

**Washougal School District 112-6
Board of Directors Meeting Minutes
Tuesday, October 23, 2018**

**Work Session 5:00 p.m.; Executive Session 6:00 p.m.; Regular Meeting 6:30 p.m.
Canyon Creek Middle School, Room # 229**

Generated by Kori Kelly on Tuesday, October 23, 2018

PRESENT: Cory Chase, Board Director; Donna Sinclair, Board Director; Angela Hancock, Board Director; Renae Burson, Assistant Superintendent; and Mary Templeton, Superintendent and Secretary to the Board. The absences of Board Directors Teresa Lees and Ron Dinius were excused.

1. Work Session, 5:00 p.m.

A. Canyon Creek Middle School Improvement Plan

Canyon Creek Middle School (CCMS) Principal Sandi Christensen welcomed everyone to CCMS, and presented the School Improvement Plan (SIP) along with teachers Leanna Vaughn (Math), Rachel Cowell (ELA), and Kathryn Baxter (Special Education). Sandi highlighted culture of attendance (chronic absenteeism), school climate, and working on plans to extend the Club 8 program at JMS to include CCMS students. English Language Arts (ELA) staff is focusing on writing, Math staff is focusing on new curriculum, and they are very excited about it. Sandi wrapped up by talking about the Administrators' PLC, and Center for Educational Leadership (CEL) training for principals. Mary Templeton thanked the team for taking a look at data. Cory shared it is good as a board to hear the enthusiasm for the work. Donna echoed her excitement for the enthusiasm.

2. Executive Session, 6:00 p.m.

A. RCW 42.30.110(1)(g) - Personnel

Cory Chase called the meeting to order at 6:00 p.m. and immediately recessed to Executive Session until 6:30 p.m.

3. Opening Items - Regular Meeting, 6:30 p.m.

A. Call to Order, Regular Meeting-Pledge of Allegiance

Cory Chase called the regular meeting back to order at 6:30 p.m. and led the pledge of allegiance.

B. Agenda Revisions

Superintendent Mary Templeton added three field trips to the consent agenda, and materials were provided in the board's blue folders. Mary noted there is a new field trip checklist for accountability.

C. Comments-Board of Directors

Donna Sinclair thanked Sandi and CCMS staff for the great SIP presentation. It was great to hear from teachers and experience their enthusiasm. Angela Hancock shared about the board workshop on Saturday to work on goals. She is excited to work with the other members. The learning curve has been huge, but she is excited with the energy and culture. Cory Chase said it was a great opportunity to work with Colleen from WSSDA. The board talked about collective years of experience, and it was great to get everyone together to talk about goals and communication. Cory gave his thanks to CCMS for hosting and presenting their SIP.

D. Superintendent's Update

Superintendent Mary Templeton shared her excitement to be at CCMS, and stated she has hit the four month mark. She loves this job, and the ability to be in classrooms with kids. We have great students who are respectful and working hard. She recently did a bus ride-along. HR Director Marian Young held a recruitment event for substitute teachers last night. Assistant Superintendent Renae Burson held a Secondary Principal PLC this morning. They talked about support, Club 8, attendance strategies, and the upcoming science adoption.

E. Comments-Citizens

None.

4. Consent Agenda

Board members received and reviewed these documents in advance of the meeting.

A. Minutes (October 9, 2018)

B. Accounts Payable

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

General Fund

Warrant Numbers 222120 through 222131, totaling \$88,498.85 (Pay date: 10-26-18)
Manual Checks #22, totaling \$20,820.59 (Pay date: 10-11-18)
Manual Checks #22, totaling \$29,639.03 (Pay date: 10-11-18)
Warrant Numbers 222119 through 222119, totaling \$152.17 (Pay date: 10-16-18)
ACH Numbers 181900039 through 181900049, totaling \$11,538.34 (Pay date: 10-12-18)
ACH Numbers 181900051 through 181900071, totaling \$40,393.07 (Pay date: 10-26-18)

ASB Fund

Warrant Numbers 41829 through 41830, totaling \$2,283.00 (Pay date: 10-12-18)
Warrant Numbers 41831 through 41848, totaling \$12,383.06 (Pay date: 10-26-18)
ACH Numbers 181900037 through 181900038, totaling \$1,108.82 (Pay date: 10-12-18)
ACH Numbers 181900050 through 181900050, totaling \$47.53 (Pay date: 10-26-18)
Manual Checks #22, totaling \$1,167.84 (Pay date: 10-11-18)
Manual Checks #22, totaling \$2,495.00 (Pay date: 10-11-18)

Capital Projects

Warrant Numbers 4461 through 4461, totaling \$7,600.00 (Pay date: 10-16-18)
Warrant Numbers 4460 through 4460, totaling \$290.00 (Pay date: 10-16-18)
Warrant Numbers 4462 through 4466, totaling \$303,342.07 (Pay date: 10-26-18)

C. Payroll (Pre-Authorization October 2018)

D. Personnel

Appointments:

- Eric Johnson, Girls BB+Equip, JMS, effective 10/22 - 12/12/18
- Katie Hofsess, Girls Basketball, JMS, effective 10/22 - 12/12/18
- Erick A. Johnson, Girls Basketball, JMS, effective 10/22 - 12/12/18
- Glenn Rhodes, Girls Basketball, JMS, effective 10/22 - 12/12/18
- James Vaughan, Girls BB+Equip, CCMS, effective 10/22 - 12/12/18
- Ryan Isaacson, Girls Basketball, CCMS, effective 10/22 - 12/12/18
- David Lowman, Girls Basketball, CCMS, effective 10/22 - 12/12/18
- Kyle Eakins, Wrestling & Equipment, CCMS, effective 10/22 - 12/15/18
- Randy Lees, Wrestling, CCMS, effective 10/22 - 12/15/18
- Scott Dizmang, Wrestling, CCMS, effective 10/22 - 12/15/18
- Kathy Brashers, Wrestling, CCMS, effective 10/22 - 12/15/18
- Teilissa Tua, Volleyball, JMS, effective 9/10 - 10/10/18
- Heather Christofferson, Playground-Crossing Guard, HES, effective 10/9/18
- Randy Austin-Garza, Para, WHS, effective 10/24/18
- Anna Stanton, Para, GES, effective 10/11/18
- Alaina Smith, ASL Interpreter, JMS, effective 10/11/18
- Sheri Cranford, Para - ELL & Overload, CHS/CCMS, effective 10/4/18
- Charlene Fischer, Bus Driver, BB, effective 10/15/18
- Angela Franke, Para, HES, effective 10/22/18
- Jami Halverson, Server II, CCMS, effective 10/15/18
- Lisa Leahy, Para, JMS, effective 10/24/18
- Mary Sommers, OT, District, effective 11/05/18

Leaves of Absence:

- Angela Austin, Bus Driver, BB, effective 10/8 - 10/23/18
- Laura Spangenberg, Cashier, WHS, effective 8/23/18 -1/9/19

E. Highly Capable Grant Approval

F. Board/Superintendent Working Agreement

G. Superintendent Goals

H. Approval of Consent Agenda

Donna Sinclair moved to approve the consent agenda with the noted field trip additions. Angela Hancock seconded, and the motion carried unanimously.

5. Informational Presentations

A. Highly Capable Plan Presentation

Highly Capable Program Coordinator Kathy Sloop thanked the board for approving the grant assurance earlier in the consent agenda. She presented data on demographics, nomination process, equity, and professional development. Accomplishments included: run within revenue, program in full compliance in Consolidated Program Review (CPR), and OSPI approved reporting for 18-19. Kathy took questions from the board.

B. Construction Update

Facilities Director Joe Steinbrenner presented an overview of past and current construction projects. Joe highlighted the original bond projects, and gave status updates on the new projects including: Fishback Stadium bathrooms and concessions (anticipated completion by 11/6/18), new stadium seating (completed in June), visitor seating (completed in August); Gause Elementary (GES) circulation project (anticipated completion date of 8/20/19 due to a rock chip found by archaeology); Hathaway Elementary (HES) covered play structure (in progress); GES covered play structure (in progress); and the CCMS athletic storage building (anticipated completion date of 11/6/18). Additional summer projects funded by set aside funds included asphalt repairs, art room flooring, gym floor recoating, and water bottle filling stations.

6. Proposals for Action

A. Approval of PSE Collective Bargaining Agreement

Donna Sinclair moved to approve the 2018-2019 PSE Collective Bargaining Agreement as presented. Angela Hancock seconded and the motion carried unanimously.

7. Policy Revision, second reading

A. Policy 2170 - Career and Technical Education

Angela Hancock moved to approve Policy 2170 - Career and Technical Education as presented. Donna Sinclair seconded, and the motion carried unanimously.

B. Policy 3116 - Students in Out-of-Home (Foster) Care

Angela Hancock moved to approve Policy 3116 - Students in Out-of-Home (Foster) Care as presented. Donna Sinclair seconded, and the motion carried unanimously.

8. Policy Governance

A. Executive Responsibilities 5 - Staff Compensation

HR Director Marian Young presented ER 5. Highlights included the busy bargaining season with all four contracts open, and the offer of competitive wages to attract the best staff. Cory Chase collected monitoring report response forms from all board members present, noting the approval of ER 5.

B. Ends Policy – Educating the Whole Child

Assistant Superintendent Renae Burson presented the Ends Policy. Highlights included: improvement framework (new) vs. report card (old), ESSA index & lowest performing 5%, ESD training for supports, and a deep look at data. Cory Chase collected monitoring report response forms from all board members present, noting the approval of the Ends Report.

9. Future Agenda Items

None.

10. Board Evaluation

11. Adjourn

Donna Sinclair moved to adjourn the meeting at 7:53 p.m. Angela Hancock seconded, and the motion carried unanimously.

Dated this 13th day of November, 2018

President

Secretary to the Board