

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting
Tuesday, February 22, 2011, 6:30 p.m.

PRESENT: Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Ron Dinius, Board Director; Terrie Hutchins, Board Director; Jim Gadberry, Board Director; Teresa Baldwin, Superintendent and Secretary to the Board.

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Blaine Peterson called the meeting to order at 6:30 p.m. and Jim Gadberry led the pledge of allegiance.

2. AGENDA REVISIONS

The consent agenda was revised to reflect that payroll will be pre-authorized for February 2011, and the final report will be approved at the next regular meeting.

3. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS

Elaine Pfeifer – Washougal High School (WHS) students did a great job in the recent production of *Harvey*. She noted the “Achievement” feature in each edition of the local Post-Record, thanking Watercare Industrial Services and Steve Carroll for sponsoring this every week, since it brings a great focus on local students.

Jim Gadberry – Jim expressed his appreciation for Teresa Baldwin’s time spent to familiarize the new board members with the district’s policy governance documents and procedures. He shared the recent successes of WHS wrestlers in the state tournament, giving “hats off” to the program and its coaches and student athletes.

Terrie Hutchins – Terrie also thanked Teresa Baldwin for her time working to orient the new board members.

Ron Dinius – Ron attended the Clark County Commissioners State of the County meeting last Thursday. He highlighted several instances of volunteers stepping forward to fill in programming gaps due to funding cuts. Ron will attend the WASA/WSSDA Legislative Conference this coming Sunday and Monday, along with Teresa Baldwin and Rebecca Miner. They will meet with legislators on Monday morning, and Ron will bring information back to the board at the next regular meeting.

Blaine Peterson – Blaine will attend Career Day at WHS tomorrow.

Rebecca Miner – A recent Columbian article overviewed area districts’ bullying policies. Washougal School District (WSD) is the only district in the county to have recently updated its Prohibition of Harassment, Intimidation and Bullying Policy. District staff members are receiving training regarding bullying issues. Rebecca announced that Cape Horn-Skye Elementary teacher Penny Andrews recently received a scholarship to attend a national math teachers’ conference.

Teresa Baldwin – Great things are happening around the district. Rhea Bohlin will be taking 10 students to an engineering conference tomorrow. The Robotics team is doing very well – team members will be attending the regional competition in March, with some students competing at the national level in April. There have been many evening activities in the elementary schools, with great attendance and wonderful feedback from families involved. Teresa and Rebecca will begin another round of school visits shortly. Teresa closed by saying that she has enjoyed getting to work with the new board members.

4. COMMENTS – CITIZENS

William Stephens – Mr. Stephens asked the board to reconsider its decision regarding the creation of a policy prohibiting known sex offenders from being on school property. He cited the Fort

Vancouver Regional Library policy as an example. The state legislature is working toward a policy, but that could take some time to be passed. Mr. Stephens will continue to follow this issue, and believes that instituting his proposed policy would be a deterrent to sex offenders.

April Stephens voiced her support for having a notebook listing all sex offenders who reside within the district boundaries at each school building.

Board President Blaine Peterson and Superintendent Teresa Baldwin explained that the policy used by the library is not practical for school district use. The district has strict safety procedures implemented during school hours. All adult visitors are checked into schools through the school offices, and background checks are required for volunteers. If a policy was in place, significant follow up and time commitment on the part of the district would be required, and such a policy would not be enforceable, since attendees at games and evening events are not required to check in. Teresa has discussed the issue with the Clark County Sex Offenders department at the sheriff's office and was told that it would not be feasible for the district to enforce such a policy. The board does not feel that adopting the proposed policy will increase student safety. The district will continue working to provide the safest possible environment for students at all times.

5. CONSENT AGENDA

Board members received and reviewed the following documents in advance of the meeting:

A. Meeting Minutes (February 8, 2011)

B. Accounts Payable (February 2011)

General Fund

Warrant numbers 181910 – 182047 in the amount of \$206,181.12 (Pay date: February 23, 2011)

ASB Fund

Warrant numbers 18532 – 18565 in the amount of \$22,684.06 (Pay date: February 23, 2011)

Capital Projects Fund

Warrant numbers 3728 – 3730 in the amount of \$12,623.20 (Pay date: February 23, 2011)

C. Payroll (February 2011)

D. Personnel Report

E. Policy Governance, Executive Limitation 11, *Communication and Counsel to the Board*

F. Contracts

G. Travel

H. Field Trips

I. Donations

Elaine Pfeifer asked for clarification regarding one of the staff member travel requests. Rebecca Miner provided information about the conference to be attended by the staff member. Ron Dinius moved to approve the consent agenda as presented. Elaine Pfeifer seconded and the motion carried unanimously.

6. INFORMATIONAL PRESENTATIONS

A. Gause Elementary, School Improvement Presentation

Rebecca Miner welcomed Rex Larson, principal of Gause Elementary School. Rex introduced the Gause staff and student present, and then spoke about the school's focus on the importance of education. He shared strand data for all subject areas, noting that the school has set their goals very high, working to obtain 90% or higher passing rates on state assessments in reading, math, writing and science. With the focused work being done by students and staff at Gause, these goals are reachable. Gause staff realizes that in order to improve students' skills, they must also work to improve their own skills. Improving instructional practices is necessary to improve student learning. Staff work toward this improvement through their clear and shared focus, sense of urgency and peer accountability. They employ an "intentional, diagnostic and strategic focus on teaching and learning." Gause will continue to work toward its alignment of curriculum and instruction to state standards, maintaining high expectations for all its students. With tremendous community support, Gause raised over \$20,000 this year through its Sport-a-thon event, which is used to cover

enrichment activities for its students, including an artist in residence program for all grade levels. The board thanked Rex and the Gause staff for their outstanding efforts.

B. Legislative Watch

Ron Dinius shared with the board and audience a budget legislative update that he received from WSSDA yesterday. The state has passed part of the budget, but there is still a shortage for the current school year, and a greater budget deficit projected for the upcoming year. Teresa added that she is working closely with her cabinet members (Rosann Lassman, Rebecca Miner and Doug Bright) on budget planning in preparation for legislative action anticipated in April. Ron will continue to bring legislative information to the board as it becomes available.

7. PROPOSALS FOR ACTION

A. Board Policy Manual Revision – 3200, 3400, 3500 Series

Elaine Pfeifer moved to approve the 3200, 3400 and 3500 series of the board policy manual revision as presented. Jim Gadberry seconded, and the motion carried unanimously. Ron Dinius moved to delete all old policies in the 3000 series that were not brought before the board in the revision as presented. Elaine Pfeifer seconded and the motion carried unanimously.

8. POLICY GOVERNANCE

A. Executive Limitation 10, *Asset Protection*

Teresa Baldwin introduced Lester Brown, the district's technology director, to share information regarding the district's inventory procedures as related to the asset protection executive limitation (EL). Blaine Peterson collected the monitoring report response forms from all board members, noting that the approval of EL-10 will be on the consent agenda at the next regular meeting.

B. 2010-11 Ends Policy Monitoring Report/Action Plan

Teresa Baldwin gave an overview of the district's view of teaching and learning, including a history of the major areas of focus over the past few years: professional learning communities (PLCs), curriculum alignment, district assessments, intellectually challenging engaging (ICE) curriculum and instruction, and the teacher and principal reflection process. Rebecca Miner reviewed the Board's Ends policy and the data supporting the monitoring report. She will share data from the district's second round of assessment reporting at the next regular meeting. Teresa Baldwin proposed continuing the discussion and reviewing the district's action plan at the next regular meeting. The board agreed by consensus.

C. Linkage Meeting Planning – March 1, 2011 (Service Organizations)

Rebecca Miner presented a list of confirmed attendees for the March 1, 2011 service organization linkage meeting with the board. She also shared a draft of the agenda and conversation starter questions, which the attendees will receive prior to the meeting.

D. Staff Panel Planning – March 8, 2011

Teresa Baldwin shared a list of proposed questions for the staff panel, to take place at the March 8 meeting in conjunction with the board's review of the monitoring report for EL-4 regarding staff treatment. Elaine Pfeifer proposed adding one more question related to how staff members locate policies, procedures and forms.

9. BOARD WORK SESSION

A. Fishback Stadium Field Turf

Doug Bright presented a summary of information collected regarding possible repair and/or replacement of the turf field at Fishback Stadium. Blaine Peterson asked board members to review this information and be prepared to make a decision at the next regular board meeting as to whether the district will repair the current turf, with plans to replace after one more year of use, or will try to replace the field over the summer of 2011. Board members asked Doug to check references from schools that have installed new fields via a fundraising partnership.

B. Accounts Payable Report, New Format

The district's recent change to a new finance software system has resulted in changes to the reports generated. Rosann Lassman presented information regarding the new report format for accounts payable voucher registers.

10. FUTURE AGENDA ITEMS

The board will review the Ends action plan, continue the discussion regarding the field turf, and will work on revisions to EL-7 related to budget planning at the next regular meeting.

11. BOARD EVALUATION

Blaine Peterson collected the board's self-evaluation form from each board member. The results are attached.

12. BOARD ADJOURNMENT OR ADJOURNMENT TO EXECUTIVE SESSION

Elaine Pfeifer moved, seconded by Terrie Hutchins, to recess to executive session for approximately 45 minutes at 8:47 p.m. The board will return for adjournment only, with no actions to be taken.

A. RCW 42.30.140 (D) (a) Labor Negotiations

B. RCW 42.30.110 (A) (7) Performance of Employee

RETURN FROM EXECUTIVE SESSION FOR ADJOURNMENT OR ACTION

The board returned from executive session at 9:33 p.m. Elaine Pfeifer moved, seconded by Terrie Hutchins, to adjourn at 9:33 p.m. The motion carried unanimously.

Dated this 8th day of March 2011

President

Secretary to the Board

Board Self Evaluation Results												
February 22, 2011						board member:	1	2	3	4	5	Average
1. The board followed its agenda and did not allow itself to get sidetracked.							4	4	4	5	3	4.0
2. The agenda was well planned to focus on the real work of the board.							5	4	5	5	4	4.6
3. The meeting started on time and proceeded in a timely manner.							5	5	3	5	4	4.4
4. The meeting proceeded without interruptions or distractions.							4	3	3	5	4	3.8
5. The board's deliberations and decision-making processes were public.							5	4	5	5	5	4.8
6. Participation was balanced; all participated; no one dominated.							5	4	5	5	5	4.8
7. Members listened attentively, avoiding side conversations.							4	4	4	5	5	4.4
8. Work was conducted in an atmosphere of trust and openness.							5	4	5	5	4	4.6
9. Meeting participants treated each other with respect and courtesy.							5	5	5	5	4	4.8
Point scoring system:												
1 Failed												
2 Unacceptable												
3 Acceptable												
4 Commendable												
5 Met Best Expectations												