

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting
Tuesday, September 13, 2011, 6:30 p.m.

PRESENT: Blaine Peterson, Board Director; Ron Dinius, Board Director; Elaine Pfeifer, Board Director; Dawn Tarzian, Superintendent and Secretary to the Board. The pre-arranged absences of Board Directors Terrie Hutchins and Jim Gadberry were excused.

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Blaine Peterson called the meeting to order at 6:30 p.m. and Ron Dinius led the pledge of allegiance.

2. AGENDA REVISIONS

None

3. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS

Elaine Pfeifer has been contacted by district parents who are concerned with the proposed changes to the time for graduation ceremonies. Blaine Peterson has also received feedback about the proposed change. Ron Dinius admitted that while his daughter was packing up for college, she found three books belonging to Washougal High School (WHS) that had not been returned when she left the school. The books have now been returned, but the instance highlights the need to track textbooks and literature books more closely. Blaine noted that the district's sports teams are doing well and that the fall teams have some great athletes. He reminded the Board and audience that the Blue Note Café will be open next Thursday evening at WHS. This event is a great open microphone night and definitely worth attending. Blaine thanked district staff, parents, students and administration for the smooth handling of the first week of school, when more students registered than were projected. He appreciates all of the work that was done to figure out how to best serve the students. Also, Blaine's house was "flocked" by the graduation night committee volunteers.

Legislative Watch

Ron Dinius reported that the state's economic report to be released on September 15, 2011 will determine potential budget cuts to take place in January 2012. State funding could be impacted by as much as 5-10%.

4. SUPERINTENDENT'S UPDATE

Dawn Tarzian expressed her appreciation to the parents and staff of Washougal for the smooth opening to the school year. She provided updates to her research related to the HomeLink model in response to patron requests for Washougal to host a similar alternative learning program. Dawn also spoke about the exciting professional development opportunities available to Washougal staff this fall, organized by the district's new Curriculum Director, David Tudor. She thanked Mona Davies and Jay Bennett for their work on the district's year-long science professional development plan. She also thanked the Camas-Washougal Rotary Club for their donation of 100 backpacks full of school supplies to district elementary schools. Dawn acknowledged her appreciation for the local Starbuck's commitment to the community, as shown by their staff's assistance with the Hathaway open house event. Dawn encouraged board members to participate in the upcoming training opportunities, as well as to continue to communicate with legislators about issues related to education.

6. COMMENTS – CITIZENS

Sheila Good and Dr. Frank Zahn, co-presidents of Washougal Association of Educators (WAE), spoke about WAE members' concerns related to the 1.9% funding cut for teacher salaries from the state. They gave examples of the long hours put in by the district's dedicated teachers as well as the many unpaid activities that teachers participate in, in the interest of doing what is best for the students. They highlighted cuts felt in recent years, from the loss of LID days, COLAs and now a

potential cut in salary, at the same time that insurance costs are rising. They asked the board to consider ways to offset the budget cuts from district funds.

Gail Anderson voiced her “annual appeal” for sufficient textbooks. She is frustrated with the lack of books at the schools, and would like to see that there are enough books for students to be able to take books home. She asked that staff track the check-out of books, aggressively search for books that are not returned, and make sure that fines collected are used to replace the books that are lost. She also spoke about how glad she is to have her students attending Washougal School District. She greatly appreciates the teachers here.

Scott Janiszewski commented that he had originally planned to attend tonight’s meeting to express concerns regarding class sizes, but he feels that the district has addressed the problem. He thanked the superintendent for her work toward this.

7. CONSENT AGENDA

Board members received and reviewed the following documents in advance of the meeting:

A. Meeting Minutes (August 23, 2011)

B. Payroll (August 2011)

Warrant numbers 183682 – 183729 in the amount of \$1,735,026.78 (Pay date: August 31, 2011)

C. Payroll Pre-Authorization (September 2011)

D. Accounts Payable (September 2011)

General Fund

Warrant numbers 183730 – 183763 in the amount of \$256,633.30 (Pay date: September 16, 2011)

Warrant numbers 183764 – 183837 in the amount of \$78,602.69 (Pay date: September 16, 2011)

ASB Fund

Warrant numbers 18831 – 18835 in the amount of \$4,453.25 (Pay date: September 16, 2011)

Warrant numbers 18836 – 18844 in the amount of \$8,959.32 (Pay date: September 16, 2011)

Capital Projects Fund

Warrant numbers 3763 – 3766 in the amount of \$11,118.38 (Pay date: September 16, 2011)

ACH

ACH numbers 111200001 – 111200004 in the amount of \$138.73 (Pay date: September 16, 2011)

ACH numbers 111200005 – 111200025 in the amount of \$9,700.12 (Pay date: September 16, 2011)

E. Accounts Payable Pre-Authorization (September 30, 2011 pay date)

F. Personnel Report

G. Contracts

H. Travel

I. Field Trips

J. Donations

K. 2011-12 Accounts Payable Schedule

Board members requested that the Gregersen Field Trip request be pulled from the consent agenda. Elaine Pfeifer moved to approve the remainder of the consent agenda as presented. Ron Dinius seconded and the motion carried unanimously.

7. INFORMATIONAL PRESENTATIONS

A. Enrollment Update

Dawn Tarzian introduced Business Services Manager Rosann Lassman to present a student enrollment report. Rosann shared current student counts and compared them to budgeted enrollment. She also shared enrollment trends from September through May for the past five years. The Board discussed possible impacts on enrollment from changes occurring in neighboring districts. It was noted that having a different start date from the Camas School District complicated the boundary request issues further this year. Dawn shared class size information, per school, per grade level, and then shared her proposed staffing increases to reduce class sizes in overloaded grade levels. Sheila Good added that she has received input that there is crowding in physical education classes at Canyon Creek Middle School.

B. Student Achievement, 2010-11

David Tudor provided information for the board regarding the district's comprehensive assessment system. He shared the district's focus on data-driven decision-making, with a focus on results. David reviewed the 2011 assessment data results, highlighting trends, areas of great success and areas of concern. The Board thanked David for the thorough presentation.

C. Malfait Field Irrigation

Doug Bright shared updated information regarding the irrigation project at the district's Malfait Fields. According to project partner, Skamania County, the project is on hold due to the County's budget freeze in this part of the budget. Ron Dinius noted that he has a copy of the original agreement between the Skamania County and the Washougal School District. Ron asked to meet with Dawn Tarzian and Doug Bright about this issue, with a further report back to the Board following that meeting.

D. Energy Efficiency Facilities Work, Budget and Schedule Update

Doug Bright presented cost estimates for the work scheduled to meet energy efficiency measures goals during 2011-2012. The work this year will focus on Cape Horn-Skye Elementary (Cape) and Canyon Creek Middle (CCMS) Schools. Doug also shared the energy savings realized so far resulting from the work done at Washougal High School as well as the projected energy savings at Cape and CCMS over the next five years.

E. Policy 1630 – Superintendent Evaluation, first reading

Policy 1630 regarding Superintendent evaluation will be brought back to the next regular meeting for a second reading.

F. Policy 1634 – Board/Staff Communications, first reading

Blaine Peterson highlighted the proposed revisions to Policy 1634 regarding Board and staff communications. Elaine Pfeifer asked that the policy also include the means of communication between the groups. Dawn Tarzian will provide an additional revision to accommodate this request and will bring the policy back to the next regular meeting for a second reading.

G. Policy 2410 – Graduation Requirements, first reading

Dawn Tarzian highlighted the proposed changes to Policy 2410 regarding graduation requirements. Revisions include clarification of the state and district requirements as well as Excelsior High School graduation requirement information. Running Start program credits are addressed in the procedural document. Ron Dinius asked administrators to remind high school counselors to make sure that students aware that Running Start credits are not accepted at all colleges in other states.

8. PROPOSALS FOR ACTION

A. Resolution 2011-12-01: School Bond Guarantee

Blaine Peterson explained the possible advantages and potential savings to taxpayers by refinancing the district's current bonds. Resolution 2011-12-01 would allow the district to apply to receive the state's bond rating. Elaine Pfeifer moved, seconded by Ron Dinius, to approve Resolution 2011-12-01. The motion carried unanimously.

9. POLICY GOVERNANCE

A. Executive Responsibilities 1 – Global Executive Constraint

Dawn Tarzian presented evidence in support of Executive Responsibilities (ER) 1 – Global Executive Constraint. Blaine Peterson collected the monitoring report response forms from each board member present, noting that the approval of ER 1 will be on the consent agenda at the next regular meeting.

B. Executive Responsibilities 2 – Emergency Superintendent Succession

Dawn Tarzian presented evidence in support of ER 2 – Emergency Superintendent Succession. Blaine Peterson collected the monitoring report response forms from each board member present, noting that the approval of ER 2 will be on the consent agenda at the next regular meeting.

10. BOARD WORK SESSION

A. September 27, 2011 Meeting Date – decision to keep the date, reschedule or cancel

The board agreed by consensus to move the regular board meeting to October 4, 2011, and use the September 27, 2011 reserved date as a work session to discuss the possibility of bond refunding.

B. Remote Board Meeting Locations, SIP presentations

The board agreed by consensus to hold one regular meeting at each school site during the 2011-12 school year. The remote site dates were proposed as: October 25 at Cape Horn-Skye Elementary, November 8 at Jemtegaard Middle School, January 10 at Hathaway Elementary, February 14 at Excelsior High School, March 13 at Gause Elementary, April 10 at Canyon Creek Middle School, and May 8 at Washougal High School. A revised board meeting calendar will be posted to reflect these location changes.

C. Refining Management Process Regarding Board Meeting Materials

Dawn Tarzian and Cassi Marshall shared with the board ideas for reducing paper, printing and staff costs related to board meeting materials. The board agreed by consensus that the consent agenda materials will no longer be printed for each board member, since they are received electronically prior to each meeting. One copy of the consent agenda will be available at each meeting, and more copies can be made available for any consent agenda item needing further review and/or discussion.

11. FUTURE AGENDA ITEMS

None in particular given

12. BOARD EVALUATION

Blaine Peterson collected the board’s self-evaluation form from each board member present. The results are attached.

13. RECESS TO EXECUTIVE SESSION

The Board agreed by consensus that no executive session was needed at this time.

Elaine Pfeifer moved, seconded by Ron Dinius, to adjourn at 9:09 p.m. The motion carried unanimously.

Dated this 4th day of October 2011

President

Secretary to the Board

Board Self Evaluation Results											
September 13, 2011											
					board member:	1	2	3	4	5	Average
1.	The board followed its agenda and did not allow itself to get sidetracked.					5	4	4			4.3
2.	The agenda was well planned to focus on the real work of the board.					5	5	4			4.7
3.	The meeting started on time and proceeded in a timely manner.					5	5	4			4.7
4.	The meeting proceeded without interruptions or distractions.					5	4	5			4.7
5.	The board's deliberations and decision-making processes were public.					5	5	5			5.0
6.	Participation was balanced; all participated; no one dominated.					5	5	5			5.0
7.	Members listened attentively, avoiding side conversations.					5	4	5			4.7
8.	Work was conducted in an atmosphere of trust and openness.					5	5	5			5.0
9.	Meeting participants treated each other with respect and courtesy.					5	5	5			5.0
Point scoring system:											
1	Failed										
2	Unacceptable										
3	Acceptable										
4	Commendable										
5	Met Best Expectations										