

**Washougal School District 112-6  
Board of Directors Meeting Minutes  
Tuesday, January 14, 2020**

**School Improvement Plan, 4:30 p.m.; Executive Session, 5:30 p.m.; Regular Meeting, 6:30 p.m.  
Hathaway Elementary School Library**

Generated by Julie Ferguson on Tuesday, January 14, 2020

**PRESENT:** Cory Chase, Board Director; Ron Dinius, Board Director; Donna Sinclair, Board Director; Angela Hancock, Board Director; Jim Cooper, Board Director; Renae Burson, Assistant Superintendent for Teaching and Learning; Aaron Hansen, Assistant Superintendent for Human Resources and Student Services; and Mary Templeton, Superintendent and Secretary to the Board.

**1. School Improvement Plan Presentation, 4:30 p.m.**

**A. Hathaway Elementary School Improvement Plan Presentation**

Hathaway Elementary School (HES) Principal Sarika Mosley and staff presented their school improvement plan for 2019-2020.

**2. Executive Session, 5:30 p.m.**

Cory Chase called the meeting to order at 5:46 p.m. and immediately recessed to executive session.

**3. Opening Items - Regular Meeting, 6:30 p.m.**

**A. Call to Order, Regular Meeting-Pledge of Allegiance**

Cory Chase called the regular meeting back to order at 6:34 p.m. and led the pledge of allegiance.

**B. Agenda Revisions**

Student Representative Maliyah Veale could not make it tonight due to the weather.

**C. Comments-Board of Directors**

Donna Sinclair said she's very glad we are back at school for second semester, we had a great first semester. She expressed thanks to Hathaway staff for their presentation and hosting the meeting. Ron Dinius also thanked Hathaway for their presentation, stating that they have made a lot of progress and have great community support. Angela Hancock echoed thanks to HES and thanked Mark Jasper of Sodexo for providing meals. Angela shared that her focus right now is on wrestling. She is glad to be back but hope we don't get more snow. Cory Chase echoed all and gave thanks to HES, they did a great job. Jim Cooper also thanked HES and gave a shout out to 5th graders for planting trees at Steigerwald.

**D. Superintendent's Update**

Superintendent Mary Templeton was at the Unified Basketball game last Saturday, and it is so exciting to see our students working together. Coach Dani Allen and Coach Mo do a great job. The boys are currently undefeated. She reported that she has been very busy doing levy information presentations to community and staff. The levy is February 11, 2020. This week has been spent managing possible snow days. Our Transportation Manager, Jesse Miller, is doing a great job out on roads very early and calls her at 4:00 a.m. with an initial report. She stated that she does have a snow day song prepared and ready. She gave kudos to both assistant superintendents, they work very hard and connect well with our team. She stated that she is lucky to have them. Assistant Superintendent Renae Burson shared that today an inquiry cycle team wrapped up a cycle. One of the important factors they focus on are the successes, what was effective and how they can be replicated. The Dual Credit Night was rescheduled to January 30th. She has been working with math teachers for a mathematics curriculum adoption and last week there was a Highly Capable program training. She also has been working hard on High School and Beyond plans. These plans start officially in 7th grade with interest surveys and continue every year. The Social Studies program is looking at integrating 'Since Time Immemorial.' We started this training last year and are continuing to move forward with this K-12. She reminded the board that the Hathaway board visit is scheduled for January 28th 8:30-10:45 a.m. Assistant Superintendent Aaron Hansen shared an article that was in the Post Record highlighting our student representatives. It was an excellent article. He spoke about the Hathaway Elementary School's Dream Big event and how wonderful the event is. He said it was great hearing the kids share what they want to be when they grow up. Aaron also shared that the City Council meetings also have a WHS student representative. He informed the board that the 'Our City Cares' theme for December and January are "Life has Seasons and Seasons Change" and "Don't Give Up." There are signs posted throughout the community. The Stevens family started this movement to help with suicide prevention.

**E. Student Representative Report**

None.

#### **F. Citizen Comments - General**

Nathan Knottingham asked for a few minutes to speak and Board Director Cory Chase gave permission. Mr. Knottingham, proud Hathaway Elementary parent of two and Washougal homeowner, spoke about the upcoming replacement levies and his support of such. He shared that he is the community member chairing the levy committee. Being new to the area, he said they are blown away with this school and this district. He stated he is proud to be part of this district and the passion of our superintendent and the whole team is inspiring. He requested the board to join the effort in passing these critical levies by wearing buttons, writing about or publicly acknowledging their support and joining in sign-waving and/or door knocking opportunities. Nathan thanked the board for their hard work. Cory Chase thanked him for stepping up to chair this very important committee.

#### **4. Consent Agenda**

Board members received and reviewed these documents in advance of the meeting.

##### **A. Minutes (December 10, 2019)**

##### **B. Accounts Payable**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

##### General Fund

Warrant Numbers 224376-224376, totaling \$137.81 (Pay date: 12/18/19)  
Warrant Numbers 224394-224459, totaling \$156,540.05 (Pay date: 12/23/19)  
Warrant Numbers 224460-224460, totaling \$459.95 (Pay date: 12/24/19)  
Warrant Numbers 224463-224511, totaling \$305,372.99 (Pay date: 01/17/20)  
ACH Numbers 192000105-192000123, totaling \$9,817.38 (Pay date: 12/13/19)  
ACH Numbers 192000127-192000141, totaling \$43,684.78 (Pay date: 12/23/19)  
ACH Numbers 192000150-192000160, totaling \$6,552.99 (Pay date: 01/17/20)  
Manual Warrant Numbers 36-36, totaling \$56,356.66 (Pay date: 12/10/19)

##### ASB Fund

Warrant Numbers 24261-24275, totaling \$5,025.52 (Pay date: 12/23/19)  
Warrant Numbers 24276-24290, totaling \$7,294.91 (Pay date: 01/17/20)  
ACH Numbers 192000100-192000104, totaling \$1,369.22 (Pay date: 12/13/19)  
ACH Numbers 192000124-192000126, totaling \$429.54 (Pay date: 12/23/19)  
ACH Numbers 192000146-192000149, totaling \$885.10 (Pay date: 01/17/20)  
Manual Warrant Numbers 36-36, totaling \$3,476.61 (Pay date: 12/10/19)

##### Capital Projects Fund

Warrant Numbers 4534-4534, totaling \$307.00 (Pay date: 12/6/19)  
Warrant Numbers 4535-4536, totaling \$3,462.90 (Pay date: 01/17/20)

##### **C. Payroll (December 10, 2019)**

##### General Fund (\$3,287,651.74)

Warrant Numbers 1000404-1000410 totaling \$3,205.64 (Pay date: December 31, 2019)  
Warrant Numbers, 224377-224393 totaling \$572,762.64 (Pay date: December 31, 2019)  
ACH Numbers, 192000144-192000145 totaling \$25,742.34 (Pay date: December 31, 2019)  
Non-Warrants, totaling \$2,685,941.12 (Pay date: December 31, 2019)

##### **D. Budget Status (September 2019; October 2019; November 2019)**

##### **E. Personnel**

##### Appointments:

Stevi Henry, Bus Driver, BB, Effective 12/3/19  
Kim Goodrich, Accounting Manager, DO, Effective 1/6/20  
Jodi Magdaleno, Accounting Manager, DO, Effective 1/21/20  
Dana Morris, Playground Asst, CHS, Effective 12/17/19  
Ian Christensen, Boys Basketball, CCMS, Effective 1/6/20  
Cliff Knotts, Boys Basketball, CCMS, Effective 1/6/20  
Tracy Johnson, Knowledge Bowl, CCMS, Effective 1/6/20  
Rebecca Cervantes, Counselor, CCMS, Effective 1/6/2020

Resignations:

Patrick Rice, Boys Basketball, CCMS, Effective 12/6/19  
Virginia Keyser, Server II, WHS, Effective 12/9/19  
Debbie Curtin, HS Registrar, WHS, Effective 1/7/20  
Chris Martell, Track Coach, WHS, Effective 5/10/19

Leaves of Absence:

Sharon Scott, Para, CCMS/JMS, Effective 11/26/19-1/3/20  
Donna Schatz, Teacher, WHS, Effective 4/27-6/9/19  
Dana Morris, Playground Asst/Driver, CHS/BB, Effective 1/6/20-3/6/20

**F. Approval of Consent Agenda**

Donna Sinclair moved to approve the consent agenda as presented. Angela Hancock seconded, and the motion carried unanimously.

**5. Policy Revision, first reading**

**A. Policy 2418 - Waiver of High School Graduation Credits**

**B. Policy 3115 - Students Experiencing Homelessness Enrollment Rights and Responsibilities**

**C. Policy 3225 (New) - School-Based Threat Assessment**

**D. Policy 4314 - Notification of Threats of Violence or Harm**

Superintendent Mary Templeton gave a brief explanation of the changes in Policies 2418, 3115, and 4314 and a brief overview of new policy 3225. The board discussed and the policies will be brought back for second reading at the January 28, 2020 meeting.

**6. Policy Governance**

**A. Executive Responsibilities 7 - Budget Planning**

Superintendent Mary Templeton presented Executive Responsibilities (ER) 7. Mary discussed the level of communication Kris Grindy, Business Services Director, shares consistently with the board. The board was given a copy of ER 7 outlining the budget development for fiscal year 2019-2020.

Cory Chase collected monitoring report response forms from all board members present, noting the approval of ER 7.

**7. Future Agenda Items**

None.

**8. Board Evaluation**

Cory Chase collected the board's self-evaluation forms.

**9. Adjourn**

Cory Chase moved to adjourn the meeting at 7:38 p.m. Donna Sinclair seconded, and the motion carried unanimously.

**Dated this 28th day of January, 2020**

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**President**

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**Secretary to the Board**