

**Washougal School District 112-6
Board of Directors Meeting Minutes
Tuesday, January 23, 2018**

Regular Meeting, 6:30 p.m.

Washougal School District Office Board Room

Generated by Kori Kelly on Tuesday, January 23, 2018

PRESENT: Cory Chase, Board Director; Teresa Lees, Board Director; Ron Dinius, Board Director; Elaine Pfeifer, Board Director; Donna Sinclair, Board Director; Patricia Boles, Assistant Superintendent; and Mike Stromme, Superintendent and Secretary to the Board.

1. Opening Items

A. Call to Order, Regular Meeting-Pledge of Allegiance

Cory Chase called the meeting to order at 6:32 p.m. and led the pledge of allegiance.

B. Agenda Revisions

None.

C. Comments-Board of Directors and Administrators

Teresa Lees saw that the Science Olympiad did really well. It is fun to see another program doing so well. Donna Sinclair noticed there was a puppet show at Hathaway and field trip to the aquarium. It is neat to see all the activities students are doing. Donna mentioned she attended a NAACP meeting, and learned of several Black History Month opportunities. Elaine Pfeifer gave thanks for all the posters and cards for School Board Appreciation Month in the room. Ron Dinius heard from some folks in the district who weren't aware of how the website worked. Ron helped them find all the great information there. Ron also mentioned that last night he participated in a one-hour town hall call from Jamie Herrera-Beutler, and there was some good information. Cory Chase thanked all the guests in the room for coming in and learning how we conduct our business. Thank you for the cards!

D. Superintendent's Update

Superintendent Mike Stromme introduced guests in the audience, including parents and students from Columbia River Gorge Elementary School (CRGES), here continuing the appreciation of our board for School Board Appreciation Month. CRGES Principal Tracey MacLachlan introduced students and pointed out the art, cards, and brand-new otter mugs for the board! Students answered some questions from the board.

E. Comments-Citizens

Gail Anderson introduced herself and let the newer members know that she teaches and lives in the district. Gail spoke on contract negotiations and how they relate to the ERs on the agenda. She was not here to complain about how much teachers are paid, but asked the board to please make them competitive pay-wise well before the contract negotiations happen. Getting subs is hard, and getting qualified subs is even harder.

2. Consent Agenda

Board members received and reviewed these documents in advance of the meeting.

A. Minutes (January 9, 2018)

B. Accounts Payable

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

General Fund

Warrant Numbers 212572 through 212572, totaling \$336.00 (Pay date: 1-8-18)

Warrant Numbers 212573 through 212582, totaling \$40,572.09 (Pay date: 1-17-18)

Warrant Numbers 212583 through 212592, totaling \$40,572.09 (Pay date: 1-17-18)

Voids/Cancellations, totaling \$40,572.09 (Pay date: 1-17-18)

Warrant Numbers 212593 through 212661, totaling \$247,005.38 (Pay date: 1-26-18)

ACH

ACH Numbers 171800189 through 171800198, totaling \$9,528.55 (Pay date: 1-26-18)

ASB Fund

Warrant Numbers 41527 through 41549, totaling \$19,380.98 (Pay date: 1-26-18)

Capital Projects Fund

Warrant Numbers 4372 through 4380, totaling \$290,529.15 (Pay date: 1-26-18)

Transportation Vehicle Fund

Warrant Numbers 172 through 172, totaling \$207,167.00 (Pay date: 1-26-18)

BMO

Manual Checks #12, totaling \$7,014.57 (Pay date: 1-10-18)

Manual Checks #12, totaling \$4,118.55 (Pay date: 1-10-18)

Manual Checks #12, totaling \$45,155.91 (Pay date: 1-10-18)

C. Budget Status Report (November 2017; December 2017)

D. Payroll (Pre-Authorization January 2018)

E. Personnel

Appointments:

- Weber, Ashley, Teacher, CRGE, effective 01/10/18 - 06/19/18

Resignations:

- Stromme, Michael, Superintendent, District, effective 6/30/18
- Houston, Melissa, Para, CCMS, effective 1/31/18
- Myers, Dave, Preschool Instructor, GES, effective 1/31/18

Leaves of Absence:

- Mackey-Greene, Christina, Counselor, WHS, effective 01/23/18 - 06/19/18
- Proctor, Carey, Para, CRGE, effective 3/2/18-3/2/19
- Leonard, Lisa, Career Specialist, WHS, effective 12/05/17 - 06/19/18

Non-Matched Endorsement:

- Linde, Anna, 8th Grade Language Arts, JMS, effective 09/07/17 - 06/19/18

F. Contracts

G. Field Trips

Elaine Pfeifer moved to approve the consent agenda as presented. Ron Dinius seconded, and the motion carried unanimously.

3. Proposals for Action

A. Recommendation: Approval of Resolution 2017-18-05: Alterations to the Use of State Financing Assistance

Superintendent Mike Stromme read from the recommendation to approve Resolution 2017-18-05: Alterations to the Use of State Financing Assistance. The resolution will permit the District to use the Excess State Financing Assistance to pay costs to: (A) construct a covered play area and make drive-through and parking improvements at Gause Elementary School; (B) construct a covered play area at Hathaway Elementary School; (C) construct a clean/dry storage building for athletic equipment at Canyon Creek Middle School; and (D) improve and/or upgrade Fishback Stadium facilities (including replacing existing restrooms with ADA accessible facilities, relocating the existing concessions area, adding dry/secure storage, replacing wood plank seating with aluminum, and installing new bleachers).

Elaine Pfeifer moved to approve Resolution 2017-18-05: Alterations to the Use of State Financing Assistance as presented. Donna Sinclair seconded, and the motion carried unanimously.

Mike Stromme noted next steps in the process will be planning and design work with LSW Architects, in preparation for work during good weather this summer and into the fall. The high school stadium will be the priority to be ready for the late summer/fall sports season. Designs and updates on cost will be shared at upcoming board meetings.

4. Policy Governance

A. Executive Responsibilities 4 - Staff Treatment

Human Resources Director Marian Young presented Executive Responsibilities 4 (ER 4). This ER largely has to do with employment policies with employees and volunteers. Highlights included levels of background checks, employment screening and the interview process. Cory Chase collected monitoring report response forms from all board members present, and ER 4 was approved by consensus.

B. Executive Responsibilities 5 - Staff Compensation

Human Resources Director Marian Young presented Executive Responsibilities 5 (ER 5). Highlights included a status update on where the bargaining process is for each group, superintendent compensation, and the bargaining process through executive session. Cory Chase collected monitoring report response forms from all board members present, and ER 5 was approved by consensus.

C. Executive Responsibilities 6 - Staff Evaluation

Human Resources Director Marian Young presented Executive Responsibilities 6 (ER 6). Highlights included a review of job descriptions, the evaluation system for certificated staff (TPEP), the addition of an appendix to the classified evaluation, and professional development. Cory Chase collected monitoring report response forms from all board members present, and ER 6 was approved by consensus.

5. Recess to Work Session

Cory Chase recessed the regular board meeting at 7:20 p.m. to a board work session.

A. Superintendent Search Consultant Services Presentations

The work session began at 7:22 p.m. Two consultants presented superintendent search proposals to the board. Mike Stromme asked for a short break before returning to the regular meeting.

6. Return to Regular Meeting

Cory Chase called the regular meeting back to order at 8:37 p.m.

7. Proposal for Action

A. Contract - Superintendent Search Consultant Services

The board discussed the two options presented by the consultants during the work session.

Elaine Pfeifer moved to award Northwest Leadership Associates the contract for the superintendent search consultant services. Ron Dinius seconded, and the motion carried unanimously. HR Director Marian Young will contact the firms, and we will get a timeline put together in the coming days.

8. Future Agenda Items

None.

9. Board Evaluation

Cory Chase collected the board's self-evaluation forms.

10. Adjourn

Elaine Pfeifer moved to adjourn the meeting at 8:55 p.m. Donna Sinclair seconded, and the motion carried unanimously.

Dated this 13th day of February, 2018

President

Secretary to the Board