baldwin, Superintendent and Secretary to the Board. The prearranged absences of Board Directors Ron Dinius and Orlan Gessford were approved.

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Blaine Peterson called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

2. AGENDA REVISIONS

None.

3. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS

Blaine Peterson – There is great coverage of the Washougal High School (WHS) winter sports teams in the latest edition of the Post Record, including highlights of Dylan Croeni’s cross country successes. The basketball games and wrestling tournaments that Blaine has been able to see so far have been exciting, with WHS doing very well. Stuff the Bus finished strong on Friday, with over 71,000 pounds of food collected between WHS and Camas High School – this is a great contribution to the community and truly a “friendly” competition between the students of the neighboring districts. Blaine noted that Board Director Ron Dinius is out of town and that his absence is excused.

Teresa Baldwin – A letter from district parents Robert and Dion Gutkind was received, thanking the schools and Sodexo for the lessons in manners for students. The formal meal provided for students was a rich learning experience. Patrons living above Excelsior High School also wrote to the district, asking for removal of trees on district property due to the debris they produce. Teresa reported that it is unlikely that the trees will be removed, since they are an asset to the school property and were already established on the property when the patrons purchased their home. Teresa recently met with the Port of Camas-Washougal for a presentation on the policy governance system used by Washougal School District (WSD). The Festival of Trees, sponsored by the Washougal Lions group, was a fun and successful event. Several district schools as well as District Office participated by decorating trees, with the proceeds distributed to the participating schools. Teresa shared copies of the student attendance area maps recently created by the Clark County GIS department. The new map is a great improvement and will be a valuable tool to parents and staff. The district maintenance staff is working on a design for a much-needed replacement sign in front of the District Office building. The cost to the district will be materials only, with the maintenance staff doing the work.

Rebecca Miner – Rebecca thanked the Lions for organizing the well-attended Festival of Trees, which brought in \$2328 for Washougal schools. The support from community businesses, students, parents and staff is appreciated. Rebecca has been visiting the preschool and SPACE programs, and commented about the enriching opportunities she has seen for the students involved.

4. COMMENTS – CITIZENS

Gail Anderson – The graduation night fundraiser involving flamingo flockings has been very successful, far exceeding the organizers’ goals. The community has responded very positively.

5. CONSENT AGENDA

Board members received and reviewed the following documents in advance of the meeting:

- A. Meeting Minutes (November 23, 2010)**
- B. Linkage Meeting Notes (November 16, 2010)**

C. Special Board Meeting Minutes (December 6, 2010)

D. Accounts Payable (December 2010)

General Fund

Warrant numbers 181329 – 181464 in the amount of \$263,902.28 (Pay date: December 15, 2010)

ASB Fund

Warrant numbers 18445 – 18470 in the amount of \$14,069.49 (Pay date: December 15, 2010)

Capital Projects Fund

Warrant numbers 3711 – 3714 in the amount of \$31,855.62 (Pay date: December 15, 2010)

E. Accounts Payable Pre-Authorization (December 2010)

F. Payroll Pre-Authorization (December 2010)

G. Budget Status (October 2010)

H. Personnel Report

I. Policy Governance, Executive Limitation 9, *Facilities*

J. Contracts

K. Travel

L. Field Trips

M. Donations

Blaine Peterson noted that the travel request presented in the consent agenda was not approved prior to the travel taking place, as is required by board policy. This particular request is being approved by the board only because the requestor did receive verbal approval from an administrator prior to the travel. Tom Huffman moved, seconded by Elaine Pfeifer to approve the consent agenda as presented. The motion carried unanimously.

6. ANNUAL BOARD ORGANIZATIONAL MEETING

A. Call for nominations for President, 2011

Elaine Pfeifer nominated Blaine Peterson to serve as Board President for 2011.

B. Election of President, 2011

Tom Huffman seconded the nomination of Blaine Peterson. The board elected Blaine as President for 2011 by a unanimous vote.

C. Call for nominations for Vice-President, 2011

Tom Huffman nominated Elaine Pfeifer for Vice-President for 2011.

D. Election of Vice-President, 2011

Blaine Peterson seconded the nomination of Elaine Pfeifer to serve as Vice-President for 2011. The board elected Elaine by a unanimous vote.

E. Call for nominations for Legislative Representative, 2011 and 2012

Tom Huffman nominated Ron Dinius to serve as Legislative Representative for 2011-2012.

F. Election of Legislative Representative, 2011 and 2012

Blaine Peterson seconded the nomination. Ron Dinius was elected as Legislative Representative for 2011-2012 by a unanimous vote.

7. INFORMATIONAL PRESENTATIONS

A. Board Policy Manual Revision, 3200 Series – second reading

Tom Huffman moved, seconded by Elaine Pfeifer, to approve the 3200 series of the board policy manual revision after its second reading. Blaine Peterson suggested tabling the motion until the next regular meeting to allow Board Director Ron Dinius to review. The board decided by consensus to review the 3200 series for a third reading at the next regular meeting. The motion was withdrawn.

B. Board Member Replacement

Teresa Baldwin shared with the board and audience the district's website page announcing the retirements of Board Directors Tom Huffman and Orlan Gessford, as well as the procedure, timeline and application documents related to filling the positions. Teresa will seek clarification from the district's attorney regarding the preclusion of an employee's spouse from seeking a board position.

C. Sexual Offender on School Property

Doug Bright presented information regarding a recent parent complaint about a level 3 sex offender attending school events. Doug shared legal options, per state RCWs, as well as practices of other school districts and public entities. The board agreed by consensus not to pursue the creation of a new policy regarding the issue at this time.

8. PROPOSALS FOR ACTION

A. Resolution 2010-11-06: School Improvement Plan

Rebecca Miner presented Resolution 2010-11-06 regarding the approval of the 2010-2011 School Improvement Plan for each school. Elaine Pfeifer moved, seconded by Tom Huffman, to approve the resolution, which carried unanimously.

B. Resolution 2010-11-07: Board Member Resignation

Tom Huffman moved to approve Resolution 2010-11-07 regarding the resignations of board members Orlan Gessford and Tom Huffman. Elaine Pfeifer seconded, and the motion carried unanimously.

9. POLICY GOVERNANCE

A. Executive Limitation 7, Budget Planning

Teresa Baldwin presented the monitoring report for Executive Limitation (EL) 7 regarding the district's budget planning. She also shared a budget report highlighting recent state communications about proposed budget cuts. The district will likely see a reduction from what was originally forecast to the current year's funding, as well as in the next biennium. Teresa will work with Budget Manager Rosann Lassman to make the necessary adjustments to the budget. Elaine Pfeifer voiced the board's appreciation for all of the work done by the district to stay on top of the budget, which has been a "moving target."

Blaine Peterson collected the monitoring report response forms from all board members present, noting that the approval of EL-7 will be on the consent agenda at the next regular meeting.

10. BOARD WORK SESSION

A. Debrief Washington State School Directors Association Conference

Elaine Pfeifer attended some very valuable sessions while at the Washington State School Directors Association (WSSDA) conference, especially noting the Five Core Principles workshop. The Vancouver School District presented regarding their electronically delivered comprehensive assessment system. Elaine noted that WSD may want to take advantage of having such a well-recognized program so close, and that we could learn from their program and experience. Blaine Peterson echoed that the Five Principles information was great, noting that there are so many options regarding data and how it is used. He also found that there were many interesting ideas to help boards move toward greater efficiency. Rebecca Miner said that the sessions she attended were terrific, especially those dealing with the data vs. funding issues, such as all-day kindergarten.

B. Fishback Stadium Field Turf

Doug Bright introduced Kathy Douglas, from WSD Community Education and Recreation. Kathy schedules the use of the fields and presented information about how many hours various groups have been using the facility. The heaviest outside user of the field in 2009-10 is not using it in 2010-11 due to the fee increase. Doug introduced Steve Corey and Troy Hughes from Field Turf. The company has a new style of turf and infill system. Steve and Troy presented information relevant to player safety on the field, discussed with the board possible repair work and eventual replacement options. The board thanked them for their time and information. Doug then introduced Reed McNeil and James Traynor from Astro Turf, who recommended repairing the turf to get through the spring season of use, then replacing the field over the summer if possible. They presented Astro Turf product and warranty information, and suggested contacting George Keene regarding the possibility of corporate fundraising for the project. The board thanked Reed and James for their presentation. Doug informed the board that he has been in contact with one other vendor, Sportex, and could get

more information from that company if the board would like another comparison. Kathy Douglas informed Doug and the board that the stadium area has already been booked for June 25, 2011 for the Relay for Life event, in case work is being scheduled on the field over the summer. Doug asked the board to call him if they would like to have fundraising information presented at the next meeting. Teresa will look into bid law requirements surrounding the fundraising issue. The board agreed by consensus to commit to the necessary repairs (estimated at about \$800) to improve the quality of the field prior to the spring sports season. A discussion of the field turf will be brought back to the next regular meeting.

11. FUTURE AGENDA ITEMS

The board would like to continue the turf field discussion at the next regular meeting. Teresa Baldwin will bring information regarding the proposed transfer of district territory to Mount Pleasant School District to the January 11, 2011 meeting. She asked the board to consider make its decision regarding the transfer by the end of January or early February 2011.

12. BOARD EVALUATION

Blaine Peterson collected the board's self-evaluation form from each board member present. The results are attached.

**11. BOARD ADJOURNMENT OR ADJOURNMENT TO EXECUTIVE SESSION
RETURN FROM EXECUTIVE SESSION FOR ADJOURNMENT OR ACTION**

Elaine Pfeifer moved to adjourn at 8:40 p.m. Tom Huffman seconded, and the motion carried unanimously.

Dated this 11th day of January 2011

President

Secretary to the Board

Board Self Evaluation Results															
December 14, 2010															
										board member:					
										1	2	3	4	5	Average
1. The board followed its agenda and did not allow itself to get sidetracked.										4	5	4			4.3
2. The agenda was well planned to focus on the real work of the board.										4	5	5			4.7
3. The meeting started on time and proceeded in a timely manner.										5	5	5			5.0
4. The meeting proceeded without interruptions or distractions.										5	5	5			5.0
5. The board's deliberations and decision-making processes were public.										5	5	5			5.0
6. Participation was balanced; all participated; no one dominated.										5	5	5			5.0
7. Members listened attentively, avoiding side conversations.										4	5	5			4.7
8. Work was conducted in an atmosphere of trust and openness.										5	5	5			5.0
9. Meeting participants treated each other with respect and courtesy.										5	5	5			5.0
Point scoring system:															
1 Failed															
2 Unacceptable															
3 Acceptable															
4 Commendable															
5 Met Best Expectations															