

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting Minutes
Tuesday, August 26, 2014, 6:30 p.m.
Washougal School District Office

PRESENT: Ron Dinius, Board Director; Elaine Pfeifer, Board Director; Karen Rubino, Board Director; and Dawn Tarzian, Superintendent and Secretary to the Board.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Ron Dinius called the meeting to order at 6:33 p.m. and led the pledge of allegiance.

2. RECESS TO PUBLIC BUDGET HEARING

Ron Dinius recessed the meeting to a public hearing at 6:33 p.m.

A. Presentation of the 2014-15 Budget

Brian Wallace, Business Services Manager, shared a 2014-15 budget presentation, including projected beginning and ending fund balance figures, enrollment and staffing estimates and budgetary considerations related to the district's all-day kindergarten programs. He answered questions from board members and clarified budget classifications.

B. Public Comment

There was no public comment.

The regular meeting was reconvened at 7:10 p.m.

3. AGENDA REVISIONS (none)

4. COMMENTS—BOARD OF DIRECTORS AND ADMINISTRATORS

Elaine Pfeifer commented that last night's Safety and Facilities meeting went really well. She appreciated the very thoughtful comments from patrons, and felt that the meeting was productive. She also enjoyed seeing the photo of the district's new teachers on the website.

Karen Rubino agreed that the Safety and Facilities meeting provided great feedback from attendees, and that there was a good deal of enthusiasm at the event. She welcomed the audience back to another school year, noting that it will be a great year – more iPad roll-outs, all day kindergarten, new curriculum, and great staff development!

Ron Dinius reminded board members of the Back to School welcome rally for all staff members on August 28 at 8:15. Ron will welcome the staff and will introduce any board members present.

5. SUPERINTENDENT'S UPDATE

Dawn Tarzian thanked Joe Steinbrenner for his work with the installation contractors on the new light pole base and lights on the existing poles at the District Office parking lot. She expressed her appreciation for the increased safety for staff and community patrons that this will provide. This project was funded through the EPAC tax credit we assigned to McKinstry, so the district will not see any costs related to the lighting project.

As required under NCLB, with less than two weeks notice, the district mailed out a letter to every household in the district and a second letter to the families of students attending Hathaway Elementary and Jemtegaard Middle Schools. This task took hours of printing, folding, envelope stuffing, and address labeling. I would like to extend a special thank you to Cassi Marshall, Kori Kelly, Betty Gabel, and a colleague and friend of Betty's, Sarah Bollenbaugh, for their help in getting this task and staff development materials for tomorrow and Thursday's trainings prepared.

The Leadership Retreat was held last Tuesday, August 19 at the McMenamins Edgefield. Each administrator paid \$35 to cover the cost of meeting off site. The day included a lecture from the superintendent, a review of the state outcome assessment data and protocols and planning for sharing the information with the staff. TPEP implementation and leveraging the data to inform school improvement, professional growth and student growth goals were discussed. The team reviewed district discipline data from last year and from years past and the data and special program “look-fors” that administrators can engage in when supporting teachers in their differentiation for special needs and all students. The administrators self assigned to plan the four breakout sessions for tomorrow’s professional growth for our teaching staff, and most administrators will be presenting the training to staff.

Kindergarten orientations began today. Rotary backpacks full of school supplies were delivered and will be distributed to students in need – 100 beautiful backpacks were donated to the district!

Transportation Supervisor, Theresa Thomsen reported that as one of our surplus buses was being hooked to a tow truck, the Camas Fire Department saw the activity and asked if the bus could be used for training before being sent off for scrap. The request was approved and the Fire Department paid for the towing to Camas. They will contact the district when training is finished and will complete the process of towing it away for scrap. Theresa also reported that Washougal had 100% of its buses inspected by the State Patrol, and all passed inspection with zero out of service! Dawn expressed her deep appreciation to Theresa and her team.

New teacher training occurred on Wednesday, 8/20 and Thursday, 8/21. David Tudor reviewed the Washougal Commitment and worked with Les to cover the content of TPEP and the EVAL system. Through a scavenger hunt, WESPAC, email, AESOP, the District Website, School Dude, and other processes were covered. Khrista McBride and Allan Fleck provided training on differentiating instruction in the general education classroom. On the second day, our Instructional Coaches (Penny Andrews, Cheryl MacIntyre, and Marie Klemmer) covered Math Common Core and ELA Common Core, and Kathy Sloop reviewed HiCap requirements and process. Marian Young did a review of critical policies including child abuse, social networking, clock hours, responsibilities regarding recertification and more. Finally, Mary Lou Woody, who oversees the new teacher and mentor activities for the year, covered student behavior and classroom management, involving Laura Bolt in this work. Each new teacher received a binder of materials about the district that they can refer back to this year. Our ESD has received a BEST Grant again this year and so we will have some additional grant dollars to support the New Teacher Mentor Program throughout the year. I would like to express my appreciation to Cassi, Betty, Kori and Doris Donald for hours of putting materials together, and to David, Les, Allan, Marian, Khrista, Kathy, Penny, Cheryl, Marie, Mary Lou and Laura for the excellent start for our newest staff members. The feedback from our new certified staff was very positive, including the experienced teachers in the group who shared that they have never received this information and support in any other districts they have worked for.

6. COMMENTS—CITIZENS

Diana Gordon, Washougal patron, shared her concerns about the oil trains passing through town. If the Port of Vancouver oil export terminal proposal is completed, much more oil would travel by rail through Washougal. This particular fracked oil has more hydrocarbons, and is especially dangerous. Derailments of this cargo have resulted in horrific explosions. For Washougal, schools are in close proximity to the rail tracks, as well as District Office, the Transportation facility, parks, etc. These trains should be routed around populated areas. Many of the rail cars currently in use are not adequate in terms of safety. It is not safe to have an increase in oil train traffic through Washougal or other communities along the gorge. Diana offered websites with more information for board members wishing to learn more about the issue, and thanked board members for their time.

7. CONSENT AGENDA

Board members received and reviewed these documents in advance of the meeting.

A. Meeting Minutes (August 12, 2014)

B. Accounts Payable

General Fund

Warrant numbers 204304 – 204376 totaling \$183,682.47 (Pay date: 8/29/2014)

ACH

ACH numbers 131401150 – 131401176 totaling \$10,222.00 (Pay date: 8/29/2014)

C. Budget Status Report (June 2014, July 2014)

D. Payroll Pre-authorization (August 2014)

E. Personnel Report

Certified Appointments: Marina Clarke, Fifth Grade Teacher (HES); Amy Keller, Music/PE Teacher, 0.34 FTE (GES) and Student Mentor Coordinator, 0.2 FTE JMS); Laura Kurtz, Title I Teacher, one year only (HES).

Classified Resignation: Pamela Stoddard; Laura Chamberlain.

F. Contracts

G. Mt. Pleasant Technology Agreement

H. Travel

I. Field Trips

J. Donations

Karen Rubino moved to approve the consent agenda as presented. Elaine Pfeifer seconded, and the motion carried unanimously.

8. INFORMATIONAL PRESENTATIONS

A. State Assessment Report

David Tudor shared the most recent state assessment data for all grade levels assessed at all schools. Included in the report was cohort data, tracking the progress of groups of students as they progress through school grades. David highlighted scores to celebrate as well as those indicating opportunity for growth, and answered board questions. The board thanked David for the information.

B. School Safety and Facility Planning

Dawn Tarzian shared feedback received at last night's meeting, which was the first of several scheduled School Safety and Facility Planning meetings around the district. She thanked the board members for attending. She concluded with ideas for additional formats that could be used to communicate out the recommendations of the Long Range Facilities Planning Committee, answer community questions and gather additional community input.

9. PROPOSALS FOR ACTION

A. Resolution 2013-14-11: 2014-15 Budget

Karen Rubino moved, seconded by Elaine Pfeifer, to approve Resolution 2013-14-11 as presented. The motion carried unanimously.

B. Renaming Proposal, one field at George J. Schmid Memorial Field

Board members discussed previous requests for facilities naming and the processes that the board has used in the past to make facility naming decisions. Dawn Tarzian noted that this particular facility's naming could be more complicated due to the interlocal agreement with the City related to these fields. The board asked for further information before being able to make a final decision. Dawn will follow up with the Washougal Parks Department and/or Jeff Guard to gather additional information.

10. FUTURE AGENDA ITEMS

None specifically mentioned.

11. BOARD EVALUATION

Ron Dinius collected the board's self-evaluation forms. The results are attached.

13. ADJOURN

Elaine Pfeifer moved to adjourn the meeting at 8:27 p.m. Karen Rubino seconded, and the motion carried unanimously.

Dated this 9th day of September, 2014

President

Secretary to the Board

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: August 26, 2014

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

S I U

- | | |
|---|------------------------------------|
| 1. I was prepared for the meeting. | 3 |
| | <u>YES</u> <u>NO</u> |
| 2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals) | 3 |
| 3. Meeting Elements: | |
| a. The Board President facilitated management of the meeting time and agenda | 3 |
| b. Ample time was given to discuss agenda topics | 3 |
| c. Each board member was given the opportunity to speak | 3 |
| d. Directors, presenters and the public were treated in a dignified and respectful manner | 3 |
| e. Adherence to policy leadership vs administrative detail | 3 |
| 4. The board demonstrated a sense of responsibility for excellence in governing the district. | 3 |

Comments (If you answered “no” to any of the above, please provide comments):