

**Washougal School District 112-6  
Board of Directors Meeting Minutes  
Tuesday, June 25, 2019**

**Board Work Session, 5:30 p.m.; Regular Meeting, 6:30 p.m.**

**Washougal School District Office Board Room**

Generated by Cassi Marshall on Monday, June 25, 2019

**PRESENT:** Cory Chase, Board Director; Ron Dinius, Board Director; Angela Hancock, Board Director; Renae Burson, Assistant Superintendent; and Mary Templeton, Superintendent and Secretary to the Board. The pre-arranged absences of Board Directors Donna Sinclair and Teresa Lees were excused.

**1. Work Session, 5:30 p.m.**

Business Services Director Kris Grindy and Superintendent Mary Templeton shared budget information for 2019-2020 and beyond with the board during a collaborative board work session.

**2. Opening Items - Regular Meeting, 6:30 p.m.**

**A. Call to Order, Regular Meeting-Pledge of Allegiance**

Board President Cory Chase called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

**B. Agenda Revisions**

Mary Templeton noted a revision to the personnel report since the original posting of the board's packet materials.

**C. Comments - Board of Directors**

Angela Hancock is happy for summer, noting that there is much to be proud of from the work done this past school year. Ron Dinius shared his appreciation to staff members for the wonderful job they do for our district's students. Cory Chase reflected that a lot of great things have transpired in the past year. He thanked staff for making things happen.

**D. Superintendent's Update**

Mary Templeton added to the board members' sentiments, noting that she feels incredibly lucky to have been selected to be Washougal's superintendent. This community's value for education is so strong, and staff here give from start to finish as team players. Washougal will rise as one of the top performing districts because of this visionary teamwork and commitment. Mary then thanked outgoing staff member Cassi Marshall for her years of service to the district. Board members echoed appreciation for Cassi's support of board work over the years.

**E. Citizen Comments - General**

Kim Williams is a parent and a bus driver in the district. She spoke about the district's recent decision to move buses from Cape Horn-Skye Elementary/Canyon Creek Middle School to the Transportation Facility in town, citing longer travel times for some drivers (especially those with split shifts), efficiencies, and emergency response times.

Trish Happs, day custodian at Jemtegaard Middle School (JMS), spoke about lost custodial staff time at her building, stressing that the new JMS is bigger than the old building.

Amber Seifert, district parent, spoke about the district's reading curriculum related to students with dyslexia. She urged the district to look into other learning methods to meet the needs of all students. When students fall behind at a young age, they are lost in the upper grades, so please don't lose any crucial time in helping these students.

**3. Consent Agenda**

Board members received and reviewed these documents in advance of the meeting.

**A. Minutes (June 11, 2019)**

**B. Accounts Payable (Second Run June 2019, Pre-Authorization July 2019)**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

ASB Fund

Warrant numbers 42098 - 42119 totaling \$20,439.92 (Pay date: 6/28/19)

Capital Projects Fund

Warrant number 4510 totaling \$4,467.60; Voids/cancellations totaling \$4,467.67 (Pay date: 6/12/19)

Warrant number 4511 totaling \$99.00 (Pay date: 6/28/19)

General Fund

Warrant numbers 223324 - 223325 totaling \$218.66 (Pay date: 6/12/19)

Warrant number 223326 totaling \$69.60 (Pay date: 6/20/19)

Warrant numbers 223327 - 223417 totaling \$368,528.05 (Pay date: 6/28/19)

## **C. Payroll (Pre-Authorization June 2019, July 2019)**

### **D. Personnel**

#### Appointments:

Brittney Smith, Teacher - Spec. Ed., SLC Academic, HES, effective 8/21/19  
Ryan Hooser, Teacher - Middle School Science, CCMS, effective 8/21/19  
Sandra Boehm, Night Custodian, CRGE/JMS, effective 8/27/19  
David Williams, Teacher - Spec. Ed., SLC Academic, WHS, effective 8/21/19  
Ryan Bakes, Teacher - Spec. Ed., Life Skills, CRGE, effective 8/21/19  
Stephanie Taimi-Mandel, Psychologist, District Wide, effective 8/21/19  
Carla Ecklund, Teacher - CTE/FACS .6 FTE, WHS, effective 8/21/19  
Anthony Rodriguez, Summer Weight Training Coach, WHS, effective 6/24/19  
Ken Frisch, Summer Weight Training Coach, WHS, effective 6/24/19

#### Resignations:

Christa Norvell, Secretary, CHS, effective 6/27/19  
Troy Tyacke, Football Coach, WHS, effective 6/18/19  
Dana Seekins, Track Coach, WHS, effective 6/18/19  
Brian Anderson, Girls Basketball Coach, WHS, effective 6/18/19  
Cassandra Marshall, Admin Assistant-Superintendent's office, DO, effective 8/31/19

#### Retirement:

Janice Caday, Secretary, CCMS, effective 6/19/19

### **E. Contracts**

### **F. Field Trips**

### **G. Donations**

Cascades Presbyterian Church - \$5,000.00 to support the emergency/urgent needs of students and families through the district's Family Community Resource Center.

### **H. Compliance Officers for 2019-2020**

Civil Rights Compliance Coordinator - Aaron Hansen  
Section 504/ADA Coordinator - Aaron Hansen  
Title IX Compliance Officer - Gary McGarvie  
Harassment, Intimidation & Bullying Compliance Officer - Aaron Hansen  
McKinney-Vento Officer - Tracey MacLachlan

### **I. Approval of Consent Agenda**

The revision to the personnel report was noted. Ron Dinius moved to approve the consent agenda as presented. Angela Hancock seconded, and the motion carried unanimously.

## **4. Informational Presentations**

### **A. Technology Update**

Mary Templeton introduced Les Brown, Director of Technology. Les shared examples of student work that show mastery in several Ed Tech instructional standards, including Innovative Designer, Creative Communicator, and Global Collaborator. He shared student video clips highlighting creative tech-infused learning taking place in the district's schools. The board thanked Les for the update.

### **B. Budget Presentation: General Fund**

Mary Templeton shared context information related to the recent budget planning. She spoke about state funding and the McCleary decision, special education funding, and the district's work to "tighten belts" across all departments. Mary noted that the board has approved spending some of the district's reserve funds while working to balance the budget over a four-year plan. Unanticipated additional costs related to unfunded School Employee Benefits Board (SEBB) mandates, lower than projected enrollment numbers, and lower than expected special education funding are all contributing to this challenging work. The district has committed to retaining all permanent employees, and to fully supporting student safety, including social and emotional health. Staff will work to determine levy rates within the levy capacity that will allow for innovative programming without deficit spending. Mary introduced Kris Grindy, who shared legislative impacts, the levy certification timeline, and a preliminary overview of the district's General Fund. She presented four-year projections for the district's reserve funds, and shared student enrollment trends. Board members thanked Kris and district staff for the tremendous work done.

## **5. Proposals for Action & Comments**

### **A. Renewal of Food Service Management Contract**

Mary Templeton recommended the approval of the Food Service Management contract renewal. Angela Hancock moved to approve as presented. Ron Dinius seconded, and the motion carried unanimously.

## **B. Approval of Amplify Science Curriculum**

Mary Templeton introduced Renae Burson, Assistant Superintendent, to share information about the recommendation for new middle school science curriculum. Renae highlighted the committee's selection process, as well as the curriculum's alignment with standards. Ron Dinius moved to approve the Amplify Science curriculum for grades 6-8 as presented. Angela Hancock seconded, and the motion carried unanimously.

## **6. Policy Revision, second reading**

### **A. Policy 6220 - Bid Request or Proposal Requirements**

Mary Templeton recommended the approval of the proposed revisions to Policy 6220. Angela Hancock moved, seconded by Ron Dinius, to approve the policy as presented. The motion carried unanimously.

## **7. Policy Governance**

### **A. Executive Responsibilities 10 - Asset Protection**

Mary Templeton introduced Les Brown to present the district's work on asset protection, as evidence in support of Executive Responsibilities (ER) 10. Les shared information related to district property and facilities, financial protections, and the district's work to minimize risk and liability. He also shared district inventory, surplus, missing items, and write-off lists. ER 10, including the current inventory, surplus, and missing items lists, and the write-off of items missing for 6 years, was approved by board consensus.

### **B. Executive Responsibilities 13 - Instructional Program**

Renae Burson presented information in support of ER 13 related to the district's instructional program. "What we teach matters. How we teach it matters." She shared the many programs and processes in place in the district designed for continuous improvement. The board thanked Renae for the thorough information. ER 13 was approved by board consensus.

## **8. Future Agenda Items to be added to the Board Planning Calendar**

A board agenda planning meeting will be scheduled prior to the August 13, 2019 meeting.

## **9. Board Evaluation**

Cory Chase collected the board's self-evaluation forms.

## **10. Adjourn**

Ron Dinius moved to adjourn the meeting at 8:02 p.m. Angela Hancock seconded, and the motion carried unanimously.

**Dated this 13th day of August, 2019**

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**President**

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**Secretary to the Board**