

**WASHOUGAL SCHOOL DISTRICT NO. 112-06**  
**Board of Directors' Meeting**  
**Tuesday, April 13, 2010, 6:30 p.m.**

**PRESENT:** Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Orlan Gessford, Board Director; Ron Dinius, Board Director; Teresa Baldwin, Superintendent and Secretary to the Board. The prearranged absence of Board Director Tom Huffman was excused.

**1. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Blaine Peterson called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

**2. AGENDA REVISIONS**

None

**3. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS**

Elaine Pfeifer – Elaine reminded the board and audience of the upcoming Washougal Schools Foundation (WSF) Stride fundraiser to be held May 15, 2010.

Orlan Gessford – Orlan shared a nice thank you card from Excelsior High School (EHS) in response to his recent visit to the school. He had a great conversation with a bright and enthusiastic student there, and continues to be impressed with the program.

Ron Dinius – There will be an informational meeting regarding local audits led by state auditor Brian Sonntag at Washougal High School (WHS) at 6:30 p.m. on April 14, 2010. Ron reminded fellow board members that their annual public disclosure documents are due by April 15. He spoke about his visit to the WHS shop classes today, seeing students working in both Mr. O'Brien's and Mr. Tuft's classrooms. He was impressed with the level of student accountability in both of these settings. Ron spoke to Carol Boyden about the Teachers as Historians (TAH) grant, a very impressive resource that has been wonderful for the district. He hopes the grant funding will come through for the program to continue. The state budget should be made public shortly.

Blaine Peterson – Blaine shared a few articles in the local Post-Record paper about the WHS track team and a WHS student's photography. He has received emails from patrons, and has asked Teresa Baldwin to respond. The Washington State University – Vancouver (WSU-V) portfolio exhibition for the pro-cert program will be held at the campus on May 4-5. Teresa Baldwin and Blaine participated in the interviews for the City of Washougal Administrator position. The interviewing process was interesting and enjoyable, and Blaine is excited about the new hire. Friday night (April 16) will be a Blue Note performance event at WHS.

Rebecca Miner – Rebecca shared information showing the unique visitors to the Washougal School District (WSD) website. More than 8500 visitors from outside the district system viewed the district's website in March 2010 alone. Rebecca also shared a list of the number of hits on the website received from various countries.

Teresa Baldwin – Teresa welcomed Michael Piekarski and Russ Kallwick from Sodexo and Ernie Suggs from WSF. Michael presented Ernie with a check for \$1,000 to be put toward the upcoming WSF Stride fundraising event. Sodexo will also provide \$500 worth of food on the day of the event. Ernie, on behalf of the foundation, reported on the work done by WSF, including the nearly half-million dollars given in grants and mini-grants to WSD teachers and students over the years. Ernie thanked Sodexo for their generous support. The board thanked all parties involved for their work done on behalf of Washougal students. Teresa shared with the board a draft of the patron newsletter to be mailed soon. She also welcomed Jennifer McDaniel, City of Washougal council member and liaison to the schools. WSD elementary school students are working on Arbor Day posters with a "Trees are terrific and energy wise" theme. Teresa and Rebecca will judge the posters tomorrow, and a reception for the winning students and their families, hosted by the Washougal mayor, will be

held on April 28. Teresa closed by announcing the upcoming Youth Achievement Awards, inviting staff and community members to nominate deserving middle and high school students.

#### **4. COMMENTS – CITIZENS**

Ernie Suggs – Ernie wanted to emphasize the quality of the WSD schools, as he has many times over the past years. He recently spoke with a family looking to relocate to the area from Texas. They are currently looking for a house in the Washougal School District, since they are impressed with the academic and extracurricular offerings, including the district's equestrian team.

Sherry Lorenz-Hunt – Sherry thanked Dr. Gessford for visiting EHS, noting that he brought two books for students during his visit, one for a student especially interested in WWII. Orlan replied that his visit was “a real pleasure”.

#### **5. CONSENT AGENDA**

Board members received and reviewed the following documents in advance of the meeting:

**A. Meeting Minutes (March 23, 2010)**

**B. Accounts Payable (April 2010)**

General Fund

Warrant numbers 178881 – 179024 in the amount of \$322,543.60 (Pay date: April 14, 2010)

ASB Fund

Warrant numbers 18104 – 18130 in the amount of \$10,719.42 (Pay date: April 14, 2010)

Capital Projects Fund

Warrant number 3683 in the amount of \$37,498.13 (Pay date: April 14, 2010)

**C. Payroll (March 2010)**

Warrant numbers 178808 – 178880 in the amount of \$1,797,650.42 (Pay date: March 31, 2010)

**D. Personnel Report**

**E. Policy Governance Executive Limitation 4, Staff Treatment**

**F. Policy Governance Executive Limitation 12, Communication with the Public**

**G. Contracts**

**H. Travel**

**I. Field Trips**

**J. Donations**

Blaine Peterson noted that an addition to the personnel report since the original board packets were sent to board members was included in the final report. He asked board members to review this addition. Elaine Pfeifer moved to approve the consent agenda as presented. Ron Dinius seconded, and the motion carried unanimously.

#### **6. INFORMATIONAL PRESENTATIONS**

**A. School Improvement Plan: Washougal High School**

Rebecca Miner introduced Gerry Stavney, WHS principal, to introduce his staff and student present: co-presenters and associate principals Aaron Hansen and Gordon Washburn, teachers Susan Lewallen and Sheila Good and WHS student Chris Norton. Gerry shared a photo of the entire WHS staff, noting that the staff, under the leadership of Aaron Hansen, was more involved in the school improvement plan (SIP) this year than in any years past. Gerry presented information regarding the school's accreditation process and status, and then shared the 2009 WASL data for reading, writing, math and science testing, highlighting that scores increased over the previous year and were above state averages in all subjects except math. Aaron Hansen shared the WHS mission, vision and staff “beliefs” statements and the staff’s shared goals for the academic year. A video showing high yield strategies was shown. Gordon Washburn shared comments from the academic leadership team (ALT) members regarding their experiences from viewing other classrooms. He closed by noting that the Washington State Leadership Academy (WSLA) goals align well with the district’s focus on intellectually challenging engaging (ICE) curriculum and instruction. The board thanked the staff involved in the SIP and its presentation.

### **B. Washougal High School *Panther Time***

Gerry Stavney introduced WHS teacher Jay Bennett, who reviewed the history of the incorporation of Panther Time into the WHS daily schedule. Jay shared data comparing 2009 and 2010 student grades, as well as the results of an anonymous staff survey conducted online regarding the value and effectiveness of the program. Teresa Baldwin added that the work done by staff to bring the program to the school is a characteristic of a high-performing high school, and she applauded Jay for his leadership and the WHS staff for their support and involvement.

### **C. Sodexo Food Services**

Michael Piekarski, the WSD food services director, introduced Russ Kallwick, also from Sodexo. Michael gave a recap of the February expectations meeting, as well as 90-day and one-year projections. He shared the many special functions and community service events that Sodexo has sponsored in the district including fine dining events for 5<sup>th</sup> graders, the Kids Can Cook contest for 3<sup>rd</sup> and 4<sup>th</sup> graders, high school culinary competitions, employee culinary competitions, the Stride donations, the WSD levy campaign donation, and the “gold-star award” recognized summer lunch program. He shared information regarding the upcoming summer lunch program as well as meal price comparisons with neighboring districts. Michael highlighted the next steps for WSD food service, recommending a 5-cent per meal increase from the current meal prices for next year.

### **D. 2010-2011 District Calendar**

Doug Bright presented the proposed district calendar for 2010-11 as voted on by district staff members. He thanked Linda Ignoffo and Sheila Good for their assistance in the preparation of the calendar. Elaine Pfeifer moved to approve the calendar as presented. Orlan Gessford seconded and the motion carried unanimously.

## **7. POLICY GOVERNANCE**

### **A. Executive Limitation 4, Staff Treatment**

Doug Bright presented sample job description postings, highlighting differences from older postings (2005) to current versions, which have been updated. He explained the process for posting jobs, reviewing candidates, background checks and the interviewing process. He also shared information about the types of teaching certificates required for various types of positions.

### **B. Executive Limitation 13, Instructional Program**

Rebecca Miner presented evidence in support of Executive Limitation (EL) 13 regarding the district's instructional program. Blaine Peterson read through the EL requirements. The board agreed by consensus on compliance on all items. Blaine collected the monitoring report response forms from all board members present, noting that the approval of EL 13 will be on the consent agenda at the next regular meeting.

## **8. BOARD WORK SESSION**

### **A. Facility Use Policy and Fees**

Teresa Baldwin introduced Doug Bright and Kathy Douglas to speak about the use of the district's facilities by outside groups with a focus on gyms, athletic fields and the stadium. Kathy presented a comparison of fees with those charged by other local districts for gym, stadium and stadium lights use. She highlighted policy related to the use of the gyms by outdoor sport teams, especially baseball and softball. Teresa directed the discussion to the patron concern about district facilities being used by groups from outside the community of Washougal. Teresa will look at policy and procedure regarding the use of cafeterias or libraries by youth groups for non-sport activities. Ron Dinius proposed restricting the use of the turf stadium field, since it is wearing out due to over use. Orlan Gessford noted that he would like to see facility use fees earmarked specifically for facility repair and replacement. Blaine Peterson asked to have this discussion brought back to a future meeting. Ron Dinius added that he would like to finalize the fee schedule and decide upon approved facilities users before the 2010-11 year begins.

### **B. 2010-11 ASB Fund**

Due to time constraints, the board agreed by consensus to move the discussion of the 2010-11 ASB Fund to a future meeting.

### **C. 2010-11 General Fund Budget Planning**

Teresa Baldwin presented information regarding state funding assumptions for the 2010-11 academic year. She shared budget goals and proposed funding priorities for the board's consideration. She also presented estimated projected decreases in revenues from the state for the next academic year. These preliminary estimates result in approximately \$570,000 to be cut from the current budget to remain balanced next year, assuming no change in enrollment. Teresa shared a calendar of meetings for staff and community members designed to accept input regarding the upcoming budget, including the Budget Task Force meetings. The board will continue to work on general fund budget planning at the next regular meeting.

### **9. FUTURE AGENDA ITEMS**

The board will bring the ASB Fund discussion to a future meeting. They would also like to discuss the Race to the Top initiative, the TAH and PEP (physical education) grants, and an energy report including updated energy policy.

### **10. BOARD ADJOURNMENT OR ADJOURNMENT TO EXECUTIVE SESSION RETURN FROM EXECUTIVE SESSION FOR ADOURNMENT OR ACTION**

No executive session was held at this meeting.

### **11. BOARD EVALUATION AND ADJOURNMENT**

Blaine Peterson collected the board's self-evaluation forms. The results are attached.

Orlan Gessford moved, seconded by Elaine Pfeifer, to adjourn at 9:33 p.m. The motion carried unanimously.

**Dated this 27<sup>th</sup> day of April 2010**

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**President**

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**Secretary to the Board**

Board Self Evaluation Results					board member:	1	2	3	4	5	Average
April 13, 2010											
1.	The board followed its agenda and did not allow itself to get sidetracked.					3	3	4			3.3
2.	The agenda was well planned to focus on the real work of the board.					4	3	4			3.7
3.	The meeting started on time and proceeded in a timely manner.					3	5	5			4.3
4.	The meeting proceeded without interruptions or distractions.					3	2	5			3.3
5.	The board's deliberations and decision-making processes were public.					3	4	4			3.7
6.	Participation was balanced; all participated; no one dominated.					4	4	5			4.3
7.	Members listened attentively, avoiding side conversations.					3	4	5			4.0
8.	Work was conducted in an atmosphere of trust and openness.					3	4	5			4.0
9.	Meeting participants treated each other with respect and courtesy.					3	4	4			3.7