

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting Minutes
Tuesday, April 28th, 2015, 6:30 p.m.
Washougal High School

PRESENT: Ron Dinius, Board Director; Karen Rubino, Board Director; Teresa Lees, Board Director; Bruce Westfall, Board Director; and Dawn Tarzian, Superintendent and Secretary to the Board. Elaine Pfeifer, Board Director, excused due to illness.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Ron Dinius called the meeting to order at 6:41 p.m., led the pledge of allegiance, and immediately recessed to a public budget hearing for the Capital Projects Budget Extension.

2. PUBLIC BUDGET HEARING

Business Manager Brian Wallace presented that by law a public hearing must be held when adjustments are made to the budget. Brian explained that a budget extension is necessary to get the authority and capacity to begin on the capital bond projects. There was no public comment. Ron Dinius called the regular meeting back to order at 6:43 p.m.

3. AGENDA REVISIONS (none)

4. CONSENT AGENDA

Board members received and reviewed these documents in advance of the meeting. Ron noted the addition of the FBLA field trip form in blue folders.

A. Meeting Minutes April 21, 2015

B. Accounts Payable

C. Budget Status Report March 2015

D. Payroll

E. Personnel Report

Certified Appointments: Beverly Robertson, English/Language Arts Teacher (WHS).

Certified Resignation: Amy Keller, PE/Music Teacher (GES) and Student Mentor, (JMS);

Raymond Tufts, Woodworking Teacher (WHS).

Spring Sport Coaches: Willie Gary, Assistant Track Coach (JMS).

F. Contracts

G. Travel

H. Field Trips

I. Donations

Karen Rubino moved to approve the consent agenda as presented. Bruce Westfall seconded, and the motion carried unanimously.

5. INFORMATIONAL PRESENTATIONS

A. Introductions of Construction Management Team & Review of Architect Hiring Process

Facilities Director Joe Steinbrenner introduced Construction Manager Rick Yeo. Rick said he is

excited to be here, and is looking forward to delivering the new facilities. He has been building schools for 42 years, and is a school board member in Yamhill. Rick presented a handout to the board outlining the architect hiring process. The selection committee decided to split the work into small projects and large projects. Pending signed contracts, BBL Architects was selected for the small projects, and LSW Architects was selected for the large projects. Karen Rubino shared that she was on the committee, and that she liked the process and the decision to split the work between two firms. Ron Dinius asked if the architects' timelines matched what had been projected. Rick and Joe answered yes.

B. Washougal High School Improvement Plan Presentation

Principal of Washougal High School Aaron Hansen welcomed the board to WHS, and noted the move from the commons to the library. Aaron introduced Krysia Woods, the new student representative to the board. Krysia will serve until winter 2016. Aaron shared his excitement to have her here. Aaron also introduced PAC (parent advisory council) members, Sheree Gomez, the new Associate Principal for next year, and CTE Director Marsha Spencer and Associate Principals Gordon Washburn and Carol Boyden, thanking them all for being there to support the presentation. Aaron showed a video made by outgoing student representative, Sam Barnes, who could not attend. The video was an overview of what is happening this spring—classes, events, activities, sports and prom! Library Media Specialist Hillary Marshall presented an overview of the WHS Library program. The board table included Chromebooks currently in use at the school, and Hillary walked the board through the library pages and offerings. Hillary spoke about the library budget, grant writing, building the library collection, and use of technology. The district just saw another year of Battle of the Books, with Cape Horn-Skye winning again. Hillary is developing K-12 Library Curriculum and Informational Literary standards district-wide. She would like to see certificated librarians in each building, full time library assistants, more grant writing, and more digital resources. Career Specialist Lisa Leonard presented on career cruising, course offerings, the volunteer fair, workshops (including scholarship writing, college essay writing, and financial aid night), Career Day, and research that goes into post high school options. The board was given a packet of handouts showing many of those options available to students. The board thanked everyone for their time and great work.

C. Spring Class Size Report

HR Director Marian Young presented information on the Spring Class Size Report. Marian referenced the two comparison charts that were in the board packets. Overall, the number of classrooms with overload is similar to previous years.

6. POLICY REVISIONS

A. Policy 3520 – Student Fees, Fines or Charges, second reading & approval

Superintendent Dawn Tarzian requested that the board look in their blue folders to see a minor change made to Policy 3520 since board packets went out. The intent of the policy was to allow for free and reduced lunch eligibility for the first thirty operating days, not just through the month of September.

Karen Rubino moved to approve Policy 3520 as presented. Bruce Westfall seconded, and the motion carried unanimously.

7. PROPOSALS FOR ACTION

A. Construction Manager Contract

Karen Rubino moved to approve the Construction Manager Contract as presented. Teresa Lees seconded, and the motion carried unanimously.

B. Resolution 2014-15-06: Capital Projects Budget Extension

Karen Rubino moved to approve Resolution 2014-15-06: Capital Projects Budget Extension as presented. Bruce Westfall seconded, and the motion carried unanimously.

C. Resolution 2014-15-07: Study and Survey Approval

Karen Rubino moved to approve Resolution 2014-15-07: Study and Survey as presented. Bruce

Westfall seconded, and the motion carried unanimously.

D. Resolution 2014-15-08: Bond Sales (Roll Call Vote)

Ron Dinius asked the board to approve Resolution 2014-15-08: Bond Sales by roll call vote: Bruce Westfall, aye; Teresa Lees, aye; Karen Rubino, aye; Ron Dinius, aye. The motion carried unanimously.

E. Bus Purchase

Bruce Westfall moved to approve the Bus Purchases proposal as presented. Teresa Lees seconded, and the motion carried unanimously.

8. FUTURE AGENDA ITEMS TO BE ADDED TO THE BOARD PLANNING CALENDAR

Supt. Dawn Tarzian interjected here to acknowledge a few people. Dawn acknowledged Sheree Gomez for the talent and knowledge she will bring to the district, Hillary Marshall's obvious leadership, and Lisa Leonard's ability to fill Marsha Spencer's shoes. Finally, Dawn thanked Business Manager Brian Wallace for the service he has provided the district and board. Brian helped all of us understand the budget, levies, and bond issues, and with such grace and skill. This is Brian's last board meeting, so Dawn presented Brian with a small gift of appreciation. Brian said that this Friday is his last day in the district, but will work with the new Business Manager Larry Mayfield throughout the transition. Ron Dinius thanked Brian for his professionalism and patience.

9. BOARD EVALUATION

Ron Dinius collected the board's self-evaluation forms. The results are attached.

10. ADJOURN

Bruce Westfall moved to adjourn the meeting at 8:17 p.m. Teresa Lees seconded, and the motion carried unanimously.

Dated this 12th day of May, 2015

President

Secretary to the Board

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: April 28, 2015

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

S I U

- | | |
|---|------------------------------------|
| 1. I was prepared for the meeting. | 4 |
| | <u>YES</u> <u>NO</u> |
| 2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals) | 4 |
| 3. Meeting Elements: | |
| a. The Board President facilitated management of the meeting time and agenda | 4 |
| b. Ample time was given to discuss agenda topics | 4 |
| c. Each board member was given the opportunity to speak | 4 |
| d. Directors, presenters and the public were treated in a dignified and respectful manner | 4 |
| e. Adherence to policy leadership vs administrative detail | 4 |
| 4. The board demonstrated a sense of responsibility for excellence in governing the district. | 4 |

Comments (If you answered “no” to any of the above, please provide comments):