

**Washougal School District 112-6  
Board of Directors Meeting Minutes  
Tuesday, September 22, 2020**

**Work Session 6:00 p.m.; Regular Meeting, 6:30 p.m.**

**Online Zoom Meeting**

**Webinar ID: 957 2020 3024**

**Passcode: 564715**

Generated by Kori Kelly on Tuesday, September 22, 2020

**PRESENT:** Cory Chase, Board Director; Angela Hancock, Board Director; Donna Sinclair, Board Director; Jim Cooper, Board Director; Chuck Carpenter, Board Director; Renae Burson, Assistant Superintendent for Teaching and Learning; Aaron Hansen, Assistant Superintendent for Human Resources and Student Services; and Mary Templeton, Superintendent and Secretary to the Board.

**1. Work Session, 6:00 p.m.**

**A. Board Technology Discussion**

Director of Communications and Technology Les Brown led a discussion on choosing new devices for board members. Les shared that the current iPads in use are from 2014, and are due for replacement. There are two options to choose from: new iPads, or Chromebooks. Both have built-in cellular service, the ability to keep board data confidential, and have a similar cost of about \$500. The board discussed, and each member let Les know which they would prefer to use.

**2. Opening Items - Regular Meeting, 6:30 p.m.**

**A. Call to Order, Regular Meeting**

Cory Chase called the regular meeting to order at 6:30 p.m.

**B. Agenda Revisions**

None.

**C. Superintendent's Update**

Superintendent Mary Templeton read from a letter to staff about the district's equity work, challenges, and acknowledgment of staff. Mary also welcomed Special Education Director Penny Andrews to the team. Penny has been in the district for many years, and was most recently the principal at Cape Horn-Skye Elementary. Assistant Superintendent Renae Burson highlighted work from three pillars of the strategic plan: Community Partnerships (Spanish-speaking family outreach), Equity (identifying disparities in student achievement), and Stewardship of Resources. Assistant Superintendent Aaron Hansen shared that last week he, Mary and Renae participated in Courageous Conversations training, which was very well facilitated. The group learned about cultural competency and how to talk about race. Aaron also shared that he was able to join a safety walk at Gause Elementary with Principal Tami Culp and staff. The team was walking the building to make sure structures and protocols are in place in preparation of students returning.

**D. Citizen Comments - General**

None received by the 3:00 p.m. deadline. The following was received later in the afternoon, and was forwarded to the board via email:

Eric Engebretson, WAE President, submitted comment regarding WAE's recent Facebook post and then deletion of a message in support of the Black community in Washougal.

**3. Consent Agenda**

Board members received and reviewed these documents in advance of the meeting.

**A. Minutes (September 8, 2020)**

**B. Accounts Payable**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

General Fund

Warrant Numbers 245330-245330, totaling \$3,788.75 (Pay date: 9-18-20)

Warrant Numbers 245331-245387, totaling \$154,845.75 (Pay date: 9-25-20)

Voids/Cancellations, totaling \$5,397.61

ASB Fund

Warrant Numbers 24402-24408, totaling \$10,226.75 (Pay date: 9-25-20)

**C. Payroll (Pre-Authorization September 2020)**

**D. Personnel**

Appointments:

Sara Genova, K-8 ALE Teacher, HES, 9/10/20

Elimination of Position:

Alaina Smith, ASL Interpreter, WHS, 9/10/20

Leaves of Absence:

Gina Rotundo, Para, CRGE, 9/2/20-9/2/21

Catherine Tanner, Playground Asst, GES, 9/2/20-9/30/20

Tyna Timmons, Para, GES, 9/2/20-9/18/20

Ashley Hemme, Para, GES, 9/10/20-9/22/20

Jessica Burleson, Para, CRGE, 9/2/20-11/25/20

Christy Zillman, Preschool Instructor, GES, 9/9/20-6/30/21

Mary Murray, Teacher, JMS, 8/25/20 - 2/5/20

**E. Contracts**

**F. Approval of Consent Agenda**

Angela Hancock moved to approve the consent agenda as presented, and Donna Sinclair seconded. The board voted by roll-call vote as follows: Chase, aye; Hancock, aye; Sinclair, aye; Cooper, aye. The motion carried unanimously.

**4. Oath of Office**

**A. New Board Director District #5 Oath of Office**

Superintendent Mary Templeton administered the Oath of Office for board director Charles (Chuck) Carpenter. Chuck was appointed at the September 8, 2020 board meeting. The board gave their congratulations and welcome to Chuck.

**5. Policy Governance**

**A. Executive Responsibilities 1 - Global Executive Constraint**

Superintendent Mary Templeton presented Executive Responsibilities (ER) 1, sharing the many ways she communicates with the board, supports all district communications, and highlighted the work of the district's executive team.

**B. Executive Responsibilities 2 - Emergency Superintendent Succession**

Superintendent Mary Templeton presented Executive Responsibilities (ER) 2, sharing the plan in the event that she was unable to perform her duties. Assistant Superintendent Renae Burson would step in, with the support of the district Leadership Team.

**6. Future Agenda Items**

The agenda for the October 13 meeting will include revisions to several policies around COVID-19, as well as an updated Suspension of Policy/Re-opening resolution.

**7. Adjourn**

Chuck Carpenter moved to adjourn at 7:25 p.m., and Donna Sinclair seconded. The board voted by roll-call vote as follows: Chase, aye; Hancock, aye; Sinclair, aye; Cooper, aye; Carpenter, aye. The motion carried unanimously.

**Dated this 13th day of October, 2020**

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**President**

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**Secretary to the Board**