

**WASHOUGAL SCHOOL DISTRICT NO. 112-06**  
**Board of Directors' Meeting**  
**Tuesday, May 11, 2010, 6:30 p.m.**

**PRESENT:** Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Orlan Gessford, Board Director; Ron Dinius, Board Director; Tom Huffman, Director; Teresa Baldwin, Superintendent and Secretary to the Board.

**1. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Blaine Peterson called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

**2. AGENDA REVISIONS**

None

**3. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS**

Elaine Pfeifer – The “Little Shop of Horrors” production at Washougal High School (WHS) was really well done. She appreciated the live music and the talent of the actors. Elaine reminded the board and audience that the Washougal Schools Foundation (WSF) Stride fundraising event is taking place this coming Saturday, May 15.

Tom Huffman – Tom appreciated seeing boy scouts at the meeting tonight.

Blaine Peterson – Blaine welcomed Boy Scout Troop 565, attending the board meeting to work toward merit badges. He highlighted some of the articles in today’s Post-Record, including those covering the WHS girls’ track team, who just won their second league championship. The softball team and the student Arbor Day poster contest winners are also featured. A nice article about Tonette Sweet and Julie Kilgore and their décor at the district office supporting the high school productions was also in this week’s paper. Blaine reported that the WHS play was amazing and the quality of the work is incredible. There is a Blue Note performance this Saturday night. He added a second reminder about the Stride event. The meeting held on May 5, 2010 regarding WHS athletics provided great input from parents, students and staff. The interviewing panel for the hiring of the new football coach will include two community members as well as one student. Other parent input included a desire for more consistency in the application of the athletic handbook rules between all coaches and all sports. Parents would also like to receive consistent and adequate communication from coaches, and asked coaches between sports to communicate better in an effort to reduce overlapping commitments from students participating in more than one sport. Blaine felt that everyone involved was working together to make these programs the best possible for district students.

Rebecca Miner – Rebecca was recently notified that the district was awarded the Feed Your Brain grant, which will tie literacy events to the summer food service program. Students in grades kindergarten through third are the intended audience for the literacy program, though all students are welcome. Children ages 1-18 are eligible for the free summer lunch program.

Teresa Baldwin – Teresa agreed that the “Little Shop of Horrors” production was amazing, adding that it was fun to see some new students taking lead roles while veteran performers did an outstanding job as usual. In an effort to help celebrate Teacher Appreciation Week, Teresa asked representatives from the teachers’ union, Washougal Association of Educators (WAE), to join her with the board. She thanked Sheila Good, President; Susan Lewallen, Vice-President; Dani Allen, Secretary; Mary Walker, Treasurer; Kay Ball, Assistant Treasurer; and Sue Conway, Elementary Representative for their contributions. She spoke of the district’s fabulous teachers and their amazing work with WSD students. The board thanked the union representatives in a reception line.

Rebecca Miner – Rebecca introduced Brian Eggleston, Washougal School District (WSD) Teacher of the Year. She spoke of his engaging Spanish lessons and the assistance he provides to other WHS

staff members. Brian will be moving to the regional competition level and will be honored in June at a Chamber of Commerce banquet as well as other events. The board congratulated Brian with a reception line.

#### **4. COMMENTS – CITIZENS**

Linda Peters – Linda asked when the district would have its final budget numbers from the state, since the governor has signed the budget. Teresa Baldwin responded that the district would normally have its allocation information from the state by this time of year, but due to the late legislative session, the district does not yet have exact numbers. The budgeting process has been conducted using business manager Rosann Lassman’s best estimates, which Teresa feels very confident about. She will release a budget update to all district staff soon.

Sheila Good – Sheila introduced her fellow WAE union members present. She read a prepared statement regarding the union’s offer to the board, highlighting three points: 1. WAE will give back to the district’s general fund \$93,000 left over from unused professional development funds from the last contract cycle. 2. The district would need to match the funds at a rate of \$2 to \$1. 3. WAE members will be allowed to transfer the balance of their professional funds to TRI funds in their current contract.

Gail Anderson – Gail noted that a number of her son’s teachers were present. She expressed her gratitude for the teachers that her kids have had in the district. She greatly appreciates the communication she has received from teachers at Canyon Creek Middle School (CCMS) and WHS, and that it is so easy to keep informed about her students electronically. Thank you, WSD teachers.

Brian Eggleston – On behalf of students currently taking German language classes or wishing to take them in the future, Brian spoke of his concern that the courses might not be offered next year. He expressed his hope that everything possible is being done to preserve that program at WHS.

Sheila Good – Sheila added to Brian’s comments regarding the German language program, noting that German teacher Susan Lewallen has taught that program for 28 years at WHS.

#### **5. CONSENT AGENDA**

Board members received and reviewed the following documents in advance of the meeting:

**A. Meeting Minutes (April 27, 2010)**

**B. Accounts Payable (May 2010)**

General Fund

Warrant numbers 179216 – 179320 in the amount of \$209,918.58 (Pay date: May 12, 2010)

ASB Fund

Warrant numbers 18159 – 18179 in the amount of \$6,502.42 (Pay date: May 12, 2010)

Capital Projects Fund

Warrant numbers 3685 – 3686 in the amount of \$48,918.13 (Pay date: May 12, 2010)

**C. Personnel Report**

**D. Policy Governance Executive Limitation 14, Instructional Materials Selection**

**E. Policy Governance Executive Limitation 10, Asset Protection**

**F. Contracts**

**G. Travel**

**H. Field Trips**

**I. Donations**

**J. Asset Inventory Removal**

Tom Huffman moved to approve the consent agenda as posted. Orlan Gessford seconded and the motion carried unanimously.

## **6. INFORMATIONAL PRESENTATIONS**

### **A. 2010 Community Budget Task Force**

Teresa Baldwin introduced Jim Gadberry and Kathy Stanton, Community Budget Task Force members, to present the group's recommendations to the board. Jim thanked the other members of the task force, which include Shaana Brajevich, April Clark, Paula Conlee, Mike Conway, Roy Erdwins, Amanda Klackner, Nancy Kutchera, Marla McGhee, Tabitha Shaffer, Corey Vinsonhaler, Katie Wilmoth, Lisa Young and Mark Zack. The committee recommended to remove the creation of the Building Maintenance Fund for the upcoming budget year, accept the WAE offer regarding the matching of returned professional development funds at a rate of 2 to 1, and impose a 10% reduction in building and district office budgets. After considering the insurance rebate, the reduction in the cost of the data management system, and the unused state remediation funds, the committee's final recommendation to the board was to meet the remaining projected deficit of \$121,000 by using the undesignated reserve fund. Blaine Peterson thanked the presenters and the task force members for their work and effort.

### **B. City of Washougal Proposal: Hathaway Property – first review**

Teresa Baldwin recently received a letter from the City of Washougal regarding the improvements to be made to E Street in front of Hathaway Elementary School. She shared the information regarding the city's proposal. She will bring this back for a second reading, along with a resolution drafted by Marnie Allen, the district's attorney, to the next regular board meeting.

### **C. Winter Sports Report**

Teresa Baldwin shared data regarding winter athletics participation rates compared to last year, noting that even with the collection of athletic fees this year, participation rates are up overall. A report will be given on spring sports participation rates after school is out for the year.

### **D. 2010-11 Kindergarten Schedule**

Rebecca Miner presented the proposed 2010-2011 kindergarten schedule. The new schedule would involve all kindergarten students attending school on early release Wednesdays, instead of the current system of alternating attendance. This would result in all kindergarten students attending 2 ½ days each week. The idea for the change originated from the kindergarten teachers, would cost about \$16,000 for the year, and would provide increased instruction time and greater consistency for the students involved.

## **7. BOARD WORK SESSION**

### **A. 2010-11 General Fund Budget Planning**

Teresa Baldwin asked Doug Bright to clarify his understanding of Sheila Good's presentation tonight of the WAE budget offer. Doug explained that the district is very interested in the 2 to 1 match of the unused professional development funds that was originally offered by the WAE, but that the district is unable to roll the current professional development funds over into TRI funds, and WAE will need to return to negotiations with the district to further discuss this portion of the proposed agreement. Teresa will bring a budget proposal, which will incorporate the recommendations made by the Community Budget Task Force, to the board at the May 25 meeting. She again thanked the task force members for their work, and asked Doug to schedule a meeting time with WAE representatives to discuss this proposal as soon as possible.

### **B. 2010-2011 Capital Projects Fund Budget**

Rosann Lassman presented information regarding budget planning for the capital projects fund for the 2010-11 budget. She shared a 5-year trend of fund balances, highlighting the 2008-09 end balances for technology levy funds, impact fees and state forest funds. She reviewed the current 2009-10 budget and closed with a proposed 2010-11 budget for the fund.

### **C. 2010-11 Transportation Vehicle Fund Budget**

Rosann Lassman presented information including a 5-year trend of fund balances, the 2009-10 budget and the proposed 2010-11 budget for the Transportation Vehicle Fund.

**8. PROPOSALS FOR ACTION**

**A. Washington State *Race to the Top* Partnership Agreement**

Teresa Baldwin shared the state and specific district commitments required by the federal Race to the Top (RTTT) plan. Tom Huffman moved that the district not sign the partnership agreement. Orlan Gessford seconded. The board discussed the commitments and received further clarification regarding the plan and districts' payments. The motion did not pass, with one vote for and four against. Tom Huffman moved that the district sign the partnership agreement. Elaine Pfeifer seconded and the motion carried unanimously.

**9. POLICY GOVERNANCE**

**A. Executive Limitation 15, District Calendar**

Teresa Baldwin presented Executive Limitation (EL) 15 regarding the district calendar. Blaine Peterson collected the monitoring report response forms from all board members, noting that the approval of EL 15 will be on the consent agenda at the next regular meeting.

**10. FUTURE AGENDA ITEMS**

No additional agenda items discussed.

**11. BOARD ADJOURNMENT OR ADJOURNMENT TO EXECUTIVE SESSION**

**A. RCW 42.30.110 (A) (7) Performance of an Employee**

Elaine Pfeifer moved to recess to executive session for approximately 20 minutes, returning for adjournment only, at 8:37 p.m. Tom Huffman seconded and the motion carried unanimously.

**RETURN FROM EXECUTIVE SESSION FOR ADJOURNMENT OR ACTION**

**BOARD EVALUATION AND ADJOURNMENT**

Blaine Peterson collected the board's self-evaluation forms. The results are attached.

Tom Huffman moved, seconded by Elaine Pfeifer, to adjourn at 9:13 p.m. The motion carried unanimously.

**Dated this 25<sup>th</sup> day of May 2010**

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**President**

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**Secretary to the Board**

<b>Board Self Evaluation Results</b>												
<b>May 11, 2010</b>						board member:	1	2	3	4	5	<b>Average</b>
1. The board followed its agenda and did not allow itself to get sidetracked.							4	2	4	4	3	3.4
2. The agenda was well planned to focus on the real work of the board.							4	2	4	4	4	3.6
3. The meeting started on time and proceeded in a timely manner.							4	3	4	4	3	3.6
4. The meeting proceeded without interruptions or distractions.							4	2	4	4	3	3.4
5. The board's deliberations and decision-making processes were public.							3	4	5	4	4	4.0
6. Participation was balanced; all participated; no one dominated.							5	3	4	4	3	3.8
7. Members listened attentively, avoiding side conversations.							5	3	4	4	4	4.0
8. Work was conducted in an atmosphere of trust and openness.							4	3	4	4	4	3.8
9. Meeting participants treated each other with respect and courtesy.							5	2	4	4	5	4.0
Point scoring system:												
1 Failed												
2 Unacceptable												
3 Acceptable												
4 Commendable												
5 Met Best Expectations												