

**WASHOUGAL SCHOOL DISTRICT NO. 112-06**  
**Board of Directors' Meeting**  
**Tuesday, September 8, 2009, 6:30 p.m.**

**PRESENT:** Blaine Peterson, Board Director; Orlan Gessford, Board Director; Elaine Pfeifer, Board Director; Ron Dinius, Board Director; Tom Huffman, Board Director; Teresa Baldwin, Superintendent and Secretary to the Board.

**1. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Blaine Peterson called the meeting to order at 6:30 p.m. and Tom Huffman led the pledge of allegiance.

**2. AGENDA REVISIONS**

Teresa Baldwin noted the addition of two agenda items. An executive session will be added per RCW 42.30.110 (A) (7) to discuss the performance of an employee. A work session agenda topic (10.C.) will be added for board members to discuss discounted athletic gate fee admissions for student athletes' families.

**3. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS**

Ron Dinius – Ron shared an article in a recent edition of the Seattle Post-Intelligencer regarding Washington state's education reform. The Washington State School Directors' Association (WSSDA) Legislative Assembly will meet in Vancouver, WA September 25-26 this year. Ron plans to attend, as will Assistant Superintendent Rebecca Miner. Ron handed out an invitation to the dedication of the Chinook Plaza, Saturday, September 12 at the Parker's Landing Historical Park in Washougal.

Blaine Peterson – Blaine's daughter is playing JV soccer this year. He has had the opportunity to watch several of the team's practices and is very impressed with how supportive the players are of each other and how well the teams (JV and Varsity) work together, which he attributes to the great coaching staff. At Washougal High School (WHS) tonight, he saw volleyball, JV football and plenty of other activities. Students and staff seem excited. Blaine received several comments from parents regarding the classroom restructuring at Hathaway. Parents are appreciative that the district went through a good process in making the necessary decisions.

Elaine Pfeifer – Elaine received WHS parent feedback regarding a smooth first week of school and excitement about the addition of Panther Time.

Rebecca Miner – Rebecca reported that the district did have to do some restructuring of elementary level classrooms in order to balance class sizes. Two positions will be eliminated at Hathaway Elementary, one moving to Gause Elementary and another moving to Cape Horn-Skye Elementary. An additional half-time kindergarten position will be added at Cape. These moves will eliminate the overload of a net of nine classrooms. Rebecca highlighted an article in the Columbian newspaper covering the recent teacher negotiations and contract ratification. Rebecca closed by echoing comments that the first day of school was exciting and a great day overall.

Teresa Baldwin – Teresa announced that Cape Horn-Skye Elementary has received the Education Center for Excellence 2009 School of Distinction award for being in the top 5% of improving schools in the state. She passed out a recent Post-Record newspaper article regarding the City of Washougal summer internship program in which WHS students participated in the research of local historical petroglyph art and assisted in determining how it will be incorporated into the design of the new pedestrian tunnel. A presentation regarding the tunnel project will be given at WHS on September 11, 2009. The district received notification that the summer lunch program was awarded an outstanding performance certificate for serving lunches more than 40 days during the summer. The district is encouraged to apply for the summer lunch program again next year. Enrollment is up by approximately 29 students over the projections used for budgeting. Teresa closed by handing

out a copy of the teachers' Collective Bargaining Agreement to each board member, to allow them time to review before voting on its approval at the next regular board meeting.

#### **4. COMMENTS – CITIZENS**

None.

#### **5. CONSENT AGENDA**

Board members received and reviewed the following documents in advance of the meeting:

##### **A. Meeting Minutes (August 25, 2009)**

##### **B. Accounts Payable**

###### General Fund

Warrant numbers 176532 – 176574 in the amount of \$43,604.93 (Pay date: September 9, 2009)

Warrant numbers 176575 – 176630 in the amount of \$64,839.63 (Pay date: September 9, 2009)

###### ASB Fund

Warrant numbers 17812 – 17825 in the amount of \$27,578.26 (Pay date: September 9, 2009)

Warrant numbers 17826 – 17829 in the amount of \$2,139.56 (Pay date: September 9, 2009)

###### Capital Projects Fund

Warrant numbers 3666 – 3670 in the amount of \$25,035.35 (Pay date: September 9, 2009)

##### **C. Payroll**

Warrant numbers 176473 – 176531 in the amount of \$1,822,746.25 (Pay date: August 31, 2009)

##### **D. Personnel Report**

##### **E. Contracts**

##### **F. Policy Governance**

##### **G. Travel**

##### **H. Field Trips**

##### **I. Donations**

Tom Huffman moved that Special Services Director Allan Fleck's request for travel to Canada be removed from the consent agenda for further discussion, and that the remainder of the consent agenda items be approved as presented. Orlan Gessford seconded and the motion carried unanimously.

Rebecca Miner explained that Allan Fleck's travel is necessary to facilitate the IEP of a student new to the district. The student is taught in a residence program at Glen Eden Multimodal Centre in Vancouver B.C. Allan will attend the student's initial IEP meeting, both to ensure that the student's needs are being met as well as to comply with safety net reimbursement requirements. The student's residence program expenses, including Allan's travel, will be eligible for safety net funding. Tom Huffman moved to approve the travel request as presented. Ron Dinius seconded and the motion carried unanimously.

#### **6. INFORMATIONAL PRESENTATIONS**

##### **A. 2009-2010 District Assessment Calendar**

Rebecca Miner handed out the 2009-2010 calendar of district-wide assessments and presentations of the data to the board. No changes have been made to the types of assessments and frequency of testing used last year.

##### **B. 2009-2010 School Improvement Plan Timeline**

Rebecca Miner presented a proposed presentation schedule for all district schools to present their School Improvement Plans (SIPs) to the board. One proposed change from last year is that WHS and Excelsior High School (EHS) are scheduled to present at the same meeting.

##### **C. 2009-2010 Comprehensive Communications Plan**

Teresa Baldwin presented a plan for district communications with staff, parents, students and the community. The 2009-2010 communications will include extensive information regarding the 2010 levy. A new addition to communications is an on-line community survey regarding strategic planning goals. Other new communication tools include the use of Facebook and Twitter.

## **7. PROPOSALS FOR ACTION**

### **A. Resolution 2009-10-01: Board Superintendent Delegation of Authority**

Teresa Baldwin presented Resolution 2009-10-01 regarding board superintendent delegation of authority for named administrators to act on behalf of the board and superintendent. Orlan Gessford moved to approve the resolution as presented. Tom Huffman seconded and the motion carried unanimously.

### **B. Resolution 2009-10-02: Federal Communication Commission School and Libraries Program**

Teresa Baldwin introduced Les Brown, District Technology Supervisor. Les presented information regarding the expenditure of e-rate funds to replace T1 communication lines with fiber optics, which would greatly improve internet service at several district schools and buildings. Les explained the funding sources, including a portion from the current technology levy funds. The approval of the resolution will allow Les to work with Rosann Lassman in negotiating a contract with the installation contractor. The contract will be brought back to the board for final approval. Tom Huffman moved, seconded by Ron Dinius, to approve Resolution 2009-10-02 as presented. The motion carried unanimously.

## **8. POLICY GOVERNANCE**

### **A. Policy Governance Executive Limits #1 (Global Executive Restraint)**

Teresa Baldwin presented evidence in support of Executive Limits #1 regarding global executive restraint. Blaine Peterson read the limitation as defined in the document, and asked for comments from board members. Blaine collected monitoring report response forms from all board members noting that the approval of EL-1 will be on the consent agenda at the next regular meeting.

## **9. FUTURE AGENDA ITEMS**

None.

## **10. BOARD WORK SESSION**

### **A. District Administrative Center Signage**

The district has recently received a bid for signage at the District Administrative Center. Teresa Baldwin asked for board input regarding the expenditure, in light of the current budget year. The board asked to bring the issue back in the spring of 2010 to evaluate the availability of funds at that time. Board members also requested that an additional bid from a local business be obtained and presented at that time.

### **B. 2009-2010 Linkage Meeting Planning**

Blaine Peterson suggested that the teacher meetings be continued (3 per year) as done last year in addition to the scheduled linkage meetings with district and community members. The board agreed by consensus to hold three linkage meetings during the 2009-10 year. Groups to be invited were agreed upon as: counselors, senior groups, and boosters/Parent Advisory Committee groups. Teresa asked board members to bring their calendars to the next regular meeting to set dates for all of the above mentioned meetings.

### **C. Discounted Parents' gate passes**

Teresa Baldwin received a request from a district parent to consider reducing gate fees for family members of student athletes, since families are now paying athletic fees for their students to participate in sports. Teresa asked for board input. The board agreed by consensus that too much of the financial gain from the athletic fees would be lost if a gate fee reduction were implemented, and decided not to offer gate fee reductions at this time. The board would, however, like to review athletic participation for this fall with the new athletic fee, as compared to last year, as well as the

total dollar amount of funds generated from the new fees at a future meeting. Board members would also like to compare facilities use fees collected for this year as compared to last.

**11. BOARD EVALUATION AND ADJOURNMENT TO EXECUTIVE SESSION**

Blaine Peterson collected the board's self-evaluation forms. The results are attached.

Tom Huffman moved, seconded by Orlan Gessford, to move to executive session for approximately 30 minutes at 7:44 p.m. The motion carried unanimously.

**EXECUTIVE SESSION**

**RCW 42.30.110 (A) (2,3) Buy/Sell Property**

**RCW 42.30.110 (A) (7) Performance of an Employee**

The board returned from executive session for adjournment only. Orlan Gessford moved, seconded by Tom Huffman to adjourn the meeting at 8:35 p.m. The motion carried unanimously.

**Dated this 22<sup>nd</sup> day of September 2009**

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**President**

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**Secretary to the Board**