

**Washougal School District 112-6  
Board of Directors Meeting Minutes  
Tuesday, October 22, 2019**

**School Improvement Plan Presentation 4:30 p.m.; Executive Session 5:30 p.m.; Regular Meeting 6:30 p.m.  
Canyon Creek Middle School Rooms 229 and 210**

Generated by Julie Ferguson on Tuesday, October 22, 2019

**PRESENT:** Cory Chase, Board Director; Donna Sinclair, Board Director; Angela Hancock, Board Director; Renae Burson, Assistant Superintendent for Teaching and Learning; Aaron Hansen, Assistant Superintendent for Human Resources and Student Services; and Mary Templeton, Superintendent and Secretary to the Board. The pre-arranged absences of Ron Dinius and Teresa Lees were excused.

**1. School Improvement Plan Presentation, 4:30 p.m.**

**A. Canyon Creek Middle School Improvement Plan Presentation**

Canyon Creek Middle School (CCMS) Principal Sandi Christensen presented the School Improvement Plan for 2019-2020.

**2. Executive Session, 5:30 p.m.**

Cory Chase called the meeting to order at 5:30 p.m. and immediately recessed to executive session.

**3. Opening Items - Regular Meeting, 6:30 p.m.**

**A. Call to Order, Regular Meeting-Pledge of Allegiance**

Cory Chase called the regular meeting back to order at 6:30 p.m. and led the pledge of allegiance.

**B. Agenda Revisions**

The Highly Capable Program Plan Presentation will be rescheduled due to illness.

**C. Comments-Board of Directors**

Angela Hancock shared that she went to quite a few activities in the past week. Tuesday she was at the walk-through at Columbia River Gorge Elementary (CRGE) and Jemtegaard Middle School (JMS) to observe higher level thinking in classrooms and goals of the buildings. Angela was very impressed with student interaction in every classroom, in every subject. These school board visits will happen at all schools and hopefully all the board members will have the opportunity to attend at least one. Angela will be on the start time committee as board representative and the first meeting is in November. Angela also had the pleasure of attending the CTE meeting last Thursday for a panel of local employers and to find out what are they looking for, and also went to the varsity high school cross-country invitational on Saturday. Cory Chase thanked Aaron Hansen and Margaret McCarthy for putting on the board workshop, good information on the healthy youth survey. He said there are encouraging things in there, and Margaret does a great job, she is very engaged. There is a lot going on with the school board, and Cory gave kudos to Donna for being our legislative representative, sharing she has done a tremendous job. Donna shared that she and Mary have worked hard putting together our priorities, and that she also went to the CTE dinner and got to hear what is happening in the health area. CTE is not just vocational education, but also provides college ready skills, and Margaret Rice is doing a great job. Legislatively, we are joining in the effort to get budget issues worked out. Donna e-mailed our legislators today inviting them to an ESD forum to hear about SW WA priorities. Cory added that our change in athletic leagues at middle school level is giving our athletes more competition, and they are doing quite well. The 8th grade girls cross-country team won district against bigger schools in this new league.

**D. Superintendent's Update**

Superintendent Mary Templeton introduced our student representative to the board, Briahna Ruth, and shared that we are excited to have a student voice. Mary attended the Jazz Choir event, and shared that we have a very strong arts program but did not have vocal jazz. We have added one and our choir teacher, Jeremy Totten, is doing a great job with the 15 students who are excellent vocalists. Mary had two special presentations. The first being Principal Appreciation month, and she recognized the outstanding job all our principals are doing. Mary presented Penny Andrews with chocolate bars to share with rest of her colleagues. The second presentation is a proclamation from the governor in honor of National School Bus Safety week. Jesse Miller was present and Mary thanked him for the work his whole department does in seeing to our students' safety traveling to and from school. Mary shared that our transportation department operates at 100% safety rating. Assistant Superintendent Renae Burson discussed inquiry cycles, noting that Cape was the most recent. It is an opportunity for small groups of administrators to talk about what they are learning, and to go into classrooms to see it in action. After Cape, the group went to CRGE to visit classrooms, and to talk about rigorous learning. She said it makes for exciting days when she gets to get into classrooms. Assistant Superintendent Aaron Hansen thanked the principals for the hard work they do, and also thanked Sandi Christensen for her work earlier presenting Canyon Creek's improvement plan. Principals work every day to support students and staff and work long hours, many times into the evenings. He also recognized Superintendent Templeton who puts in long hours and supports this district in so many ways. Because Mary is so busy, Aaron got to fill in at the Georgia Pacific Community Advisory Panel Meeting which was held at the Camas Mill. Having never been to the mill, he said he learned so much. The district participated in the Great Shake-Out on Thursday. This is an earthquake drill, meeting the state requirement. He was under his desk like all the others for the two-minute drill. Aaron then formally introduced our junior class representative to the board: Briahna Ruth. Briahna will be alternating with senior class representative Emma Spaeth to attend our board meetings.

**E. Student Representative Report**

Briahna Ruth shared that she is on the cheerleading team, in ASB and is very active in general. She shared the ASB mission statement: To inspire WHS and the community to increase school spirit through creating unique experiences to help all feel included, accepted and safe. To achieve this they have started several activities, including creating an ASB Instagram page where

they post weekly Washougal Stars, game updates and 'shoutouts.' She shared that the Culinary program volunteered at Refuel to feed anyone in need of a meal in early October. ASB collected money with help from the Booster Club for the Santos family who recently lost their son, Lucas. That was the start of 'Make Someone Smile' during Homecoming week, where there were games during lunch and assemblies which increased student involvement. It is exciting to report that over half of Washougal High attended homecoming. A big part of that is because we made an attempt to offer more than just dancing at Homecoming. ASB also offered mini golf and laser tag for those who don't dance. A small group of 5-6 ASB students meet with the group Unite twice a week during ASB class time. The purpose of this is to spread positivity and the goal is to bring school and community together. Briahna said the next big event coming up is the Veterans Day assembly on November 4th. Students from ASB are welcoming honored guests and having lunch with them, which will be provided by the Culinary class. Veterans are welcome to visit throughout the school and classrooms during this day. Another upcoming event is Stuff the Bus, which helps stock the shelves of our local food pantries.

#### **F. Citizen Comments - General**

April Engle spoke about her concerns regarding the district's property next to Kerr Park. She stated that she knows there are no plans to sell, only to rezone at this time, but it is her request that there be an arrangement between the city and school board that would enable the city to purchase the property with help from Columbia Land Trust in order to keep it as a green space.

Cody Curtin then said he 100% agrees with April, and he also hopes the land will be kept as a green space. He said track athletes run through the greenbelt. He is well aware that it is two lots and feel you have a responsibility to keep it as a greenbelt. He thanked Briahna for her report on all the great things going on at WHS.

Kara Curtin also spoke about the Kerr property and said she was shocked to learn that it is the last green space in the city of Washougal.

Darrel Stump stated that he has not talked to anybody who is in favor of developing that property. Students use it for running and PE.

#### **4. Consent Agenda**

Board members received and reviewed these documents in advance of the meeting.

##### **A. Minutes (October 8, 2019)**

##### **B. Accounts Payable**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

##### General Fund

Warrant Numbers 223972-223972, totaling \$31.61 (Pay date: 10-8-19)  
Warrant Numbers 223973-223973, totaling \$489.58 (Pay date: 10-14-19)  
ACH Numbers 192000038-192000038, totaling \$2,275.00 (Pay date: 10-11-19)  
ACH Numbers 192000039-192000054, totaling \$55,607.96 (Pay date: 10-11-19)  
ACH Numbers 192000055-192000056, totaling \$642.04 (Pay date: 10-14-19)  
ACH Numbers 192000057-192000057, totaling \$738.99 (Pay date: 10-17-19)  
Manual Warrant Numbers 34-34, totaling \$0.93 (Pay date: 10-10-19)  
Manual Warrant Numbers 34-34, totaling \$19,479.17 (Pay date: 10-10-19)  
Manual Warrant Numbers 34-34, totaling \$27,459.80 (Pay date: 10-10-19)  
Void/Cancellations, totaling \$1,491.94 Pay date: 10-9-19)

##### ASB Fund

Warrant Numbers 24166-24168, totaling \$2,750.49 (Pay date: 10-4-19)  
Warrant Numbers 24169-24169, totaling \$100.00 (Pay date: 10-8-19)  
Warrant Numbers 24170-24170, totaling \$100.00 (Pay date: 10-9-19)  
Manual Warrant Numbers 34-34, totaling \$5,288.15 (Pay date: 10-10-19)

##### Capital Projects Fund

Warrant Numbers 4526-4526, totaling \$1,491.94 (Pay date: 10-11-19)

##### **C. Payroll (Pre-Approval October 2019)**

##### **D. Personnel**

##### **E. Field Trips**

##### **F. Highly Capable Grant Approval**

##### **G. Superintendent Goals**

##### **H. Board & Superintendent Working Agreement 2019-20**

##### **I. Approval of Consent Agenda**

Angela Hancock moved to approve the consent agenda as presented. Donna Sinclair seconded, and the motion carried unanimously.

## **5. Informational Presentations**

### **A. Staffing Update**

Aaron Hansen presented a staffing update. He shared a two-page document which explains our Principles of Staffing and showed a comparison of 2018-19 to 2019-20. He said we will use a similar approach this year when we look at staffing. The document also explained what the Prototypical Funding Model is and how it is used to fund school districts. Angela Hancock asked who is maintaining the athletic fields since we did not replace that position. Aaron said that our grounds department is taking care of all our grounds, including the athletic fields. Superintendent Templeton explained that we also have an interlocal agreement with the city to maintain Schmid Fields. Donna Sinclair said she appreciates the comparison. Angela asked about the loss of three night custodians and how that may be affecting the schools. Aaron explained the team, including Facilities Director Joe Steinbrenner and Debbie Kelly, custodial supervisor, felt we could be more efficient. He said we will look at how it is working as we go along. The idea is to get close to the prototypical funding model even though we don't think it is completely realistic. Mary said we are always looking for efficiencies in all areas. The board asked for the prototypical funding model, and Aaron will share.

## **6. Policy Governance**

### **A. Executive Responsibilities 5 - Staff Compensation**

Aaron Hansen had nothing further to add for Executive Responsibilities (ER) 5.

## **7. Future Agenda Items**

Legislative Priorities will be covered on November 12th.

## **8. Board Evaluation**

Cory Chase collected the board's self-evaluation forms.

## **9. Adjourn**

Angela Hancock moved to adjourn the meeting at 7:28 p.m. Donna Sinclair seconded, and the motion carried unanimously.

**Dated this 12th day of November, 2019**

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**President**

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**Secretary to the Board**