

**WASHOUGAL SCHOOL DISTRICT NO. 112-06**  
**Board of Directors' Meeting**  
**Tuesday, July 26, 2011, 6:30 p.m.**

**PRESENT:** Blaine Peterson, Board Director; Terrie Hutchins, Board Director; Elaine Pfeifer, Board Director; Jim Gadberry, Board Director; Dawn Tarzian, Superintendent and Secretary to the Board. The prearranged absence of Board Director Ron Dinius was excused.

**1. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Elaine Pfeifer called the meeting to order at 6:30 p.m. and led the pledge of allegiance. She noted that Blaine Peterson would be arriving to the meeting later, due to jury duty obligations.

**2. AGENDA REVISIONS**

**3. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS**

Elaine Pfeifer welcomed the new superintendent, Dawn Tarzian. Terrie Hutchins also welcomed Dawn. Dawn reported that she is getting up to speed on her new district's business.

**4. COMMENTS – CITIZENS**

Sheila Good, president of the Washougal Association of Educators (WAE), on behalf of all Washougal teachers, welcomed Dawn to her wonderful new community and schools. Sheila noted that a general fund budget planning session was scheduled for this meeting. She announced that the WAE has been unable to sign off on the decision to roll over the current teacher contract due to the state's 1.9% cut in teacher funding. WAE is in the process of gathering information as to how other districts in the state are dealing with this funding cut, looking for examples of working together to benefit all involved. She is looking forward to how this board will respond to the funding cut, and hopes to move forward with contract negotiations soon.

Linda Jese is a Washougal resident and parent of seven students who have gone through the district. It has come to her attention that there was a cut made to a part-time prevention specialist position. Linda has discovered that federal block funds will be distributed differently this year than in previous years, and there is a possibility that Washougal School District (WSD) may have an opportunity to receive a full-time prevention specialist and part-time coalition coordinator for free for one year and \$11,000 for the second year, if a two-year agreement was to be made. Linda explained the concept of the proposed coalition, read a prepared statement, and shared a recent post from six former WSD students regarding drug use in the community. Dawn Tarzian expressed her appreciation for Linda meeting with her last week. Dawn has also been in communication with the ESD 112 superintendent, who confirmed the reallocation of funds that Linda spoke of. Dawn appreciates Linda's community-wide view regarding this issue, and she will continue to gather information about the proposed positions and funding.

Dawn met last week with parents who are interested in forming a new cooperative school program in response to the relocation of the Battle Ground School District's River Home Link program. A show of hands revealed that approximately 21 audience members were at the meeting to show their support for the proposed "Columbia Gorge Home Link". Dawn expressed that she and the board would be unable to assess the group's request properly before the start of the school year. Janelle Stanton spoke on behalf of the group, reporting that the ESD is very supportive of their wishes to re-establish the type of educational program they have been involved with. Tim Tully, Victor Kolby and Dave Stanton also spoke, sharing how much they value the Home Link model, and what a benefit a similar program would be to the community.

**5. CONSENT AGENDA**

Board members received and reviewed the following documents in advance of the meeting:

- A. Meeting Minutes (June 28, 2011)**
- B. Payroll Pre-Authorization (July 2011)**
- C. Accounts Payable (July 2011)**

General Fund

Warrant numbers 183351 – 183419 in the amount of \$85,379.06 (Pay date: July 13, 2011)  
Warrant numbers 183420 – 183473 in the amount of \$134,754.48 (Pay date: July 27, 2011)

ASB Fund

Warrant numbers 18795 – 18810 in the amount of \$25,876.17 (Pay date: July 13, 2011)  
Warrant number 18811 in the amount of \$9.98 (Pay date: July 13, 2011)  
Warrant number 18812 – 18821 in the amount of \$1,912.48 (Pay date: July 27, 2011)

Capital Projects Fund

Warrant number 3756 in the amount of \$152.16 (Pay date: July 13, 2011)  
Warrant numbers 3757 – 3758 in the amount of \$41,661.88 (Pay date: July 27, 2011)

**D. Accounts Payable Pre-Authorization (August 2011)**

**E. Budget Status (June 2011)**

**F. Personnel Report**

**G. Contracts**

**H. Travel**

**I. Field Trips**

**J. Donations**

Terrie Hutchins moved, seconded by Jim Gadberry, to approve the consent agenda as presented. The motion carried unanimously.

**6. INFORMATIONAL PRESENTATIONS**

**A. 2010-11 Inventory Summary**

Les Brown presented information regarding the district's 2010-11 inventory report. He explained the process for tracking, searching for unaccounted items and inventory timelines. Dawn Tarzian expressed appreciation for Les's thoroughness and job well done.

**B. Board Policy 1106, Directors' District Boundaries – third reading**

Elaine Pfeifer moved, seconded by Terrie Hutchins, to approve the revision to policy 1106 regarding the director district boundaries as presented. The motion carried unanimously.

**C. Board Policy 2410, Graduation Requirements – second reading**

Blaine Peterson highlighted the proposed revisions to policy 2410 regarding graduation requirements. The board discussed new state requirements and proposed graduation ceremony procedures regarding foreign exchange students. The issue of Running Start students not having their final grades from Clark College prior to the graduation ceremony was also discussed. Dawn Tarzian will bring the policy back for a third reading in August or September and will include language to address the graduation ceremony concerns.

**D. Board Policy 2424, Graduation Ceremonies – second reading**

Policy 2424 revisions will be brought back to the board for a third reading in conjunction with policy 2410.

**7. PROPOSALS FOR ACTION**

**A. Resolution 2010-11-17: Surplus**

Rosann Lassman explained the need to surplus four transportation vehicle buses that are no longer in use. Elaine Pfeifer moved to approve Resolution 2010-11-17 regarding the surplus of the vehicles. Jim Gadberry seconded and the motion carried unanimously.

**8. BOARD WORK SESSION**

**A. 2011-12 General Fund Budget Planning**

Dawn Tarzian, Rosann Lassman and Doug Bright presented information pertinent to 2011-12 general fund budget planning, including updates to enrollment, maintenance projects and staffing.

Cuts in funding as well as increases in expenditures were totaled, and correlating cost-saving cuts were updated. Dawn briefed the board on measures being planned to help with some of the unknown enrollment numbers for the first week of school. Doug presented the facilities preventative maintenance and repair projects report, with updated cost information for projects completed and bids received since the estimates were initially presented.

**9. FUTURE AGENDA ITEMS**

The board proposed and agreed by consensus to an August 16, 2011 evening work session.

Dawn will bring to future regular board meetings a crisis prevention report and the third student assessment report for the 2010-11 academic year.

**10. BOARD EVALUATION**

Blaine Peterson collected the board's self-evaluation form from each board member. The results are attached.

An executive session was added per RCW 140.30.140(D)(b) to discuss negotiations planning.

**BOARD ADJOURNMENT OR ADJOURNMENT TO EXECUTIVE SESSION**

Elaine Pfeifer moved, seconded by Jim Gadberry, to recess to executive session for approximately 30 minutes, returning with no action at 8:48 p.m. The motion carried unanimously.

**RCW 42.30.140(D)(b) Negotiations**

**RETURN FROM EXECUTIVE SESSION FOR ADJOURNMENT OR ACTION**

The board returned from executive session at 9:40 p.m. for adjournment only. Elaine Pfeifer moved, seconded by Terrie Hutchins to adjourn, and the motion carried unanimously.

**Dated this 23<sup>rd</sup> day of August 2011**

\_\_\_\_\_  
**President**

\_\_\_\_\_  
**Secretary to the Board**

| <b>Board Self Evaluation Results</b> |  |  |  |  |               |   |   |   |   |   |                |
|--------------------------------------|--|--|--|--|---------------|---|---|---|---|---|----------------|
| <b>July 26, 2011</b>                 |  |  |  |  |               |   |   |   |   |   |                |
|                                      |  |  |  |  | board member: | 1 | 2 | 3 | 4 | 5 | <b>Average</b> |
| 1.                                   | The board followed its agenda and did not allow itself to get sidetracked. |  |  |  |               | 5 | 3 | 3 | 5 |   | 4.0            |
| 2.                                   | The agenda was well planned to focus on the real work of the board.        |  |  |  |               | 5 | 4 | 4 | 5 |   | 4.5            |
| 3.                                   | The meeting started on time and proceeded in a timely manner.              |  |  |  |               | 5 | 3 | 4 | 4 |   | 4.0            |
| 4.                                   | The meeting proceeded without interruptions or distractions.               |  |  |  |               | 5 | 3 | 3 | 4 |   | 3.8            |
| 5.                                   | The board's deliberations and decision-making processes were public.       |  |  |  |               | 5 | 4 | 4 | 5 |   | 4.5            |
| 6.                                   | Participation was balanced; all participated; no one dominated.            |  |  |  |               | 5 | 4 | 4 | 5 |   | 4.5            |
| 7.                                   | Members listened attentively, avoiding side conversations.                 |  |  |  |               | 5 | 5 | 5 | 5 |   | 5.0            |
| 8.                                   | Work was conducted in an atmosphere of trust and openness.                 |  |  |  |               | 5 | 5 | 5 | 5 |   | 5.0            |
| 9.                                   | Meeting participants treated each other with respect and courtesy.         |  |  |  |               | 5 | 5 | 2 | 5 |   | 4.3            |
| Point scoring system:                |  |  |  |  |               |   |   |   |   |   |                |
| 1                                    | Failed   |  |  |  |               |   |   |   |   |   |                |
| 2                                    | Unacceptable   |  |  |  |               |   |   |   |   |   |                |
| 3                                    | Acceptable   |  |  |  |               |   |   |   |   |   |                |
| 4                                    | Commendable  |  |  |  |               |   |   |   |   |   |                |
| 5                                    | Met Best Expectations  |  |  |  |               |   |   |   |   |   |                |