

**Washougal School District 112-6
Board of Directors Meeting Minutes
Tuesday, June 27, 2017**

**Regular Board of Directors Meeting, 6:30 p.m.
Washougal School District Board Room**

Generated by Cassi Marshall on Tuesday, June 27, 2017

PRESENT: Ron Dinius, Board Director; Cory Chase, Board Director; Elaine Pfeifer, Board Director; Jaron Barney, Board Director; Patricia Boles, Assistant Superintendent; and Mike Stromme, Superintendent and Secretary to the Board. Board Director Teresa Lees was absent.

1. Call to Order, Regular Meeting-Pledge of Allegiance

Ron Dinius called the meeting to order at 6:40 p.m. and led the pledge of allegiance.

2. Recess to Public ASB Budget Extension Hearing

The board recessed to public hearing at 6:40 p.m. Ron Dinius explained the parameters for the hearing, and Larry Mayfield provided a brief overview of the extension request.

A. Public Comment

There was no public comment.

B. Return to Regular Meeting

The regular board meeting was resumed at 6:45 p.m.

3. Opening Items

A. Agenda Revisions

Mike Stromme shared updates to the personnel report since the original board packets were created, to be considered under the consent agenda.

B. Comments - Board of Directors and Administrators

Jaron Barney recently attended a meeting of the WSSDA Legislative Committee. He will send out a summary of that discussion to the other board members. Ron Dinius commented that this year's graduation ceremonies were great. The students in this graduating class are amazing. Kudos to the high school staff who worked with these kids.

C. Superintendent's Update

Mike Stromme was fortunate to get to attend the Hathaway Elementary School science fair last week. The old Jemtegaard Middle School (JMS) gym has been demolished, and an additional building went down today, which really opens up the view of the new schools. Mike just returned from a joint Washington Association of School Administrators (WASA)/Association of Washington School Principals (AWSP) conference, where the presentations were very informative.

D. Comments - Citizens

Rhonda Reeser, 7th grade teacher at Canyon Creek Middle School (CCMS) shared her safety concerns resulting from cuts to para-educator (para) hours at the school, especially during the last hour of school on Wednesdays. She asked district administration to be proactive in finding a solution.

Katherine Baxter is a Special Education teacher at CCMS. She thanked the board and administration for all that they do for students and the district. She shared that school staff members had been very important in her personal life, and she has witnessed many invaluable interactions between para staff members and Washougal School District (WSD) students during her time here as a teacher. She would like to see more professional development opportunities for paras, an increase in student contact time with paras, and no cuts in hours. Paras should receive the appreciation they deserve, since they are on the frontline of student academic success.

Margie Shoemaker, vice-president of the district's Public School Employees (PSE) association spoke about cuts in para hours, which impact not only the staff members but also students. She asked the district not to underestimate the influence of the library paras. Margie would like to see clear standards, a career ladder, sufficient training and more for this employment group as the district works to close student achievement gaps. She cited HB 1115 in support of these requests.

4. Consent Agenda

Board members received and reviewed these documents in advance of the meeting.

A. Minutes (June 13, 2017)

B. Accounts Payable (June 2017; Pre-Authorization July 2017)

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

ASB Fund

Manual Check #5 (BMO), totaling \$4,526.82 (Pay date: 6/11/2017)

Warrant Numbers 41327 - 41339, totaling \$15,758.44 (Pay date: 6/30/2017)

Capital Projects Fund

Manual Check #5 (BMO), totaling \$1,856.90 (Pay date: 6/12/2017)

Warrant Number 4270, totaling \$76,894.30 (Pay date: 6/30/2017)

General Fund

Manual Check #5 (BMO), totaling \$43,291.55 (Pay date: 6/13/2017)

Manual Check #5 (BMO), totaling \$1,780.00 (Pay date: 6/13/2017)

ACH Numbers 161700399 - 161700416, totaling \$69,937.30 (Pay date: 6/30/2017)
Warrant Numbers 211383 - 211411, totaling \$72,768.49 (Pay date: 6/16/2017)
Warrant Numbers 211412 - 211457, totaling \$154,791.84 (Pay date: 6/30/2017)

C. Budget Status Report (May 2017)

D. Payroll (Pre-Authorization June 2017 & July 2017)

E. Personnel

Appointments:

- Manire, Linda – Food Service Rover, District, effective 9/17/2017
- Love, Dominique – Day Custodian, CRGE, effective 8/24/2017
- Doty, Lori – Night Custodian, CRGE, effective 9/7/2017
- Mann, Nichole – Special Education (Integrated Program), HES, effective 9/7/2017
- Benson, Brenda – 1st Grade Teacher, CH-S, effective 9/7/2017
- Wilkinson, Courtney – Volleyball Coach & Equip, JMS, effective 8/28/2017
- Hofsess, Katie – Volleyball Coach, JMS, effective 8/28/2017
- Van Horn, Shannon - School Psychologist, effective 9/7/2017

Leaves of Absence:

- Jorgensen, Niels – Night Custodian, HES, effective 5/4/2017-6/30/2017
- Nichols, Lucy - School Social Worker, CH-S/CCMS, effective 9/7/2017-6/19/2018

Resignations:

- Sanford, Owen – Counselor, JMS, effective 6/23/2017
- Eoff, Jill – Mathematics Teacher, JMS, effective 6/23/2017
- Sharp, Sandra – Special Education (Transition Program), WHS, effective 6/23/2017
- Dodge, Misti – 2nd Grade Teacher, CH-S, effective 6/23/2017
- Eggleston, Brian – Spanish Teacher, WHS, effective 6/23/2017
- Anderson, Jamie – 4th Grade Teacher, GES, effective 6/23/2017
- Smetana, Shannon – Special Education (Resource), JMS, effective 6/23/2017
- Hadden, Lisa – Special Education (Resource), WHS, effective 6/23/2017
- Penaranda, Nathaniel – Football Coach, WHS, effective 6/12/2017
- Seaman, Barbara – Para, EHS, effective 6/24/2017
- Lawson, Mike – Track Coach, JMS, effective 6/16/2017
- Thorson, I. LaJune – Counselor, WHS, effective 6/23/2017
- Ritchey, Kyla – ASL Interpreter, GES, effective 6/23/2017
- Eoff, Jill – Volleyball Coach, JMS, effective 6/23/2017

Retirements:

- Balholm, Eric – Transition Tech, WHS, effective 6/23/2017
- Balholm, Eric – Assistant Tennis Coach, WHS, effective 6/20/2017
- Benson, Debbie – Day Custodian, WHS, effective 8/12/17

F. Contracts

G. Field Trips

H. Approval of Consent Agenda

Elaine Pfeifer moved to approve the consent agenda as presented, with the above-noted additions to the personnel report. Cory Chase seconded, and the motion carried unanimously.

5. Informational Presentations

A. 2017-18 Budget Update - General Fund

Larry Mayfield provided a preliminary budget for the 2017-18 General Fund. A final budget is not possible until the state's funding information is available to districts. The board thanked Larry for the information.

6. Proposals for Action

A. Recommendation: Approval of Resolution 2016-17-08: ASB Fund 2016-2017 Budget Extension

Mike Stromme read a recommendation to approve the budget extension to the ASB Fund, as explained by Larry Mayfield earlier in the meeting. Elaine Pfeifer moved, seconded by Jaron Barney, to approve Resolution 2016-17-08 as presented. The motion carried unanimously.

B. Recommendation: Approval of Food Service Contract Renewal

Mike Stromme read a recommendation to approve the food service contract renewal with Sodexo. Jaron Barney moved to approve the renewal as presented. Cory Chase seconded and the motion carried unanimously.

C. Recommendation: Approval of Change Order No. 4 - JMS Athletic Fields

Mike Stromme read a recommendation to approve Change Order Number 4 as presented. Cory Chase moved to approve the change order related to the Jemtegaard Middle School (JMS) athletic fields. Jaron Barney seconded, and the motion carried unanimously.

D. Recommendation: Approval of Change Order No. 3 - Excelsior

Mike Stromme read a recommendation to approve a change order related to the Excelsior project. Elaine Pfeifer moved to approve Change Order Number 3 as presented. Jaron Barney seconded and the motion carried unanimously.

E. Recommendation: Approval of Bus Purchase

Mike Stromme shared a recommendation to approve the purchase of buses as presented. Jaron Barney moved, and Elaine Pfeifer seconded, to approve the purchase. The motion carried unanimously.

F. Recommendation: Approval of WHS Social Studies Curriculum

Mike Stromme presented a recommendation to approve the adoption of social studies curriculum for Washougal High School (WHS): American History by Houghton Mifflin Harcourt 2018 and Magruder's American Government by Pearson 2016. Mike thanked Patsy Boles and the Instructional Materials Committee for their work in this selection. Cory Chase moved to approve the adoption as presented. Elaine Pfeifer seconded and the motion carried unanimously.

G. Recommendation: Approval of Resolution 2016-17-09: Declaration of Surplus

Mike Stromme read from Resolution 2016-17-09 to declare district property as surplus. Jaron Barney moved, seconded by Cory Chase, to approve the resolution as presented. The motion carried unanimously.

7. Policy Governance

A. Executive Responsibilities 10 - Asset Protection

Les Brown presented information relevant to the district's asset protection procedures as outlined in Executive Responsibilities (ER) 10. Ron Dinius collected the monitoring report response forms from all board members. ER 10 was approved by consensus.

B. Executive Responsibilities 5 - Staff Compensation

Marian Young shared a presentation about staff compensation in support of ER 5. A slight revision of the timeline (moving to an August presentation) was suggested, to allow for annual board approval of all salary schedules. Ron Dinius collected the monitoring report response forms from all board members. ER 5 was approved by consensus.

8. Future Agenda Items to be added to the Planning Calendar

None.

9. Board Evaluation

Ron Dinius collected the board's self-evaluation forms.

10. Adjourn

Elaine Pfeifer moved to adjourn at 8:19 p.m. Cory Chase seconded and the motion carried unanimously.

Dated this 8th day of August, 2017

President

Secretary to the Board