

**WASHOUGAL SCHOOL DISTRICT NO. 112-06**  
**Board of Directors' Meeting**  
**Tuesday, June 14, 2011, 6:30 p.m.**

**PRESENT:** Blaine Peterson, Board Director; Terrie Hutchins, Board Director; Jim Gadberry, Board Director; Elaine Pfeifer, Board Director; Ron Dinius, Board Director; Teresa Baldwin, Superintendent and Secretary to the Board.

**1. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Blaine Peterson called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

**2. AGENDA REVISIONS**

Teresa Baldwin asked to have agenda item 6.B. regarding the policy manual revision of the 5000 series removed and brought back to a future meeting. She also asked to add an agenda item under Policy Governance (agenda item 7.D.) to discuss a proposed revision to executive limitation (EL) 15 regarding the district calendar. An executive session was added per RCW 42.30.140(D)(a) to discuss negotiations planning.

**3. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS**

Terrie Hutchins attended the recent variety show performance. The kids involved were awesome and did a great job. Washougal High School (WHS) has much to offer on the arts side. She also participated in the job acquisition skills (JAS) interviews at WHS and was very impressed with the students' planning. Elaine Pfeifer attended the variety show with Terrie as well as a WHS band concert on Tuesday. She is always impressed with the quality of the district's musical productions, but also noted the level of poise and professionalism that the students displayed. Senior panels were so well done this year. Washougal residents are impacted by the location change and reduction in size of the River Home Link program. Ron Dinius attended the district retirement party as well as the Excelsior (EHS) and WHS graduations. He recently visited Hathaway Elementary School and received a tour of the building and newly decorated teachers' lounge. He was impressed with the student data board, which posts every student's math accomplishments. Jim Gadberry attended the JAS interviews and the senior panel presentations at WHS. He was very impressed with the seniors and the maturity and experience they have gained through high school. All of the presentations were very different, and all of the seniors were very well prepared. Hats off to the students and staff. Blaine Peterson attended the district retirement celebration and noted how much the district will miss the retirees and their contributions. The EHS graduation slide show was a great part of their celebration. The WHS graduation was also very special, in spite of a few "technical glitches". Blaine read from a letter drafted by Mrs. Berry's 5<sup>th</sup> grade class regarding the need for more technology in the classrooms. Rebecca Miner added that the letter was a result of the work done for the class's Project Citizen. She shared some of the presentation boards from Hathaway's projects, noting that Michael Piekarski, Teresa Baldwin and Theresa Thomsen acted as mentors for some of the projects. Rebecca introduced Kyle Eakins, Washougal Schools Foundation (WSF) president. Kyle accepted donations presented in honor of Teresa Baldwin's retirement from Laura Bolt on behalf of the school principals and associate principals, Cassi Marshall on behalf of the district office staff, and Timothy Buckley for Greenstone Architecture. Kyle expressed his appreciation for the donations in Teresa's honor. Teresa also thanked the donors for their contributions to such a worthy group that has brought so much benefit to Washougal schools, noting that it has been a pleasure to work with the WSF volunteers during her tenure at the district. Teresa also spoke about how well the students and staff overcame the graduation glitches and how sophisticated the student speeches were. She read a letter from Julie Kilgore who expressed her deep appreciation for the student work that was recently showcased at the sold-out American sign language (ASL) show at WHS.

#### **4. COMMENTS – CITIZENS**

Rhea Bohlin spoke of how caring and attentive district staff members are. She attended the last WHS band performance of the year, where the seniors are recognized individually. Band teacher Kelly Ritter had something special to say about each individual student. Later, Rhea saw one of the awards presented and noted that those were also very personalized.

Ernie Suggs expressed his continued appreciation for district staff from WSF. He spoke of Gordon Washburn's history with the district and his many contributions, asking the board to work to keep this very valuable staff person at the district.

Susan Lewallen complimented the board for giving staff members opportunities to be heard. She asked the board to exhaust every other possible option before letting any teachers go. She cited the funds reserved for a new school building as one possibility for helping to balance the budget.

Julie Down commented that principal Aaron Hansen handled himself impeccably during the problems that occurred during graduation ceremonies. He has worked very hard and received great support from the district to become the principal that he is. Julie has witnessed positive movement, cohesiveness and an intact value system at the high school that has not been as evident in the past. Gordon provides support to Aaron as well and has been instrumental in the successes at WHS. Losing Gordon would undermine that support. Julie supports Susan's recommendation to look at all other budget items again before making any administrative changes at WHS at this time.

Sheila Good highlighted the common interest of all involved in the schools as the progress of students. She reminded the board of the Washougal Association of Educators (WAE) donation and cooperation with the district to ensure that no staff cuts were made last year. Working toward the community's dream of a better life for all students, she reiterated her request to keep all budget cuts away from what would impact students most. Only when all other options are exhausted should staff be let go.

WHS parent Kelly Aimone moved to Washougal from Portland several years ago for better schools for her kids. Her son, who has had a tough time this year, has received help from Gordon Washburn to overcome some bad choices and find a better path. She is very appreciative and would like to make sure that Gordon will stay with the district.

#### **5. CONSENT AGENDA**

Board members received and reviewed the following documents in advance of the meeting:

**A. Meeting Minutes (May 24, 2011)**

**B. Meeting Minutes (June 2, 2011)**

**C. Payroll (May 2011)**

Warrant numbers 182980 – 183047 in the amount of \$1,799,037.43 (Pay date: May 31, 2011)

**D. Accounts Payable (June 2011)**

General Fund

Warrant numbers 183048 – 183167 in the amount of \$276,490.03 (Pay date: June 15, 2011)

ASB Fund

Warrant numbers 18719 – 18752 in the amount of \$11,289.91 (Pay date: June 15, 2011)

Capital Projects Fund

Warrant number 3750 in the amount of \$2,585.02 (Pay date: June 15, 2011)

**E. Personnel Report**

**F. Reduction-in-Force Appeals Report**

**G. 2011-12 Highly Capable Program Grant**

**H. Contracts**

**I. Travel**

**J. Field Trips**

**K. Donations**

Board member Jim Gadberry, speaking as a former educator who is supportive of staff development, asked the board and district to look at travel expenses in future planning. He asked the district to

examine whether there might be more cost efficient opportunities for staff development in state, since every opportunity to save money can benefit students. He will support the approval of the travel request presented in the current consent agenda, but would like to consider the issue in the future. Elaine Pfeifer moved to approve the consent agenda as presented. Ron Dinius seconded and the motion carried unanimously.

## **6. INFORMATIONAL PRESENTATIONS**

### **A. Board Policy 1106, Directors' District Boundaries – first reading**

The board reviewed revisions to policy 1106 as a result of redistricting related to the 2010 census. The policy will be brought back to the next regular board meeting for a second reading.

### **B. Board Policy Manual Revision – 5000, 5200, 5300 Series – first reading**

The review of the board policy manual revision for the 5000, 5200 and 5300 series was removed from this agenda and will be brought back to a future meeting.

## **7. POLICY GOVERNANCE**

### **A. Executive Limitation 16, Student Conduct and Discipline**

Teresa Baldwin presented an updated data report regarding discipline at each school. Elaine Pfeifer thanked Teresa for the additional information. The board discussed the higher rates of discipline resulting from the district's focus on better reporting related to student conduct, especially regarding bullying. The approval of EL 16 will be on the consent agenda at the next regular meeting.

### **B. Executive Limitation 17, Technology**

Lester Brown provided information to the board regarding technology purchased and implemented this year, inventory work being done and an end of year technology survey for staff. He also clarified for the board the rotation of technology in the district. The approval of EL 17 will be on the consent agenda at the next regular meeting.

### **C. Executive Limitation 7, Budget Planning**

Teresa Baldwin presented a proposed revision to EL 7 that would allocate funds to be reserved for curriculum supplies and related staff development. The revision is being submitted for discussion by the board and consideration for a future decision. The board will revisit this proposal at its summer work session.

### **D. Executive Limitation 15, District Calendar**

Teresa Baldwin presented a proposed revision to EL 15 regarding the board's authority to set the start and end date of school each year. The revision will be considered at the board's summer work session.

## **8. BOARD WORK SESSION**

### **A. Summer 2011 Capital Facilities Projects, Budget Planning**

Teresa Baldwin presented proposed summer capital facilities projects, totaling \$168,344.

### **B. 2011-12 Capital Facilities Budget Planning**

Teresa Baldwin presented a proposal of capital facilities projects to be completed in 2011-12.

### **C. 2011-12 General Fund Budget Planning**

At Teresa Baldwin's request, Ron Dinius gave an update about the governor's signing of the state budget, which is scheduled for tomorrow afternoon. Teresa then asked Rosann Lassman to present information regarding enrollment numbers, including current enrollment, trends and a projected number to be used for the calculations regarding the 2011-12 budget. The board discussed potential impacts to enrollment resulting from the closure of the Camas campus of Home Link. Doug Bright presented data regarding classroom sizes and staffing numbers by grade level at each school. The board discussed the Associate Principal position at WHS, the proposed change in title and responsibilities for that position versus the change in pay, and planning for future coverage of those responsibilities at the high school. Teresa asked for direction from the board in formulating a final budget, noting that the "worst case scenario" presented at prior meetings is no longer a concern, due

to the preservation of the local effort assistance (LEA) funds. She asked the board to consider the proposed enrollment projection number as well as the proposed capital facilities recommendations discussed earlier in the meeting. The board asked to hold a special meeting on June 21, 2011 to continue to work on budget planning.

**9. FUTURE AGENDA ITEMS**

The board will continue to discuss items related to the 2011-12 budget at the upcoming June 21 and June 28 meetings.

**10. BOARD EVALUATION**

Blaine Peterson collected the board's self-evaluation form from each board member. The results are attached.

**BOARD ADJOURNMENT OR ADJOURNMENT TO EXECUTIVE SESSION**

Ron Dinius moved, seconded by Elaine Pfeifer, to recess to executive session for approximately 20 minutes, with no action to follow. The motion carried unanimously at 9:31 p.m.

**RCW 42.30.140(D)(a) Negotiations**

**RETURN FROM EXECUTIVE SESSION FOR ADJOURNMENT OR ACTION**

The board returned from executive session at 10:20 p.m. Ron Dinius moved to adjourn. Jim Gadberry seconded and the motion carried unanimously.

**Dated this 28<sup>th</sup> day of June 2011**

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**President**

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**Secretary to the Board**

<b>Board Self Evaluation Results</b>												
<b>June 14, 2011</b>						board member:	1	2	3	4	5	<b>Average</b>
1.	The board followed its agenda and did not allow itself to get sidetracked.						4	4	4	4	4	4.0
2.	The agenda was well planned to focus on the real work of the board.						4	4	5	5	3	4.2
3.	The meeting started on time and proceeded in a timely manner.						4	3	5	5	3	4.0
4.	The meeting proceeded without interruptions or distractions.						4	4	4	3	4	3.8
5.	The board's deliberations and decision-making processes were public.						5	3	5	5	5	4.6
6.	Participation was balanced; all participated; no one dominated.						5	4	5	4	5	4.6
7.	Members listened attentively, avoiding side conversations.						4	3	5	4	5	4.2
8.	Work was conducted in an atmosphere of trust and openness.						5	3	5	5	5	4.6
9.	Meeting participants treated each other with respect and courtesy.						5	4	5	5	5	4.8
Point scoring system:												
1	Failed											
2	Unacceptable											
3	Acceptable											
4	Commendable											
5	Met Best Expectations											