

Washougal School District

Reopening Washington Schools, Health and Safety Requirements: Cleaning Regimen

Cleaning and Disinfecting Procedures:

For the reopening of the schools this Fall the plan of action will be:

- Day Custodians
 - In addition to daily cleaning tasks, the main priorities will be to disinfect all high-touch areas, (e.g. restrooms, door knobs, light switches, common areas, & hand rails multiple times a day).
 - Disinfecting between AM and PM cohorts will be needed.
 - Playground equipment will be wiped clean regularly in the morning. As we enter into the rainy season the equipment will not require daily cleaning.
 - If lunch is served in classrooms we need to come up with the best plan of action to remove trash, compost and liquids. We might need to acquire bigger trash cans to place in class rooms or hallways. Leftover liquids could be drained in the sink already in Elementary and Middle schools and a few classrooms in High Schools. If there is no sink we might need to provide a container such as the ones we are using in the lunch rooms.
 - If lunch is served in the cafeteria we will need to disinfect in between each new group, the grab point (approximately six (6) inches of the underside) and edge of tables should be deep cleaned at least once a week, Wednesday.
 - Isolation rooms and associated restrooms will require cleaning and disinfection after use.
 - Run an auto scrubber in hallways and commons/cafeteria at least once a week, Wednesday.
- Night Custodians
 - In addition to nightly cleaning tasks, the main priorities will be to clean and disinfect all high touched areas, (i.e. tables and chairs in classrooms that are being used, common areas, handrails, restrooms, gyms, locker rooms etc).
 - We have ordered five (5) Electrostatic Protexus disinfectant misting backpacks for the Night custodians to use in all areas including classrooms being used. These sprayers will increase the efficiency to disinfect several classrooms, restrooms and common areas more efficiently. Sprayers are currently on back order, however, anticipated delivery is late October or mid November.
 - Team cleaning may be needed for efficiency.
- All Custodians
 - Use only EPA registered disinfectant along with the appropriate and recommended PPE. KN95 masks, face shields, gloves and protective clothing are available as PPE.
 - A daily Critical Touch Point (CTP) cleaning & disinfecting checklist will be completed, these records will be retained by the Custodian Supervisor. Custodians will develop a consistent routine for each area.
 - Due to increased disinfecting, some areas or tasks might get less attention as under normal circumstances, (i.e. the carpets might be spot vacuumed & hard floors will be spot mopped). These tasks will increase on days students are not onsite.
 - WSD may need extra help from sub custodians, we may develop teams to go from school to school to help with some of these tasks and/or other areas that might be falling behind.
 - All Administration offices and conference rooms will be provided with hand sanitizers, spray bottles with disinfectant, paper towels or rags for use to disinfect their work area.

- Each custodian will communicate with Supervisors and building Custodians when they will be absent. In the event a substitute is not found, each location will develop a plan to have building custodians cover the route.
 - Each custodian will develop written instructions for their substitute identifying critical times disinfecting needs to occur in classrooms, common areas etc.
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- All Staff
 - <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>
 - EPA registered Buckeye E23 Neutral Disinfectant spray bottles and PPE (gloves) will be provided in main offices, staff copy rooms, staff restrooms, libraries etc. for use during the day.
 - Disinfectant spray bottles will be distributed to the classroom for use during the day. Custodial staff do not clean & disinfect personal work spaces, desks, electronics or phones. Shared tools should not be used.
 - Critical Touch Points (CTP) that may need to be disinfected include light switches, door handles & crash bars, classroom faucet and dispenser handles, hole punches, student work space when a mask is removed to cough and/or sneeze.
 - This link provides a short video intended as a training tool; Disinfecting Procedures - COVID-19 Update <https://buckeyeinternational.wistia.com/medias/fei725ocq9>>
buckeyeinternational.wistia.com
 - Always read product labels and Safety Data Sheet (SDS), the following sections are important
Section 1 - Chemical Identification
Section 8 - Exposure Control and Personal Protective Equipment (PPE)
Section 16 - Other Information
 - The following Safety Data Sheet (SDS) link is for the E23 Neutral Disinfectant
[Eco E23 SDS.pdf](#)
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- In order to utilize our working hours more effectively, night custodian schedules may change while small groups of students are onsite during the distant learning phase. The fewer people we have in our schools during cleaning and disinfecting the faster and more thorough common use areas can be completed. I am proposing our night custodians work 3:00 p.m. - 11:30 p.m.
 - Additional day custodian support will likely be needed at the High School - Excelsior location once we have small AM and PM cohort groups onsite.
 - Additional day custodian support will be needed at the High School - Excelsior location during the hybrid phase if students rotate classrooms. This may be the case at Middle Schools as well. (Team cleaning.)
 - Custodian Schedules will need to be flexible and are subject to change as we enter into different phases and building occupancy increases or decreases. It may be difficult to give two (2) weeks notice, we will need flexibility.

[Critical Cleaning Touch Point Disinfection](#)

Last updated 10/13/2020