

WASHOUGAL SCHOOL DISTRICT

4855 EVERGREEN WAY
PH: 360.954.3000



WASHOUGAL, WA 98671
FAX: 360.835.7776

Purchase Order Increase Request

Date: _____

To: **Kim Goodrich**
Accounts Payable Officer

From: _____

P.O. #: _____

Issued to: _____

Please increase the above purchase order number by \$ _____

Provide reason for increase:

Signature