

**Washougal School District 112-6
Board of Directors Meeting Minutes
Tuesday, June 23, 2020**

Work Session, 4:00 p.m.; Regular Meeting, 6:30 p.m.

Online Zoom Meeting

Meeting ID: 999 7694 1386

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PRESENT: Cory Chase, Board Director; Angela Hancock, Board Director; Donna Sinclair, Board Director; Jim Cooper, Board Director; Renae Burson, Assistant Superintendent for Teaching and Learning; Aaron Hansen, Assistant Superintendent for Human Resources and Student Services; and Mary Templeton, Superintendent and Secretary to the Board.

1. Work Session, 4:00 p.m.

A. Distance Learning Plan Debrief

Assistant Superintendent Renae Burson presented how the district responded to a quick pivot to virtual learning in March. Renae highlighted the district's work to provide technology and training, shared student engagement data, and shared some of the planning being done for fall.

B. Fall Learning Plan

Superintendent Mary Templeton gave an overview of the Fall Learning Plan, and referenced the OSPI planning guide document "Reopening Washington Schools 2020". Mary highlighted considerations from the guide including the six-foot spacing requirement, mask requirement, daily temperature checks, staff safety for those in high-risk categories, sanitization schedules, and busing. Mary also discussed plans for an ALE virtual academy, plans for providing meals, and sports. Communications and Technology Director Les Brown shared the district's purchase of wireless access points for use during summer school and then into the fall.

C. Summer School Plan

Assistant Superintendent Renae Burson presented on this year's Summer School Plan. Summer School will run from July 20 to August 14th at Hathaway Elementary, and will cover Ready-Set-Kindergarten, additional instruction for K-2, and LAP services for third graders. Renae also shared that the online platform Modern Teacher will be available to K-8 families with 20 days of lessons.

D. Budget Overview

Business Services Director Kris Grindy presented the Preliminary 2020-2021 Budget. Kris gave highlights from each fund, forecasts, enrollment trends, and staffing plans.

2. Opening Items - Regular Meeting, 6:30 p.m.

A. Call to Order, Regular Meeting

Cory Chase called the regular meeting to order at 6:37 p.m.

B. Agenda Revisions

None.

C. Superintendent's Update

Superintendent Mary Templeton used her report to thank people. She thanked the board, the Executive Team, Leadership Team, teachers, staff, parents, and the community for all the hard work, support and faith in the district.

D. Citizen Comments - General (written comments only)**

Charlotte Lartey, WHS Teacher, shared that following the Black Lives Matter protests and demonstrations all over the country, she appreciated Dr. Templeton's email regarding the district's commitment to equity work. She added that during contract negotiations, the association proposed for the district to hire an Equity and Inclusion TOSA and was very disappointed to hear from the district that they are not interested or willing to spend any money on equity, or in hiring new personnel to help the district advance the equity goals. She added she hopes to see the district act on their commitments and hire an equity and inclusion TOSA to address the district's equity goals.

3. Consent Agenda

Board members received and reviewed these documents in advance of the meeting.

A. Minutes (June 9, 2020)

B. Accounts Payable (Pre-Authorization Second Run June 2020, July 2020)

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

General Fund

Warrant Numbers 245003-245068, totaling \$311,729.83 (Pay date: 6-12-20)
Voids/Cancellations, totaling \$39,425.16 (Pay date: 6-12-20)
Warrant Numbers 245071-245071, totaling \$16,445.00 (Pay date: 6-18-20)
Warrant Numbers 245072-245083, totaling \$299,698.80 (Pay date: 6-25-20)
Warrant Numbers 245069-245070, totaling \$258,151.56 (Pay date: 6-26-20)
ACH Numbers 192000271-192000291, totaling \$12,643.72 (Pay date: 6-18-20)
ACH Numbers 192000294-192000295, totaling \$91,751.81 (Pay date: 6-25-20)
Manual Checks #42, totaling \$16,858.63 (Pay date: 6-10-20)

ASB Fund

Warrant Numbers 24375-24387, totaling \$15,579.08, Voids/Cancellations, totaling \$336.04 (Pay date: 6-10-20)
Warrant Numbers 24388-24389, totaling \$5,333.34 (Pay date: 6-12-20)
ACH Numbers 192000292-192000293, totaling \$415.36 (Pay date: 6-17-20)
Manual Checks #42, totaling \$274.50 (Pay date: 6-10-20)

C. Payroll (Pre-Authorization June 2020, July 2020)

D. Personnel

Appointments:

Lisa Miller, Spec Ed. Resource Room, HES, effective 8/25/20-6/16/20
Lindsay Reich, Occupational Therapist, District Wide, effective 8/25/20
Tiffany McCormick, Associate Principal, JMS, effective 7/1/20

Resignations:

Jodi Murray, Para, HES, effective 6/19/20
Tiffany McCormick, Dean/Coach, WHS/DO, effective 6/19/20

Retirements:

Mary Wallace, Para, GES, effective 7/31/20
Nina Brown, Playground Asst, CRGE, effective 6/19/20

Leaves of Absence:

Renee Dailey, Space Facilitator, HES, effective 4/6/20-4/20/20
Kari Ewing, Bus Driver, BB, effective 6/16/20-6/20/21
Janice Ormond, Night Custodian, WHS, effective 4/17/20-6/19/20

E. Approval of Consent Agenda

Angela Hancock moved to approve the consent agenda as presented, and Donna Sinclair seconded. The board voted by roll-call vote as follows: Chase, aye; Hancock, aye; Sinclair, aye; Cooper, aye. The motion carried unanimously.

4. Informational Presentations

A. Budget Presentation: All Funds

Business Services Director Kris Grindy presented the Preliminary 2020-2021 Budget. Kris gave highlights from each fund, forecasts, enrollment trends, and staffing plans. The board thanked Kris and her team for all the hard work and for the great, easy to understand presentation.

5. Proposals for Action & Comments

A. Citizen Comments Specific to Action Items Below (written comments only)**

None received.

B. Approval of Meal Prices for 2020-2021

Mary introduced the approval of Meal Prices for 2020-21, and shared that it is a slight increase, similar to past years.

Angela Hancock moved to approve the meal prices for 2020-2021 as presented, and Donna Sinclair seconded. The board voted by roll-call vote as follows: Chase, aye; Hancock, aye; Sinclair, aye; Cooper, aye. The motion carried

unanimously.

C. Approval & Implementation of e-Funds POS System

Kris Grindy shared that this system will allow the district to accept credit cards, and will streamline cash handling and reporting.

Angela Hancock moved to approve the e-Funds POS System as presented, and Donna Sinclair seconded. The board voted by roll-call vote as follows: Chase, aye; Hancock, aye; Sinclair, aye; Cooper, aye. The motion carried unanimously.

D. Adoption of ALE Curriculum: Edmentum

Renae Burson shared that this online curriculum will allow students another way to access school, and that we were looking at it even before COVID-19. Students at Cascadia, as well as students who need more flexibility, will benefit.

Donna Sinclair moved to approve the adoption of ALE Curriculum Edmentum as presented, and Angela Hancock seconded. The board voted by roll-call vote as follows: Chase, aye; Hancock, aye; Sinclair, aye; Cooper, aye. The motion carried unanimously.

E. Adoption of K-5 Music Curriculum: Spotlight on Music

Renae Burson shared that the selection was a team process with teachers, and it had been 22 years since the last music curriculum adoption.

Cory Chase moved to approve the adoption of K-5 Music Curriculum Spotlight on Music as presented, and Donna Sinclair seconded. The board voted by roll-call vote as follows: Chase, aye; Hancock, aye; Sinclair, aye; Cooper, aye. The motion carried unanimously.

F. Adoption of High School Math Curriculum: Carnegie Learning Math Solution Traditional 2018

Renae Burson shared that all high school math teachers were involved in the process, and that this adoption will be important to get math scores where they need to be.

Cory Chase moved to approve the adoption of High School Math Curriculum Carnegie Learning Math Solution Traditional 2018 as presented, and Donna Sinclair seconded. The board voted by roll-call vote as follows: Chase, aye; Hancock, aye; Sinclair, aye; Cooper, aye. The motion carried unanimously.

6. Policy Governance

A. Executive Responsibilities 10 - Asset Protection

Communications and Technology Director Les Brown presented Executive Responsibilities (ER) 10 - Asset Protection. Highlights included: real property, facilities maintenance, energy assessment, and theft-sensitive items. Les shared the process for the district inventory, and addressed concerns about the missing items list. It was a difficult year for inventory due to COVID-19, since most staff members were not in the buildings.

B. Executive Responsibilities 13 - Instructional Programs

Assistant Superintendent Renae Burson presented ER 13 - Instructional Programs. Highlights included: the model for continuous improvement, learning walks, inquiry cycle, PLCs, building level teams, and student assistance teams. After the school closure in March, the district developed the Continuous Learning Plan, re-engagement teams, and shifted focus to essential standards. Renae thanked teachers for shifting on a dime.

7. Future Agenda Items

None.

8. Adjourn

Angela Hancock moved to adjourn at 7:48 p.m., and Donna Sinclair seconded. The board voted by roll-call vote as follows: Chase, aye; Hancock, aye; Sinclair, aye; Cooper, aye. The motion carried unanimously.

Dated this 11th day of August, 2020

President

Secretary to the Board