

**WASHOUGAL SCHOOL DISTRICT NO. 112-06**  
**Board of Directors' Meeting**  
**Tuesday, January 28, 2014, 6:30 p.m.**  
**Jemtegaard Middle School**

**PRESENT:** Ron Dinius, Board Director; Jocelyn Lindsay, Board Director; Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Karen Rubino, Board Director; and Dawn Tarzian, Superintendent and Secretary to the Board.

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Blaine Peterson called the meeting to order at 6:31 p.m. and led the pledge of allegiance.

**2. AGENDA REVISIONS (none)**

**3. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS**

Elaine Pfeifer shared about a PBS special on career readiness. She was thankful for the tour of Jemtegaard, and appreciated the signs regarding appropriate behavior; it sets the correct tone. Jocelyn Lindsay also appreciated seeing the school, and asked that everyone is sure to vote on the upcoming levies. She has signs if anyone would like one. Karen Rubino spoke about the great Legislative conference she, Ron Dinius and Dawn Tarzian attended this week. They were able to speak to the Representatives, and they were all positive. Ron Dinius also shared about the Legislative Conference and his experiences in visiting with the new legislators. Ron also shared about the Long-Term Facilities committee meeting: it is going to be a big job, but they are doing a good job. Blaine Peterson stated the Post-Record endorsed the levies. He thanked Dawn for the huge impact iPads are having students. Dawn shared a photo of Karen and Ron at the Capitol during the conference.

**4. SUPERINTENDENT'S UPDATE**

**A. School Board Appreciation Month**

Superintendent Dawn Tarzian presented Recognition certificates to the Board, and read the Governor's proclamation. Dawn also presented the Board with gifts of books signed by District Office staff, Thank You, Mr. Falker, and The Art of Miss Chew. Dawn read excerpts from each of the books. She thanked the Board for their many hours of volunteer work for the students.

The flu has arrived. A preschool class at Cape Horn-Skye was hit with illness that had half of the students out sick. The maintenance department spent four hours doing a deep clean on the classroom.

Enrollment was 3,119 in January 2014. Most schools have additional students from the beginning of the year. Special Education has shown profound growth, and is now serving 438 students.

The weather in December threw several curves at the District. How do we do better in the future? Dawn is gathering input on a 3-hour late start as an option. The extra hour would allow to better predict what the day will bring, and allow for road crews to clear the roads. The response from staff has been overwhelmingly positive, and there will soon be a survey going out to parents. Les Brown is reprogramming phones at the Transportation Office so parents can leave messages even when all lines are busy, and customizing robo-calls for snow routes. A District Office staff member will be available to help field calls at the bus barn on inclement weather days.

Jemtegaard students and Principal David Cooke were able to attend the La Chispa conference for Spanish-speaking bilingual students. Jemtegaard is holding an awards luncheon on February 4<sup>th</sup> for

students who have improved their GPA by 0.5 or more. Dawn is unable to attend, but she stated she would love to have a Board member attend.

## **5. COMMENTS – CITIZENS**

Rhea Bohlin from Unite! Community Coalition thanked the Board for all the hours in service to our students, and presented them with gifts for Board Appreciation Month. She also asked Dawn to bring tissues the next time she reads excerpts from such touching books.

## **6. CONSENT AGENDA**

Board members received and reviewed the following documents in advance of the meeting:

### **A. Meeting Minutes (January 14, 2014)**

### **B. Accounts Payable**

#### General Fund

Warrant Numbers 202856 - 202931 totaling \$289,618.31 (Pay date: January 31, 2014)

#### ASB Fund

Warrant Numbers 19957 - 19978 totaling \$24,073.61 (Pay date: January 31, 2014)

#### ACH

ACH Numbers 131400797 - 131400816 totaling \$22,379.75 (Pay date: January 31, 2014)

### **C. Budget Status Report (November 2013)**

### **D. Payroll (January 2014)**

Warrant numbers 202809 – 202855 totaling \$1,885,415.04 (Pay date: January 31, 2014)

### **E. Personnel Report**

Classified Appointments: Dana Morris, Bus Driver (Transp.); Angela Hancock, Paraeducator (GES)

Classified Resignation: Linda Peters, Paraeducator (JMS)

Classified Appointments: Amber Gibbons, Paraeducator (HES).

### **F. Contracts**

### **G. Travel**

### **H. Field Trips**

### **I. Donations**

Blaine Peterson noted the additional Personnel action in the blue folders. Elaine Pfeifer moved to approve the consent agenda as presented. Jocelyn Lindsay seconded, and the motion carried unanimously.

## **7. INFORMATIONAL PRESENTATIONS**

### **A. Jemtegaard Middle School Improvement Plan Presentation**

David Cooke and Brian Amundson presented a PowerPoint. They shared where efforts are being focused, and some of the unique staff development systems they have implemented this year. Language Arts teacher Anna Linde presented their work on PLCs, and how collaboration and learning from each other is working so well for them. Math teacher Ron Schlauch shared moving desks from rows to groups and how trusting each other and learning from mistakes has been working for students. He invited the Board to come observe anytime. David Cooke provided handouts of the matrix he uses to observe staff. They are celebrating student success with honor roll recognition, and an awards luncheon for students who have improved their GPA by 0.5 or more. Career Day is coming up, with more than 30 volunteers and local businesses participating. Brian Amundson shared data showing how discipline incidents have dropped from last year, as well as from the first few weeks of school. Students are very interested in expressing their opinions, and taking on

leadership roles in the school. The Board all voiced their appreciation for the work, and loved David's handout.

### **B. Energy Savings Project, McKinstry Report**

Joe Fuetsch and Christina Skellenger from McKinstry shared their report regarding their proposal for the District's second application for State Energy Grant dollars. The presenters provided handouts with specific financial amounts. The grant proposal being considered would fund outdoor lighting projects across the district—lighting on the outside of buildings and in parking lots. In addition to enhanced student and staff safety and deterred vandalism, the new lights would save energy costs and the cost of the maintenance crew's time and material in fixing the lights and bulb replacement. A decision needs to be made by the February 11<sup>th</sup> Board meeting, so that the grant application process can move forward. The Board decided to have their final decision and any contribution amount by that time.

## **8. BOARD WORK SESSION**

Business Manager Brian Wallace discussed the 2014-15 Budget Planning process. He asked the Board how they want to move forward. He would like board input on what their priorities are. Blaine Peterson would like to see the continuation of PLCs, professional development, elementary instructional coaches, and district initiatives aimed at improvement in teaching, instruction, and student learning. Ron Dinius added student engagement, increasing instructional coaches' time, and curriculum. Elaine Pfeifer asked for a report on the effectiveness and costs of existing programs such as Running Start, Skills Center, etc. Dawn and Brian will gather the data. Brian stated there will be more information to come. Dawn added that a lot of work goes into making the budget with input from the Executive Team, as well as the Leadership team.

## **9. POLICY REVISIONS, second reading**

- A. Policy 3207 – Prohibition of Harassment, Intimidation and Bullying**
- B. Policy 3210 – Nondiscrimination**
- C. Policy 3211 – Transgender Students**
- D. Policy 3226 – Interviews and Interrogations of Students on School Premises**
- E. Policy 3231 – Student Records**
- F. Policy 3246 – Use of Reasonable Force**
- G. Policy 3247 – Isolation and Restraint of Students with IEPs and Section 504 Plans**

**6000 Series Policy Revision, continued (Policies 6213, 6215, 6216, 6220, 6250, 6500, 6511, 6530, 6570, 6600, 6608, 6620, 6625, 6630)**

Karen Rubino moved to approve the policies as presented. Ron Dinius seconded, and the motion carried unanimously.

## **10. POLICY GOVERNANCE**

### **A. Executive Responsibilities 7 – Budget Planning**

Brian Wallace reviewed the plan to develop the 2014-15 budget through the ER. Blaine Peterson collected monitoring report response forms from all board members present, noting the approval of ER 7.

### **B. Executive Responsibilities 4 – Staff Treatment**

Dawn Tarzian discussed the work she and HR Director Marian Young had done on ER 4. Blaine Peterson collected monitoring report response forms from all board members present, noting the approval of ER 4.

## **11. FUTURE AGENDA ITEMS**

Work sessions with consultants will occur at 4:00 pm. before regular board meetings on March 25<sup>th</sup> and April 29<sup>th</sup>. Decisions on the McKinstry proposal will need to be made at the February 11<sup>th</sup>

meeting. Dawn Tarzian discussed having the first board meeting of the month be a business meeting, and the second board meeting of the month a work session.

**12. BOARD EVALUATION**

Blaine Peterson collected the board's self-evaluation forms. The results are attached.

**13. ADJOURN**

Karen Rubino moved to adjourn the meeting at 9:17 p.m. Jocelyn Lindsay seconded, and the motion carried unanimously.

**Dated this 11<sup>th</sup> day of February 2014**

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**President**

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**Secretary to the Board**

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: **January 28, 2014**

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

	<u>S</u>	<u>I</u>	<u>U</u>
1. I was prepared for the meeting.	5		
	<b><u>YES</u></b>	<b><u>NO</u></b>	
2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals)	5		
3. Meeting Elements:			
a. The Board President facilitated management of the meeting time and agenda	4	1	
b. Ample time was given to discuss agenda topics	4	1	
c. Each board member was given the opportunity to speak	5		
d. Directors, presenters and the public were treated in a dignified and respectful manner	5		
e. Adherence to policy leadership vs administrative detail	5		
4. The board demonstrated a sense of responsibility for excellence in governing the district.	5		

**Comments** (If you answered “no” to any of the above, please provide comments):

*3a. Not his fault*

*3b. Lots of comments by Board & Admin.*