

**WASHOUGAL SCHOOL DISTRICT NO. 112-06**  
**Board of Directors' Meeting**  
**Tuesday, March 23, 2010, 6:30 p.m.**

**PRESENT:** Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Orlan Gessford, Board Director; Ron Dinius, Board Director; Teresa Baldwin, Superintendent and Secretary to the Board. The prearranged absence of Board Director Tom Huffman was excused.

**1. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Blaine Peterson called the meeting to order at 6:30 p.m. and Elaine Pfeifer led the pledge of allegiance.

**2. AGENDA REVISIONS**

None

**3. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS**

**A. Recognition of Service to Athletic Program**

Blaine Peterson – Blaine thanked the Washougal City Council members present for taking time to attend the meeting.

Ron Dinius – Ron attended the Facilities Task Force meeting on March 18, where the group is addressing a 20-year plan for the district buildings and grounds. Very good community input has been received at these task force meetings. The next meeting will be April 22 at 6:30 in the district office boardroom. Ron also attended the linkage meeting with district counseling staff.

Orlan Gessford – Orlan had a nice visit at Washougal High School (WHS) with principal Gerry Stavney. He also visited Excelsior High School (EHS), noting that students at both schools were very courteous and productive.

Blaine Peterson – Blaine highlighted articles about WHS athletic teams in the recent Post-Record newspaper. He spoke of the Japanese Festival held on March 13 at WHS. Students, staff and community members involved did a great job. It was a very enjoyable cultural experience. Blaine introduced Gerry Stavney to speak about two long-time WHS coaches. Gerry introduced John Carver and Doug Cox as not only good coaches, but also especially strong educators. He spoke of Doug's Washougal history, as a WSD student whose parents taught in the district. Doug began coaching track in 1982, then added basketball. Gerry congratulated Doug and thanked him for his many contributions to students over the years. Gerry told of John Carver's long history with the district as well. John attended Mt. Pleasant elementary school, then WSD middle and high schools. He began coaching football in 1988, and has also coached wrestling and softball for many years. John is especially proud that all of his wrestling teams have had winning seasons. Both coaches shared amusing anecdotes from their coaching experiences. Gerry restated that both of these highly committed coaches are also very dedicated educators, and thanked them for the many students they have positively impacted throughout their years of coaching and teaching. The board thanked both coaches, who received small tokens of appreciation and a reception line of handshakes.

Rebecca Miner – Rebecca spoke of the recent Japanese Festival as truly a community event, noting that it was great to see such a large group of district patrons attending a school event. She introduced Michael Piekarski to speak about the Kids Can Cook event held last Friday at WHS. Michael shared some pictures of the elementary school contest participants, adding that the students and families thoroughly enjoyed this culinary showcase. He hopes to make this an annual event.

Teresa Baldwin – Teresa added that the Kids Can Cook event was one of the better events for that age group that she has ever seen. She thanked Michael for organizing, and quoted a young attendee in saying that the event was "really good stuff". Teresa was able to watch the WHS softball team play. They are doing well and she wished them good luck for the season. Washington State Leadership Academy (WSLA) training was held today. District leadership attended at ESD 112.

#### 4. COMMENTS – CITIZENS

None

#### 5. CONSENT AGENDA

Board members received and reviewed the following documents in advance of the meeting:

**A. Meeting Minutes (March 9, 2010)**

**B. Accounts Payable (March 2010)**

##### General Fund

Warrant numbers 178680 – 178807 in the amount of \$220,119.94 (Pay date: March 24, 2010)

##### ASB Fund

Warrant numbers 18082 – 18103 in the amount of \$17,095.02 (Pay date: March 24, 2010)

##### Capital Projects Fund

Warrant number 3682 in the amount of \$1,350.00 (Pay date: March 24, 2010)

**C. Payroll (Preauthorization for March 2010)**

**D. Personnel Report**

**E. Linkage Meeting Notes (Counseling/Guidance) March 16, 2010**

**F. Budget Status Report (February 2010)**

**G. Contracts**

**H. Travel**

**I. Field Trips**

**J. Donations**

Teresa Baldwin asked to pull from the consent agenda the contract agreement item outlining the Schmid Fields pitchers' mound expense for further discussion. She asked the board to approve an additional \$500 for the official and final signage for the Schmid Fields. The issue of the pitchers' mound will be discussed further with East County Little League.

Elaine Pfeifer moved to approve the consent agenda as presented, including the Schmid Fields expenses as explained by Teresa Baldwin. Orlan Gessford seconded and the motion carried unanimously.

#### 6. INFORMATIONAL PRESENTATIONS

##### **A. School Improvement Plan: Canyon Creek Middle School**

Rebecca Miner introduced Sandi Christensen to present the Canyon Creek Middle School (CCMS) School Improvement Plan (SIP). Sandi began her presentation with her quote for the year, "Success isn't a result of spontaneous combustion. You must set yourself on fire.... *Arnold Glasow*." She spoke of the school's goal of 80% of students reaching standards on the 2010 assessments and the use of exit charts, designed by staff during professional learning community (PLC) time and aligned to state standards. Sandi described core and intervention work being done in each subject area and shared "instruction that works" through two videos of staff and students working on note-taking (teacher Kam Lawrence) and Providing Recognition (teachers Leanna Vaughan and Tim Fox). Teresa Baldwin commended the CCMS staff and students for the school's above state average scores in reading, writing and math, encouraging them to keep up the good work!

##### **B. 2009-10 District Assessment Report, 2<sup>nd</sup> Reporting Period**

Rebecca Miner presented the data from the second reporting period assessments for all grades at all schools in the district.

#### 7. BOARD WORK SESSION

##### **A. City of Washougal, Mayor Sean Guard**

Blaine Peterson introduced Washougal Mayor Sean Guard, who in turn introduced the city council members present: Paul Greenlee, Jennifer McDaniel and Jon Russell. Teresa Baldwin presented a slideshow review of the collaborations between the school district and the city, including the George

Schmid Baseball Fields, the Norm Danielson Soccer Fields, the annual Arbor Day poster contest, the pedestrian tunnel art project, the WHS School Resource Officer (SRO) position and participation in the Washington Green Schools program. Blaine Peterson asked for a discussion regarding the E Street improvement project and its impacts on the district's transportation facility. The district is considering other options for bus parking, since the improvements to E Street will affect the current bus turn-around area. Mayor Guard will research possible city properties that may be available for bus parking. He will assess the feasibility of the property behind the old Columbia School with the city's public works director, Trevor Evers, and will communicate his findings with Teresa Baldwin. The mayor said that there may be some flexibility with the improvement plan timeline for the area in front of the district's transportation facility, depending on the length of time it will be utilized in its current use, and the city will work to the best of their ability around the school calendar, for example, road sealing and striping should be able to take place during the summer break. Improvements so far in front of Hathaway Elementary at E Street and 24<sup>th</sup> have had a positive impact. Teresa expressed the district's appreciation for the city's rapid and thorough response to the safety concerns at that intersection. The joint boards also discussed the very positive effect of the interlocal agreement regarding the SRO, the easement issue for the area in front of Hathaway and the impact fee deferral request. Both boards expressed an interest in future joint meetings, perhaps annually. Mayor Guard thanked Teresa Baldwin and Blaine Peterson for serving on the interviewing panel for the city administrator hiring. Blaine thanked the council members for attending, and especially Jennifer McDaniel for her willingness to serve as the city council's liaison with the district.

## **8. POLICY GOVERNANCE**

### **A. Executive Limitation 4, Staff Treatment**

Blaine Peterson asked for comments from the board regarding the staff panel discussion held at the last regular meeting as related to Executive Limitation (EL) 4. Elaine Pfeifer asked about the possibility of having sample job descriptions and profiles of the staff members hired for the positions presented to the board. It was decided by consensus that three job descriptions and resulting new hires, without names, from the past three years will be presented at the next board meeting. It was also suggested that the staff manuals reference that all EL documents as well as current board policies are posted on the district's website. Blaine collected the monitoring report response forms from all board members present, noting that the approval of EL-4 will be on the consent agenda at the next regular meeting.

### **B. Executive Limitation 12, Communication with the Public**

Teresa Baldwin handed out the most recent Report to the Community as further evidence in support of EL-12 regarding communication with the public. The board discussed the EL compliance checklist, and Blaine collected the response forms. The approval of EL-12 will be on the consent agenda at the next regular meeting.

### **C. Linkage Meeting Debrief, March 16, 2010**

Board members shared discussion items from the March 16, 2010 linkage meeting with the district's counseling and guidance staff. Ron Dinius noted that the transition for students from middle to high school still seems to be an issue. The board agreed to discuss this further at a future meeting. Rebecca Miner said that the staff continues to work on alignment of curriculum at the transition and all grades, and has especially focused on math alignments. Teresa Baldwin thanked Rebecca for organizing the Counseling Advisory Committee and their continual work toward progress. Rebecca said that she had to give the credit right back to the counseling group for their initiative and their own drive for improvement. Orlan Gessford stated that the group is very professional, and that this linkage meeting was one of the most valuable so far.

## **9. PROPOSALS FOR ACTION**

### **A. 2010 United States Census Proclamation**

Blaine Peterson read the proclamation regarding the district's support of the 2010 US census. Orlan Gessford moved to approve the proclamation as presented. Ron Dinius seconded and the motion carried unanimously. Teresa will follow up with website and newsletter announcements.

**10. FUTURE AGENDA ITEMS**

None proposed

**11. BOARD ADJOURNMENT OR ADJOURNMENT TO EXECUTIVE SESSION  
RETURN FROM EXECUTIVE SESSIN FOR ADOURNMENT OR ACTION**

No executive session was held at this meeting.

**12. BOARD EVALUATION AND ADJOURNMENT**

Blaine Peterson collected the board's self-evaluation forms. The results are attached.

Orlan Gessford moved, seconded by Elaine Pfeifer, to adjourn at 8:57 p.m. The motion carried unanimously.

**Dated this 13<sup>th</sup> day of April 2010**

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**President**

\_\_\_\_\_  
**Secretary to the Board**

<b>Board Self Evaluation Results</b>											
<b>March 23, 2010</b>											
					board member:	1	2	3	4	5	<b>Average</b>
1.	The board followed its agenda and did not allow itself to get sidetracked.					4	3	5	5		4.3
2.	The agenda was well planned to focus on the real work of the board.					5	3	4	4		4.0
3.	The meeting started on time and proceeded in a timely manner.					5	4	5	4		4.5
4.	The meeting proceeded without interruptions or distractions.					5	3	5	4		4.3
5.	The board's deliberations and decision-making processes were public.					5	5	5	5		5.0
6.	Participation was balanced; all participated; no one dominated.					4	5	4	5		4.5
7.	Members listened attentively, avoiding side conversations.					4	5	5	4		4.5
8.	Work was conducted in an atmosphere of trust and openness.					5	5	5	5		5.0
9.	Meeting participants treated each other with respect and courtesy.					5	5	5	5		5.0
Point scoring system:											
1	Failed										
2	Unacceptable										
3	Acceptable										
4	Commendable										
5	Met Best Expectations										