

**Washougal School District 112-6
Board of Directors Meeting Minutes
Tuesday, February 12, 2019**

**Board Work Session, 5:00 p.m.; Regular Meeting, 6:30 p.m.
Excelsior Building at Washougal High School**

Generated by Kori Kelly on Tuesday, February 12, 2019

PRESENT: Cory Chase, Board Director; Teresa Lees, Board Director; Donna Sinclair, Board Director; Angela Hancock, Board Director; Renae Burson, Assistant Superintendent; and Mary Templeton, Superintendent and Secretary to the Board. The pre-arranged absence of Board Director Ron Dinius was excused.

1. Work Session, 5:00 p.m.

A. Washougal High School Improvement Plan

Washougal High School (WHS) Principal Aaron Hansen and staff began their WHS SIP presentation for 2018-19 at 5:06 p.m. Highlights included: activities, athletics, and awards from Semester 1; work on "Our Why" (To Inspire, Empower and Prepare all students to be college, career, and life ready). Associate Principal Sheree Clark presented on building capacity for leadership through AVID, technology training, focused note-taking, organizational skills, and PLC time. Teacher Mary Pursely spoke on focused note-taking, how the special education department is working with the social studies department, and risk factor data for special education students. Aaron Hansen shared demographic data, the large improvement of passing grades at the end of Semester 1, reduced suspension rates due to the use restorative practices, and graduation data. Amanda Klackner spoke about truancy and process and supports in place to get students to on-time graduation.

Board Director Cory Chase left the meeting at this time, and Board Director Teresa Lees joined the meeting at this time.

2. Opening Items - Regular Meeting, 6:30 p.m.

A. Call to Order, Regular Meeting-Pledge of Allegiance

Donna Sinclair called the meeting to order at 6:37 p.m. and led the pledge of allegiance.

B. Agenda Revisions

Superintendent Mary Templeton requested to add a Proposal For Action for the board to consider granting permission for the Girls' Basketball team to travel or play on this coming Sunday. Due to the extreme weather around the State, Washington Interscholastic Activities Association (WIAA) has extended the season for make-up games and those games may need to take place on Sunday.

C. Comments-Board of Directors

Teresa Lees gave her thanks to the team driving around checking roads. It is really nice to be updated and kept on track. Angela Hancock remarked on the weather, and was glad to be here. Donna Sinclair thanked Aaron and staff for the great presentation. Donna also thanked Mary for the weather song.

D. Superintendent's Update

Superintendent Mary Templeton shared the District has been busy making weather decisions, and Transportation Supervisor Jesse Miller has been out checking roads at 4:00 a.m. We are seeing some difficulty in making up events when there is snow in the entire state. Thanks were given to Les Brown for managing the weather messaging, and to Facilities Director Joe Steinbrenner for keeping buildings warm, secured, and the power on. Assistant Superintendent Renae Burson shared she just got back from Community Anti-Drug Coalitions of America (CADCA) Conference with Unite! Coalition in Washington, D.C.

E. Student Representative Report

The question the Student Representatives were asked to answer this month was: "Based on your experiences, what do you believe are the essential skills and attributes of an outstanding student?" Faith Torgerson shared that she went from being a struggling student to a successful one, and believes the essential skills are time management, self advocacy, and attendance. Kiara Kallie shared how she spoke at the recent Martin Luther King, Jr. assembly, and her experiences growing up in a mixed-race military family.

F. Comments-Citizens

Ernie Suggs, Washougal City Councilor, came to say hello. He and his wife raised six daughters here who went through the district. If there is anything needed from the city, let him know.

3. Consent Agenda

A. Minutes (January 22, 2019)

B. Accounts Payable

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

General Fund

Warrant Numbers 222613-222626, totaling \$44,873.33 (Pay date: 1-22-19)
Warrant Numbers 222647-222729, totaling \$169,847.60 (Pay date: 1-31-19)
ACH Numbers 181900213-181900221, totaling \$8,992.11 (Pay date: 1-31-19)
ACH Numbers 181900223-181900223, totaling \$5,775.00 (Pay date: 2-6-19)

ASB Fund

Warrant Numbers 41946-41968, totaling \$22,996.07 (Pay date: 1-31-19)
Voids/Cancellations, totaling \$2,816.33
ACH Numbers 181900222-181900222, totaling \$415.80 (Pay date: 1-31-19)

Capital Projects Fund

Warrant Numbers 4488-4493, totaling \$2,073,643.04 (Pay date: 2-15-19)

C. Payroll (January 2019)

General Fund (\$3,074,715.33)

Warrant Numbers 1000273 – 1000279 totaling \$5,102.96 (Pay date: 1-31-19)
Warrant Numbers 222627 – 222646, totaling \$298,380.64 (Pay date: 1-31-19)
ACH Numbers 181900210 – 181900212, totaling \$221,708.07 (Pay date: 1-31-19)
Non-Warrants, totaling \$2,549,523.66 (Pay date: 1-31-19)

D. Personnel

Appointments:

Dani Allen, Boys Basketball, JMS, effective 1/14/19
Jeff Lukowiak, Boys Soccer, WHS, effective 3/26/19
Hollie Foltz, Para, GES, effective 2/11/19

Resignations:

Ashley Weber, Teacher, CRGE, effective 6/17/2019
Anna Linde, Track & Equipment, JMS, effective 1/29/19
Margie Shoemaker, Day Custodian, CCMS, effective 7/31/19
MacKenzie Nelson, Teacher, GES, effective 6/17/2019
Meaghan Smuts, Teacher, HES, effective 6/17/2019

Retirements:

Jocelyn Aldridge, Teacher, CHS, effective 6/17/2019

Leaves of Absence:

Mary LaFrance, ASB Tech, WHS, effective 3/14/19-3/27/19
Daryl Guy Havens, Day Custodian, HES, effective 2/11/19 - 3/11/19
Nancy Sonneson, Cook/Server I, GES/WHHS, effective 2/4/19 - 4/18/19
Robert Boley, Bus Driver, BB, effective 2/8/19 - 4/15/19
Sara Genova, Bus Driver, BB, effective 2/4/19 - 3/29/19
Cherise Marshall, Teacher, JMS, effective 2019-2020 SY

Non-Matched Endorsement:

Linda Miller, AP Biology; Anatomy, WHS, effective 9/7/18 - 6/18/19
Jason Barnes, Intro to Computer Tech, CCMS, effective 9/7/18 - 6/18/19
Lora Brandt, PE, CCMS, effective 9/7/18 - 6/18/19

Approval of Limited Certification:

Jessica Warta, Long-Term Sub, JMS, effective 1/15/19 - 6/18/19

E. Contracts

F. Donations

G. Approval of Consent Agenda

Teresa Lees moved to approve the consent agenda as presented. Angela Hancock seconded, and the motion carried unanimously.

4. Informational Presentations

A. Superintendent Entry Plan Update & Progress

Superintendent Mary Templeton shared a progress report used to hold herself accountable for the things she said she would do. Phase 1 is complete, and she is moving forward into Phase 2 and Phase 3 of the entry plan. Mary went through a few of the completed items, and shared that the completed document will soon be posted online.

B. Safe Routes to Schools

Facilities Director Joe Steinbrenner gave a quick refresher about the trail project from the Sunset Ridge neighborhood to Jemtegaard Middle School (JMS) and Columbia River Gorge Elementary (CRG). This is a joint project with the City of Washougal, and will include a paved pathway, bridge, lighting, plantings, and will be ADA accessible. The District is asking for approval of easements and an interlocal agreement with the City of Washougal to allow for construction, and outlining ongoing agreements with the City.

5. Proposals for Action

A. Approval of Property Easement

Mary Templeton requested approval of two easements and an interlocal agreement with the City of Washougal. Angela Hancock moved to approve the easements and interlocal agreement as presented. Teresa Lees seconded, and the motion carried unanimously.

B. Approval of Resolution 2018-19-04: Declaration of Surplus

Mary Templeton requested approval to declare surplus real estate parcel ASN 134163-000 located at 4855 Evergreen Way, and parcels 75359644, 75359646 and 75358010 located at 995 E Street which no longer meet the needs of the district. Angela Hancock moved to approve Resolution 2018-19-04: Declaration of Surplus as presented. Teresa Lees seconded, and the motion carried unanimously.

C. Approval of 2019-2020 District Calendar

HR Director Marian Young presented the 2019-2020 District Calendar in conjunction with the Executive Responsibilities (ER) 15 - District Calendar. Marian described the collaborative process used with the associations and staff to come to an agreement. Angela Hancock moved to approve the 2019-2020 District Calendar as presented. Teresa Lees seconded, and the motion carried unanimously.

D. Approval of Sunday Game

Due to extreme weather across the state and several canceled games, WIAA has extended the season for make-up games and those games may need to take place on Sunday. Mary Templeton asked the board to approve game play or travel on Sunday if needed. It is possible depending on how the team does that it will not be necessary. This is an out of the ordinary, one-time request. The board discussed trying to avoid Sunday if possible, and does not want it to become the norm. Mary Templeton stated it is just this one time due to extreme circumstances. Teresa Lees moved to allow game play on Sunday for this time only. Angela Hancock seconded, and the motion carried unanimously.

6. Policy Governance

A. Executive Responsibilities 15 - District Calendar

HR Director Marian Young presented Executive Responsibilities (ER) 15 - District Calendar. Marian shared she had the pleasure to work with staff including Washougal Association of Educators (WAE) and Public School Employees (PSE) on this annual process. Marian gave an overview of the process, the parameters and considerations, and noted the change of making it a more efficient process in asking for approval in one meeting. The committee placed a high value on maximizing the number of instructional days prior to assessment, the needs of students and families, consistency with neighboring districts (Evergreen/Cascadia Technical Academy), snow day placement, grading and conference placement, and distribution. The first day of school for the 2019-2020 school year will be on Tuesday, August 27, 2019. Donna Sinclair collected monitoring report response forms from all board members present, noting the approval of ER 15.

B. Executive Responsibilities 14 - Instructional Materials Selection

Assistant Superintendent Renae Burson presented ER 14 - Instructional Materials Selection. Highlights included: the adoption process (stakeholder input, alignment to standards, and ensuring inclusiveness) and the implementation plan (professional development, supplementation as needed, pacing guidelines and assessments). Renae noted the work being done in Science, Math and Social Studies in 2018-19. Donna Sinclair collected monitoring report response forms from all board members present, noting the approval of ER 14.

7. Policy Revision, second reading

A. Policy 2410 - High School Graduation Requirements

Mary Templeton asked for approval of Policy 2410 - High School Graduation Requirements to reflect Washington State School Directors Association (WSSDA) recommended language. Angela Hancock moved to approved Policy 2410 - High School Graduation Requirements as presented. Teresa Lees seconded, and the motion carried unanimously.

8. Future Agenda Items

None.

9. Board Evaluation

Donna Sinclair collected the board's self-evaluation forms.

10. Adjourn

Angela Hancock moved to adjourn the meeting at 7:47 p.m. Teresa Lees seconded, and the motion carried unanimously.

Dated this 26th day of February, 2019

President

Secretary to the Board