

**Washougal School District 112-6**  
**Board of Directors Meeting Minutes**  
**Tuesday, February 13, 2018**

**Regular Board of Directors Meeting, 6:30 p.m.**  
**District Office Board Room**

Generated by Cassi Marshall on Tuesday, February 13, 2018

**PRESENT:** Cory Chase, Board Director; Teresa Lees, Board Director; Ron Dinius, Board Director; Elaine Pfeifer, Board Director; Donna Sinclair, Board Director; Patricia Boles, Assistant Superintendent; and Mike Stromme, Superintendent and Secretary to the Board.

**1. Opening Items**

**A. Call to Order, Regular Meeting - Pledge of Allegiance**

Cory Chase called the meeting to order at 6:31 p.m. and led the pledge of allegiance.

**B. Agenda Revisions**

None.

**C. Comments - Board of Directors and Administrators**

Elaine Pfeifer attended a recent community meeting as part of the superintendent search process, and was impressed with the great community turnout.

Ron Dinius participated in the January 28-29 Legislative Conference, with two other board members. He was pleased that they were able to meet with many legislators, and that the governor's speech included significant talk about fully funding schools. On Saturday, February 17, State Senator Ann Rivers will be holding a Town Hall meeting in Camas, WA. This is a great opportunity to share thoughts and ask questions of one of our elected officials.

Cory Chase appreciated the chance to meet with state legislators at the recent conference. Though a lot of good work has been done, there remains much more to do. It was worthwhile to spend two days at the Legislative Conference.

Teresa Lees expressed her appreciation to the many staff members who stay after school to help our students in a variety of ways.

Donna Sinclair thanked Mike Stromme for his work in educating legislators about the issues impacting our district and others.

**D. Superintendent's Update**

Mike Stromme thanked board members for representing the district so well at the recent Legislative Conference. It is positive to hear that the proposed regionalization factors related to school funding are being discussed.

**E. Student Representative Report**

Scott Anderson and Andrea Gonzalez, Washougal High School (WHS) seniors, spoke to the board about the essential skills and attributes of an outstanding student. The students surveyed staff and students, receiving more than 100 responses. Teachers and students listed work ethic, willingness to ask for help, being prepared, attitude and time management as keys to success. Students also spoke about getting involved, helping others, maintaining balance, and putting in effort as important. The board thanked Andrea and Scott for the informative presentation.

**F. Comments - Citizens**

Frank Zahn, Gause Elementary School teacher, spoke to the board as President of the Washougal Association of Educators (WAE). He thanked the board for the community meetings held by the superintendent search consultants. WAE appreciates that the board is listening, and staff feels that they are being heard. Frank stressed the need for working together and communicating well as contract negotiations begin.

Jaron Barney, district parent and former board director, shared that he recently attended the parent focus group meeting as part of the superintendent search process. He shared that it is important for the district to continue with the innovative, forward-thinking leadership that we have had for the last three years. In education, we should never be satisfied with the status quo, but always looking to make things better. Jaron closed by thanking Dr. Stromme for his service, noting that he considers it a privilege to have had the opportunity to work with him.

Ryan Isaccson, WHS teacher, is currently in his 22nd year of teaching and coaching in the district. He shared his concerns related to competition in the hiring and retention of district staff due to salary differences with other districts. He also has concerns about the state's regionalization factors, and has communicated with board members and state legislators about the issue. He asked the board to take on the challenge of being more competitive and would like to hear a strategy for moving forward in this area.

**2. Consent Agenda**

Board members received and reviewed these documents in advance of the meeting.

## **A. Minutes (January 23, 2018)**

### **B. Accounts Payable**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

#### ASB Fund

Warrant Numbers 41550 - 41551, totaling \$132.12 (Pay date: 1/16/2018)

Warrant Numbers 41552 - 41583, totaling \$22,744.64 (Pay date: 2/16/2018)

ACH Numbers 171800217 - 171800218, totaling \$82.64 (Pay date: 1/26/2018)

#### Capital Projects Fund

Warrant Numbers 4381 - 4382, totaling \$9,115.20 and Voids/Cancellations totaling \$9,056.20 (Pay date: 1/24/2018)

Warrant Numbers 4383 - 4389, totaling \$188,272.20 (Pay date: 2/16/2018)

#### General Fund

Warrant Numbers 212662 - 212702, totaling \$48,696.98 and Voids/Cancellations totaling \$6,261.00 (Pay date: 1/26/2018)

Warrant Numbers 212732 - 212782, totaling \$261,562.59 (Pay date: 2/16/2018)

ACH Numbers 171800202 - 171800216, totaling \$1,672.14 (Pay date: 1/26/2018)

ACH Numbers 171800222 - 171800241, totaling \$49,733.80 (Pay date: 2/16/2018)

### **C. Payroll (January 2018)**

#### General Fund (\$2,557,440.53)

Warrant Numbers 1000175 – 1000184, totaling \$6,290.75 (Pay date: 1/31/2018)

Warrant Numbers 212703 – 212731, totaling \$644,956.39 (Pay date: 1/31/2018)

ACH Numbers 171800219 – 171800221, totaling \$220,544.70 (Pay date: 1/31/2018)

Non-Warrants, totaling \$1,685,648.69 (Pay date: 1/31/2018)

### **D. Personnel**

#### Appointments:

- Hajek, Dave, Head Track, WHS, effective 2/26 - 5/4/18
- Seekins, Dana, Asst. Track, WHS, effective 2/26 - 5/4/18
- McRae-Smith, Kara, Asst. Track, WHS, effective 2/26 - 5/4/18
- Howard, Terry, Asst. Track, WHS, effective 2/26 - 5/4/18
- Martell, Christopher, Asst. Track, WHS, effective 2/26 - 5/4/18
- Edwards, Steven, Asst. Track, WHS, effective 2/26 - 5/4/18
- Collins, Jaycop, Head Baseball, WHS, effective 2/26 - 5/4/18
- Carter, Zac, Asst. Baseball, WHS, effective 2/26 - 5/4/18
- Carver, John, Head Softball, WHS, effective 2/26 - 5/4/18
- Chilcote, A. Bruce, Asst. Softball, WHS, effective 2/26 - 5/4/18
- Watts, Angela, Head Girls Tennis, WHS, effective 2/26 - 5/4/18
- Ladage, Michael, Asst. Girls Tennis, WHS, effective 2/26 - 5/4/18
- Allen, D. Scott, Head Girls Golf, WHS, effective 2/26 - 5/4/18
- Tyger, John, Head Boys Soccer, WHS, effective 2/26 - 5/4/18
- Boyce, Bradley, Asst. Boys Soccer, WHS, effective 2/26 - 5/4/18
- Tiffaney Forney, Game Manager, WHS, effective 2/26 - 5/4/18
- Lewis, Greg, Game Manager, JMS/CCMS, effective 1/2/18-5/10/18
- Zumwalt, Jenny, Para-ELL, CCMS, effective 1/18/18
- Harte, Marianne, Para-ELL, CHS, effective 1/25/18
- Genova, Sara, Para, JMS, effective 1/25/18
- Macdonald, Stephanie, Server II, JMS, effective 1/29/18
- Russell, Lyndsey, Teacher, GES, effective 2/9/18

#### Terminations:

- Brown, Serena, Playground Asst, JMS, effective 1/31/18

#### Resignations:

- Hutton, Mathew, Network Support Specialist, DO, effective 2/28/18

#### Leaves of Absence:

- Beaty, Katie, Teacher, JMS, effective 2/26 - 4/27/18

#### Non-matched Endorsements:

- Pfeifer, Tim, Math/Science Teacher, CCMS, effective 09/07/17 - 06/19/18
- Bohn, Jennifer, Band/Drama Teacher, JMS, effective 09/07/17 - 06/19/18
- Miller, Linda, Science Teacher, WHS, effective 09/07/17 - 06/19/18
- Schatz, Donna, Science Teacher, WHS, effective 09/07/17 - 06/19/18

## **E. Contracts**

### **F. Approval of Consent Agenda**

Elaine Pfeifer moved to approve the consent agenda as presented. Ron Dinius seconded and the motion carried unanimously.

## **3. Informational Presentations**

### **A. Superintendent Search Consultant Update Report**

Roger Rada, superintendent search consultant with Northwest Leadership Associates, shared the results of the focus group meetings held in the community last week. Roger was impressed with the turnout at all of the meetings. He provided highlights and recurring themes of the input gathered, and shared the search timeline. The board thanked Roger for the information.

## **4. Policy Governance**

### **A. Executive Responsibilities 14 - Instructional Materials Selection**

Patsy Boles shared evidence in support of Executive Responsibilities (ER) 14, related to the selection of the district's instructional materials. ER 14 was approved by consensus.

### **B. Executive Responsibilities 15 - District Calendar**

Marian Young presented evidence in support of ER 15, related to the district's school calendar. ER 15 was approved by consensus.

## **5. Proposals for Action**

### **A. Recommendation: Set District Calendar Start Date 2018-19**

Marian Young explained the board's authority to set the first day of school each year. She shared a recommendation to set the district calendar start date for the 2018-19 school year as Tuesday, August 28, 2018. Elaine Pfeifer moved to approve the recommendation and the start date as proposed. Donna Sinclair seconded, and the motion carried unanimously. With the first day set, proposed calendars will be drafted and brought to the board at an upcoming meeting.

### **B. Recommendation: Approval of Change Order No. 5**

Mike Stromme shared a recommendation to approve a construction change order. Adam Cormack, with R & C Management, answered board questions about costs and final approval timeline. Ron Dinius moved, seconded by Elaine Pfeifer, to approve Change Order No. 5 as presented. The motion carried unanimously.

## **6. Policy Revision, first reading**

### **A. Policies 2023, 3115**

Mike shared background information related to the proposed addition of Policy 2023 (Digital Citizenship and Media Literacy) and the proposed revisions to 3115 (Homeless Students - Enrollment Rights and Services). Donna Sinclair noted that she is glad that policy related to digital citizenship and media literacy is being considered. The policies will be brought back to the next regular meeting for a second reading.

## **7. Future Agenda Items to be added to the Planning Calendar**

Ron Dinius asked if an additional board work session with Washington State School Directors' Association (WSSDA) will be scheduled. Mike Stromme will consult the notes from the last session, and communicate further with board members and the WSSDA consultant.

## **8. Board Evaluation**

Cory Chase collected the board's self evaluation forms.

## **9. Adjourn**

Donna Sinclair moved, seconded by Ron Dinius, to adjourn at 7:44 p.m. The motion carried unanimously.

**Dated this 27th day of February, 2018**

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**President**

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**Secretary to the Board**