

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting
Tuesday, April 12, 2011, 6:30 p.m.

PRESENT: Blaine Peterson, Board Director; Terrie Hutchins, Board Director; Jim Gadberry, Board Director; Teresa Baldwin, Superintendent and Secretary to the Board. The prearranged absences of Board Directors Ron Dinius and Elaine Pfeifer were excused.

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Blaine Peterson called the meeting to order at 6:30 p.m. and Jim Gadberry led the pledge of allegiance.

2. AGENDA REVISIONS

Blaine Peterson asked to have an executive session agenda item added, per RCW 42.30.110 (1)(g), to allow the board to evaluate the qualifications of an applicant for public employment. There will be no action following this executive session. Rosann Lassman explained an addition to the Accounts Payable general fund voucher registers.

3. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS

A. Legislative Watch

Teresa Baldwin reported that there is not much new to report. She hopes to have some definite budget information from the state for the 2011-12 budget by the next regular board meeting.

Other Comments

Jim Gadberry is continuing his school visitations, and will be at Jemtegaard tomorrow. Blaine highlighted today's Post-Record article about the Washougal Schools Foundation (WSF) Stride fundraising event. There is a good picture in the paper showing the \$3,000 donation presentation to Washougal High School (WHS) from the Lacamas Community Credit Union (LCCU) to help finish the improvements to the athletic entrance to WHS. The assembly where the presentation of the check was made was a fun one. WHS Prom is this weekend. Rebecca Miner and Doug Bright have completed the anti-bullying training at all of the schools. A training video is also available to staff on the district website, and there will be additional staff training on the subject next fall. The Academic Leadership Team (ALT) meeting held recently was successful. The ALT group continues to work on intellectually challenging engaging (ICE) instruction and has recently focused on questioning techniques. Teresa Baldwin and Rebecca Miner visited WHS on the Thursday before spring break. They were impressed with how well the students and staff were using the academic time. They were also able to catch a WHS track meet that same afternoon, thanks to a break in the weather. The meet was so well organized with a good turnout in spectators. Thank you to Coach Hajek for running such smooth and enjoyable meets.

4. COMMENTS – CITIZENS

None.

5. CONSENT AGENDA

Board members received and reviewed the following documents in advance of the meeting:

- A. Meeting Minutes (March 22, 2011)**
- B. Meeting Minutes (March 26, 2011)**
- C. Meeting Minutes (March 29, 2011)**
- D. Payroll (March 2011)**

Warrant numbers 182362 – 182427 in the amount of \$1,810,254.93 (Pay date: March 31, 2011)

- E. Accounts Payable (April 2011)**
General Fund

Warrant numbers 182428 – 182541 in the amount of \$140,442.29 (Pay date: April 13, 2011)

Warrant numbers 182542 – 182543 in the amount of \$3,688.00 (Pay date: April 13, 2011)

ASB Fund

Warrant numbers 18616 – 18638 in the amount of \$5,037.77 (Pay date: April 13, 2011)

Capital Projects Fund

Warrant numbers 3735 – 3738 in the amount of \$5,642.95 (Pay date: April 13, 2011)

F. Personnel Report

G. Policy Governance, Executive Limitation 12, *Communication with the Public*

H. Policy Governance, Executive Limitation 7, Budget Planning (revised March 22, 2011)

I. Contracts

J. Travel

K. Field Trips

L. Donations

Jim Gadberry moved to approve the consent agenda as presented, with the above-mentioned addition to the general fund warrants. Terrie Hutchins seconded, and the motion carried unanimously.

6. INFORMATIONAL PRESENTATIONS

A. Canyon Creek Middle, School Improvement Plan Presentation

Rebecca Miner introduced Sandi Christensen to present the Canyon Creek Middle School (CCMS) School Improvement Plan (SIP). Sandi highlighted her own principal's goals, as taken from the Talk About Teaching book study book. She emphasized six goal areas, deciding with her staff to focus on three: trust building, informal professional conversations, and improving learning through quality teaching. Sandi spoke about CCMS's reading programs, both core and intervention through Read 180. Writing has been the school's most successful subject, with 79% of 7th graders meeting state standards last year. She highlighted math and science scores and strategies and closed with a quotation from Arnold Glasow that she and her staff have been using throughout the year, "Success isn't a result of spontaneous combustion. You must set yourself on fire...." The board thanked Sandi for her presentation.

B. Technology Purchasing Plan

Rebecca Miner introduced Les Brown, the district's technology director. Les shared information regarding technology expenditures for 2010-11, including the fall 2010 expenditures as well as those planned for spring 2011. He spoke about the district's goals for technology replacement. The board thanked Les for the information.

C. District Assessment Report, 2nd Reporting Period 2010-11

Rebecca Miner presented the second reporting period assessment results to the board for a second reading. She provided information regarding how the data is used by teachers, principals and at the district level.

D. 2011-12 Board Meeting Calendar – first reading

E. 2011-12 Policy Governance Calendar – first reading

F. 2011-12 District Calendar – first reading

The board reviewed the 2011-12 board meeting, policy governance and district calendars. All three calendars will be brought back to the next regular meeting for a second reading, and to allow for input from the full board.

G. Board Policy Manual Revision, 4000 Series – first reading

The 4000 Series of the board policy manual revision will be brought back to the next regular meeting for a second reading.

H. Board Member Districts, Redistricting Process

Teresa Baldwin shared with the board information from the redistricting consultant, including a map outlining each director district. Board members were asked to review the map and associated information to be able to discuss further at the next meeting.

7. POLICY GOVERNANCE

A. Executive Limitation 13, *Instructional Program*

Teresa Baldwin presented information in support of Executive Limitation (EL) 13 regarding instructional program. She shared career and technical course information as well as Advanced Placement course participation figures. She shared the annual Report to the Community, which captures school and district data from the 2009-2010 academic year. The board will bring the review of EL-13 back to the next regular meeting to consider with the full board present.

8. BOARD WORK SESSION

A. Superintendent Search

Blaine Peterson gave an update regarding the superintendent search process. The board has a signed letter of intent with Dawn Tarzian. The board is working with Marnie Allen to finalize the last few details in the contract. The board hopes to have the agreement finalized for approval of the new superintendent at the next regular board meeting.

B. Facilities and Capital Improvements Budget Planning

Doug Bright presented a facility maintenance and capital improvements report outlining work to be done during the summer of 2011. Proposed improvements and repairs were presented for each school building. The report will be brought back to the next regular meeting to allow for review by the entire board.

C. 2011-12 General Fund Budget Planning

Teresa hopes to have more information regarding state funding prior to the next regular meeting. The discussion related to the 2011-12 budget will continue at that time.

9. FUTURE AGENDA ITEMS

The board will continue discussions regarding the calendars, the board policy manual revision, board member redistricting, facilities planning, budget planning, and will bring back EL-13 to the next regular meeting.

10. BOARD EVALUATION

Blaine Peterson collected the board's self-evaluation form from each board member. The results are attached.

12. BOARD ADJOURNMENT OR ADJOURNMENT TO EXECUTIVE SESSION

A. RCW 42.30.110 (1)(g) Evaluate Qualification of Applicant for Public Employment

Jim Gadberry moved to recess to executive session for approximately 15 minutes at 8:01 p.m., returning for adjournment only. Terrie Hutchins seconded, and the motion carried unanimously.

RETURN FROM EXECUTIVE SESSION FOR ADJOURNMENT OR ACTION

The board returned from executive session for adjournment only at 8:17 p.m. Terrie Hutchins moved, seconded by Jim Gadberry, to adjourn. The motion carried unanimously.

Dated this 26th day of April 2011

President

Secretary to the Board

| Board Self Evaluation Results | | | | | | | | | | |
|---|--|--|--|---------------|---|---|---|---|---|----------------|
| April 12, 2011 | | | | board member: | 1 | 2 | 3 | 4 | 5 | Average |
| 1. The board followed its agenda and did not allow itself to get sidetracked. | | | | | 5 | 5 | 5 | | | 5.0 |
| 2. The agenda was well planned to focus on the real work of the board. | | | | | 5 | 4 | 5 | | | 4.7 |
| 3. The meeting started on time and proceeded in a timely manner. | | | | | 4 | 5 | 5 | | | 4.7 |
| 4. The meeting proceeded without interruptions or distractions. | | | | | 5 | 5 | 5 | | | 5.0 |
| 5. The board's deliberations and decision-making processes were public. | | | | | 5 | 5 | 5 | | | 5.0 |
| 6. Participation was balanced; all participated; no one dominated. | | | | | 4 | 5 | 3 | | | 4.0 |
| 7. Members listened attentively, avoiding side conversations. | | | | | 5 | 5 | 5 | | | 5.0 |
| 8. Work was conducted in an atmosphere of trust and openness. | | | | | 5 | 5 | 5 | | | 5.0 |
| 9. Meeting participants treated each other with respect and courtesy. | | | | | 5 | 5 | 5 | | | 5.0 |
| Point scoring system: | | | | | | | | | | |
| 1 Failed | | | | | | | | | | |
| 2 Unacceptable | | | | | | | | | | |
| 3 Acceptable | | | | | | | | | | |
| 4 Commendable | | | | | | | | | | |
| 5 Met Best Expectations | | | | | | | | | | |