

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting
Tuesday, February 8, 2011, 6:30 p.m.

PRESENT: Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Ron Dinius, Board Director; Terrie Hutchins, Board Director; Jim Gadberry, Board Director; Teresa Baldwin, Superintendent and Secretary to the Board.

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Elaine Pfeifer called the meeting to order at 6:30 p.m. and led the pledge of allegiance. It was announced that Board President Blaine Peterson would be arriving later in the meeting, and was excused from the beginning of the meeting.

2. OATH OF OFFICE, BOARD MEMBER APPOINTEES

Teresa Baldwin read an oath of office, which was repeated by the two board member appointees, Jim Gadberry (District 4) and Terrie Hutchins (District 1). Board members, administrators and the audience congratulated the newest board members.

3. AGENDA REVISIONS

None.

4. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS

Ron Dinius – Ron commented that the board interviewed a great group of candidates to fill the two vacant positions. The appointee for each district was a tough decision. Ron feels confident that the new board members will work well with the board. Ron reminded board members and the audience of the upcoming State of the County Meeting to be held on February 17. Ron and Elaine Pfeifer are both registered to attend this event.

Jim Gadberry – Jim is looking forward to serving the district and its citizens. He thanks the board for this opportunity.

Terrie Hutchins – Terrie also expressed her appreciation for the opportunity to serve on the board.

Elaine Pfeifer – Elaine shared some information about the Cape Horn Conservancy Group, which offers a fully funded outdoor education program to local schools. The program presents a wonderful opportunity if it aligns with district curriculum. Elaine shared information from a recent WSSDA publication regarding policy governance use in Washington state.

Teresa Baldwin – Teresa welcomed several guests to the meeting. Indra Burcella, a PSE field representative, was present. Also attending the meeting to work with the board on the superintendent search process were Dr. Twyla Barnes, ESD superintendent; Melissa Kreuder, ESD Human Resources; and Jodi Thomas, ESD Public Information specialist. Teresa welcomed Cape Horn-Skye Elementary School principal Mary Lou Woody and her staff.

Rebecca Miner – Rebecca announced that the first annual Festival of Trees event, sponsored by the Washougal Lions Club raised \$2328 for district schools and clubs. She introduced Chuck Carpenter and Ivan Gering, who were active in the organization of the event. Chuck noted that the festival was truly a community event, with many local businesses and groups donating to the effort. Planning has already begun for next year's fundraising celebration. Rebecca introduced one of the district's most recently nationally certified teachers, Bryn Scamahorn. Bryn teaches music at Cape Horn-Skye. The district is very appreciative of all of her many contributions at her school as well as all of the time and effort she put into the very rigorous certification process. The board and administrators present congratulated Bryn with a reception line, and the audience applauded.

5. COMMENTS – CITIZENS

Rhea Bohlin – Rhea welcomed the new board members, noting that they are joining a “wonderful crew”. She shared a little bit of Washougal High School (WHS) life, speaking about how the school is working on academic awards. The celebrations with each class have been very positive.

6. CONSENT AGENDA

Board members received and reviewed the following documents in advance of the meeting:

- A. Meeting Minutes (January 25, 2011)**
- B. Meeting Minutes (February 1, 2011)**
- C. Meeting Minutes (February 2, 2011)**
- D. Accounts Payable (February 2011)**

General Fund

Warrant numbers 181856 – 181909 in the amount of \$127,374.83 (Pay date: February 9, 2011)

ASB Fund

Warrant numbers 18527 – 18531 in the amount of \$1,201.53 (Pay date: February 9, 2011)

Capital Projects Fund

Warrant numbers 3726 – 3727 in the amount of \$3,074.09 (Pay date: February 9, 2011)

- E. Personnel Report**
- F. Policy Governance, Executive Limitation 8, Financial Administration**
- G. Contracts**
- H. Travel**
- I. Field Trips**
- J. Donations**

Ron Dinius moved to approve the consent agenda as presented. Jim Gadberry seconded, and the motion carried unanimously.

7. BOARD WORK SESSION

A. Superintendent Search

ESD 112 Superintendent Dr. Twyla Barnes introduced Melissa Kreuder and Jodi Thomas, who are both assisting with the district’s superintendent search. She shared the printed brochure, thanking Jodi for producing the publication which represents Washougal so well. She noted that there do not seem to be as many superintendent resignations as usual this year. Washougal chose to start the process early, and the ESD is receiving a great deal of interest in the position. A survey has been posted on the district website. Dr. Barnes is very pleased with the responses it is generating. She is particularly impressed with the written comments submitted, which show a great deal of thoughtfulness. She gave an overview of the search timeline, beginning with the board’s initial screening of all candidates on March 9. She highlighted the schedule for the finalists’ visits on March 25-26, 2011. She closed by asking board members to call her if there were any questions, acknowledging that finding the very best leader is truly a board’s most important job.

8. INFORMATIONAL PRESENTATIONS

A. Cape Horn-Skye Elementary, School Improvement Presentation

Cape Horn-Skye Elementary School principal Mary Lou Woody asked all of her staff members and students in attendance to stand and introduce themselves to the board and audience. She shared her personal leadership goals, explaining how each of them impacted learning in her building. She shared proficiency goals for all subject areas: 80% in math, 90% in reading, 80% in writing, and 80% in science. Mary Lou thanked Penny Andrews, the school’s informal math coach. She spoke about steps being taken to improve writing scores, and closed with a photo of Cape awarding a donation check to the American Legion Post #122, highlighting the school’s great relationships with community groups.

B. Board Policy 3207, Prohibition of Bullying and Harassment – second reading

Ron Dinius moved to approve Policy 3207 as amended. Terrie Hutchins seconded, and the motion carried unanimously.

C. Board Policy Manual Revision, 3400, 3500 Series – second reading

Policy series 3400 and 3500 of the policy manual revision will be brought back to the next regular meeting for a third reading.

D. Energy Conservation Report

Doug Bright introduced Geert Aerts, who is contracted through ESD to serve as the district's Conservation Resource Manager. Geert and Doug shared the very good news that the district has saved \$78,000 in electricity, gas and oil this year from July through December, as compared to the average rates of use for the two previous years during that same 6-month time period. The WHS retro-commissioning target of saving 250,352 kWh for the year was met in December. The district now qualifies for a 50% rebate on all energy upgrades from Clark Public Utilities. Any additional schools to receive retro-commissioning will be eligible for a 70% rebate. Doug thanked Geert for his very effective work toward improved energy efficiency. The increased comfort for students and staff also provide a better learning environment. The board thanked Geert for all of his work in district buildings.

9. PROPOSALS FOR ACTION

A. Resolution 2010-11-10: 2011-2017 Capital Facilities Plan

Blaine Peterson moved to approve Resolution 2010-11-10 regarding the district's 2011-2017 Capital Facilities Plan. Ron Dinius seconded and the motion carried unanimously.

B. Resolution 2010-11-11: Career and Technical Education Course Approval

Rebecca Miner shared information from the Instructional Materials Committee's review of the book and workbook to accompany the proposed Career and Technical Education (CTE) course at WHS, *Financial Fitness*. The board voiced enthusiastic approval of the course contents. Blaine Peterson moved, seconded by Jim Gadberry, to approve the course, through Resolution 2010-11-11. The motion carried unanimously.

10. POLICY GOVERNANCE

A. Executive Limitation 11, *Communication and Counsel to the Board*

Teresa Baldwin gave an overview of the executive limitation (EL) monitoring report process for the new board members. Elaine Pfeifer collected the monitoring report response forms from all board members, noting that the approval of EL 11 will be on the consent agenda at the next regular meeting.

11. FUTURE AGENDA ITEMS

The board will discuss the district's future plans for energy conservation. Board members would like to look at a graduate survey from WSSDA sometime next fall. The annual staff panel discussion, in connection with EL 4, *Staff Treatment*, will be held at the March 8 board meeting. Planning for this staff panel will take place at the next regular meeting. The board asked for clarifying information regarding the new accounts payable reports. Teresa will ask Rosann Lassman to provide this information at an upcoming meeting. The two new board members would like to meet with Teresa Baldwin outside of a regular meeting to go over policy governance procedures. Rebecca Miner will present an update and overview of state testing at a future board meeting.

12. BOARD EVALUATION

Elaine Pfeifer collected the board's self-evaluation form from each board member. The results are attached.

13. BOARD ADJOURNMENT OR ADJOURNMENT TO EXECUTIVE SESSION

Blaine Peterson moved to recess to executive session for approximately 30 minutes, returning for adjournment only, at 8:13 p.m. Ron Dinius seconded, and the motion carried unanimously.

A. RCW 42.30.110 (A) (7) Performance of Employee

RETURN FROM EXECUTIVE SESSION FOR ADJOURNMENT OR ACTION

The board returned from executive session at 9:54 p.m. Blaine Peterson moved, seconded by Ron Dinius, to adjourn at 9:55 p.m. The motion carried unanimously.

Dated this 22nd day of February 2011

President

Secretary to the Board

